



Agenda Item # 10.3

**DATE:** March 6, 2025  
**MEMO TO:** Sara Knizhnik, Chair  
Operations Committee  
Gina Roberts, Chair  
Finance Committee  
**FROM:** Mary E. Kann  
Director of Administration

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Three-Year Contract to Comcast Cable Communications Management, LLC for Managed Internet Services, in an amount not to exceed \$56,537.20.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** The contract price is \$1,564.95 monthly (\$18,779.40 annually), plus a one-time, non-recurring charge of \$199.00 for Ethernet installation, totaling \$56,537.20 over the three-year life of the Contract. The first year of services are budgeted in the FY2025 budget, in fund 19224000-701400 for \$22,000.00.

**BACKGROUND:** The District currently has a contract with AT&T for managed internet services and equipment at the District’s General Offices in Libertyville. A secondary managed internet connection was approved for the Operations & Public Safety building in Lindenhurst in the 2025 budget. This additional internet circuit is needed due to the increased staff working at this facility, use in video conferencing services and use of online cloud-based applications. Furthermore, this additional circuit will provide redundancy to the General Offices circuit. Comcast was selected to provide the District with broader disaster recovery options.

Comcast Cable Communications Management, LLC (“Comcast Business”) has submitted a proposal to provide managed internet services, including ethernet services, a managed router, and equipment and accessories, for the Operations & Public Safety facility. Staff recommends that the Board approve the Comcast Business proposal. The attached resolution also would authorize the Executive Director to approve future renewals of the contract with Comcast Business, provided that the proposed pricing is within the District’s budget for the first year of the renewal term, and the Executive Director determines it is in the best interest of the District to do so.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Chief Information Officer, Manager of Board Operations, Corporate Counsel.



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A THREE-YEAR CONTRACT TO  
COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC FOR  
MANAGED INTERNET SERVICES**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to install a secondary managed internet connection and related equipment at the District's Operations and Public Safety building (the "Services"); and

**WHEREAS**, the Director of Administration, Chief Information Officer and Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, Comcast Cable Communications Management, LLC ("Comcast Business") has submitted a proposal (the "Proposal") to provide the Services; and

**WHEREAS**, the Purchasing Manager, Director of Administration, Chief Information Officer, Operations Committee and Finance Committee have reviewed the Proposal, and recommend that the Board of Commissioners (i) find that the Proposal is the proposal that is most advantageous to the District; and (ii) approve a three-year contract with Comcast Business in substantially the form attached hereto (the "Contract") in an amount not to exceed \$56,537.20 (the "Contract Price");

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as part of this Resolution by this reference.

**Section 2: Award of Contract.** The Proposal submitted by Comcast Business in the amount of \$56,537.20 (the "Contract Price") is hereby accepted, and a Contract for the Services, in substantially the form attached hereto, is hereby awarded to Comcast Business.

**Section 3: Execution of Contract; Renewals.** The Executive Director is hereby authorized and directed to execute the Contract in the amount of the Contract Price. The Executive Director is further authorized to approve and execute any documents necessary to renew the Contract for additional terms (each a "Renewal Contract") if (i) they determine in writing that it is in the best interest of the District to do so and (ii) for the first year of any Renewal Contract the District has budgeted and appropriated the amounts to be paid under such Renewal Contract.

**Section 4: Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2025

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Jessica Vealitzek, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

**COMCAST  
BUSINESS**

**Sales Order ID**  
16410248

**MSA ID**  
709170

**Date Generated**  
01/21/2025

**Customer Legal Name:** LAKE CNTY FOREST PRESERVE DST  
**Customer Name (DBA):** LAKE COUNTY FOREST PRESERVES

**Customer Information**

**Name:** DEBORAH BONESS      **City:** LAKE VILLA      **Phone:** (847) 968-3249  
**Title:**      **State:** IL      **Cell:**  
**Address 1:** 19808 W GRAND AVE      **Zip:** 60046      **Fax:**  
**Address 2:**      **Email:** dboness@lcfpd.org

