

DATE: February 3, 2025

TO: Sara Knizhnik, Chair
Operations Committee

FROM: Alyssa Firkus
Director of Education

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract to City Electric Supply for the Purchase of New Museum Lighting Products in an amount not to exceed \$61,055.65.

STRATEGIC DIRECTIONS SUPPORTED: Organizational Sustainability; Public Access and Connections.

FINANCIAL DATA: Funding for this project will come from the Museum Relocation Fund. The 2025 Budget has been modified to add this project in the following account: Account 70414100-803100-2112 (Improvements to Buildings Expense) in the amount of \$61,055.65.

BACKGROUND: The District is building out the southeast portion of the first floor at the General Offices to expand exhibition space for the Bess Bower Dunn Museum of Lake County. The expanded space will host a new Alex Ross exhibition and future larger temporary exhibitions. The expansion project includes additional lighting for the southeast portion of the first floor. The build-out is projected to open in summer 2025.

This system of lighting products, including universal track, fixtures, and diffusers, is used throughout the museum's galleries and is interchangeable, allowing the exhibition team to design with flexibility and consistency.

Through the American Association of Museums, the Dunn Museum staff follows Conservation Center standards for light levels in exhibitions. This new lighting system will allow the Dunn Museum to maintain its accreditation, exhibit sensitive artifacts from the Museum's collections, and host traveling exhibitions that meet the Museum's standards.

REVIEW BY OTHERS: Chief Operations Officer, Finance Director, Exhibits and Collections Manager, Purchasing Manager, Manager of Board Operations and Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR FEBRUARY MEETING
FEBRUARY 12, 2025**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** presents herewith “A Resolution Awarding a Contract to City Electric Supply for the Purchase of New Museum Lighting Products” and requests its approval.

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes: ____ Nays: _____

Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO CITY ELECTRIC SUPPLY FOR THE
PURCHASE OF NEW MUSEUM LIGHTING PRODUCTS**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids to purchase Juno and Soora lighting products for the Dunn Museum expansion or approved equivalents (the “Products”); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on January 10, 2025 at 11:00 a.m. and;

WHEREAS, bids were received in the following amounts from the following bidders;

	<u>TOTAL BID</u>
City Electric Supply	\$61,055.65
All Industrial Electric	\$76,539.89
Dominion Lighting & Solar	\$79,290.00
Tyles in Style, LLC	\$84,381.00

and;

WHEREAS, the District’s staff, the Purchasing Manager, the Director Education, and the Operations Committee, have reviewed the bids and recommend that the Board of Commissioners find City Electric Supply to be the lowest responsible bidder and award a contract for the Products to City Electric Supply (the “Contract”); and

WHEREAS, the Board of Commissioners hereby finds that City Electric Supply is the lowest responsible bidder for the Products;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Award of Contract. The bid submitted by City Electric Supply in the amount of \$61,055.65 (the “Contract Price”) is hereby accepted, and a Contract for the Products is hereby awarded to City Electric Supply.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Products in the amount of the Contract Price.

Section 4: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2025

AYES:

NAYS:

APPROVED this _____ day of _____, 2025

Jessica Vealitzek, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____