



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: April 7, 2016
MEMO TO: S. Michael Rummel, Chair
Finance and Administrative Committee
FROM: Steve Neaman, Director of Finance
SUBJECT: Annual Fees to the County

Agenda Item# 9.2

RECOMMENDATION: Recommend approval of a Resolution authorizing payment of \$139,764.54 to Lake County for annual services.

STRATEGIC DIRECTIONS SUPPORTED: Organizational Sustainability

FINANCIAL DATA: These payments for services were approved as part of the adopted FY 2015/16 Budget in the amount of \$139,760.00. The actual cost of \$139,764.54 will be charged to various organization codes and object code 708900.

BACKGROUND: Lake County provides various services to the Forest Preserve District for which the District compensates the County. The County invoices us annually for these services as follows:

Health, Life and Dental benefit administration annual fee	\$ 1,899.48
Payroll processing annual fee	3,303.92
ERP/BOSS annual license (payroll software)	19,813.88
IT Services annual cost	17,603.21
Use of County facilities - Board meetings	2,950.00
Use of County facilities – Committee meetings	590.00
Ranger Dispatch Service annual fee	60,000.00
Televised Forest Preserve meetings	7,137.30
Contribution to Board costs/use of equipment	<u>26,466.75</u>
Total:	\$139,764.54

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required in accordance with District policy.

REVIEW BY OTHERS: Chief Operations Officer, Corporate Counsel

PRESENTER: Steve Neaman

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AUTHORIZING PAYMENT OF \$139,764.54
TO LAKE COUNTY FOR SERVICES**

WHEREAS, the Lake County Forest Preserve District, Lake County, Illinois (the "District") has requested that certain administrative services (the "Services") be provided by Lake County, Illinois (the "County"), which are described in more detail below; and

WHEREAS, the District has elected to use the County's payroll software system to process payroll for District employees and provide administrative services to process health, life, and dental benefits; and

WHEREAS, the District has requested that the County provide various information technology support services; and

WHEREAS, the District uses the County Board Room for District Board meetings, which the District wishes to have televised for broadcast over the cable TV system and for webcasting; and

WHEREAS, the District has requested the use of County radio dispatch services and other communication services related to operation of the District Public Safety Division; and

WHEREAS, it is in the best interest of the District to compensate the County in the total amount of \$139,764.54 for the Services and the District has appropriated the necessary funds for such payment in the current budget; and

WHEREAS, pursuant to Article VII, Section 10 of the Illinois Constitution, units of local government, such as the District and the County, may associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law; and

WHEREAS, pursuant to Section 3 of the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/3, any power, privilege, function, or authority exercised by one public agency, such as the District or the County, may be exercised, combined, transferred, and enjoyed jointly with any other public agency; and

WHEREAS, the District's Purchasing Manager has determined, and the Board of Commissioners hereby finds, that the County is the sole supplier of the Services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Payments. The District Treasurer is hereby authorized and directed to pay \$139,764.54 to the County for the Services.

Section 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2016.

AYES:

NAYS:

APPROVED this _____ day of _____, 2016.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Board Secretary
Lake County Forest Preserve District

Exhibit # _____