	Total Monthly Recurring Charges	Total Non-Recurring Charges
<b>Summary of Comcast Business Services*</b>		
Ethernet Services	\$1,390.00	\$199.00
Managed Router	\$105.00	\$0.00
Equipment & Accessories - Promotional Discount(s) Applied	\$69.95	\$0.00
<b>Total Comcast Business Services</b>	<b>\$1,564.95</b>	<b>\$199.00</b>
<b>Total Charges</b>	<b>\$1,564.95</b>	<b>\$199.00</b>

\*Note: Charges identified in the Service Order are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, USF fees, surcharges and recoupments (however designated). Please refer to your Comcast Enterprise Services Master Services Agreement (MSA) for specific detail regarding such charges. Customer shall pay Comcast one hundred percent (100%) of the non-amortized Custom Installation Fee prior to the installation of Service.

**Agreement**

This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at <https://business.comcast.com/terms-conditions-ent>, (the "Agreement"). Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.

This Comcast Business Sales Order is valid for sixty (60) days, beginning on the Sales Order date generated. Further restrictions may apply to promotional offers, which may be offered for a limited time and may expire on a specific date or after a specific period of time, as specified in the promotional terms and conditions.

By signing below, Customer acknowledges, agrees to and accepts the terms and conditions of this Sales Order.

<b>CUSTOMER (by authorized representative)</b>
Signature:
Name: DEBORAH BONESS
Title: Chief Information Officer (CIO)
Date:



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Ethernet Dedicated Internet	Monthly Recurring Charges	Non-Recurring Charges
19808_W GRAND AVE__LAKE_VILLA_IL_60046	\$1,390.00	\$199.00
<b>Subtotal</b>	<b>\$1,390.00</b>	<b>\$199.00</b>
<b>Managed Router</b>		
19808_W GRAND AVE__LAKE_VILLA_IL_60046	\$105.00	
<b>Subtotal</b>	<b>\$105.00</b>	<b>\$0.00</b>
<b>Equipment &amp; Accessories</b>		
19808_W GRAND AVE__LAKE_VILLA_IL_60046 - Promotional	\$69.95	
Discount(s) Applied		
<b>Subtotal</b>	<b>\$69.95</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$1,564.95</b>	<b>\$199.00</b>

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Location	Service Term (months)	Remaining Service Term (months)	Qty	Description	Monthly Recurring Charges	Non-Recurring Charges
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**19808\_W GRAND AVE\_LAKE\_VILLA\_IL\_60046**

19808 W GRAND AVE, LAKE VILLA, IL 60046

**Comcast Business Services**

36				Ethernet Dedicated Internet Port - 1 Gbps Port Installation		\$199.00
				Basic Bandwidth - 1 Gbps	\$1,355.00	
				Tax Jurisdiction - Interstate		
			1	Static IPv4 -/30 - 1 Usable IP		
			1	Static IPv4 -/28 - 13 Usable IPs Transport Type - Fiber	\$35.00	

36				Managed Router Router Service	\$60.00	
				Managed Services - Managed Router	\$45.00	

**Equipment & Accessories**

			1	Ethernet Equipment @ \$39.95 each	\$39.95	
			1	Hardware Router - Medium @ \$70.00 each	\$70.00	
				Equipment Fee Discount	-\$40.00	
				Hardware Router Installation Discount		-\$550.00
			1	Standard Installation		\$550.00

<b>Subtotal</b>					<b>\$1,564.95</b>	<b>\$199.00</b>
<b>Total</b>					<b>\$1,564.95</b>	<b>\$199.00</b>

Terms and conditions	
Hardware Router Installation Discount	Managed Router Non-Recurring Charge reduced as indicated. Purchase of Ethernet Dedicated Internet Service required. Expedited Order Excluded. Equipment, installation, taxes and fees, including Broadcast TV Fee, Regional Sports Fee, regulatory recovery fee and other applicable charges extra and subject to change.
Equipment Fee Discount	Managed Router monthly recurring charge reduced as indicated for the full length of the term, increasing to then regular rate at end of term. Price increases to

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Terms and conditions

regular rate at the end of the original term. 36 month term agreement required. Equipment, installation, taxes and fees, including Broadcast TV Fee, Regional Sports Fee, regulatory recovery fee and other applicable charges extra and subject to change.