



Lake County Forest Preserves

General Offices
1899 West Winchester Road
Libertyville, Illinois 60048
847-367-6640 • Fax: 847-367-6649
www.LCFPD.org

DATE: August 3, 2026

MEMO TO: Sara Knizhnik, Chair
Operations Committee

Agenda Item # 11.3

Gina Roberts, Chair
Finance Committee

FROM: Steve Neaman
Director of Finance

RECOMMENDATION: Recommend approval of a Resolution awarding an Annual Support and License Agreement for MUNIS Financial Software to Tyler Technologies, Inc. in the Contract Price of \$155,552.90.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: The contract will cover the last six months of FY2026 and the first six months of FY2027. \$149,187.00 is budgeted in the FY2026 Finance budget (12244000-701400) and Audit budget (22104000-701400). In FY2026, \$77,776.45 will be expended, and \$77,776.45 will be expended during FY2027.

BACKGROUND: The Annual Support and License Agreement is required to utilize the MUNIS financial software. This agreement provides the District with daily customer support services for all the financial modules including Accounts Receivable, General Ledger, Accounts Payable, Budget, Fixed Assets, Project Accounting, Requisitions, Purchase Orders, Munis Office, Annual Comprehensive Financial Report Statement Builder, Role Tailored Dashboard, and Graphical User Interface License. In addition, the agreement includes annual licensing and all software updates for a period of one year from July 7, 2026, through July 6, 2027.

REVIEW BY OTHERS: Chief Operations Officer, Manager of Board Operations, Corporate Counsel.

STATE OF ILLINOIS)) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR AUGUST MEETING
AUGUST 12, 2026**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith "A Resolution Awarding an Annual Support and License Agreement for MUNIS Financial Software to Tyler Technologies, Inc." and request its approval.

OPERATIONS COMMITTEE:

Date: 8/3/2024 ☐ Roll Call Vote: Ayes: _____ Nays: _____
☒ Voice Vote Majority Ayes; Nays: 0

FINANCE COMMITTEE:

Date: 8-6-2026 ☐ Roll Call Vote: Ayes:___ Nays:___
☒ Voice Vote Majority Ayes; Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING AN ANNUAL SUPPORT AND LICENSE AGREEMENT
FOR MUNIS FINANCIAL SOFTWARE TO TYLER TECHNOLOGIES, INC.**

WHEREAS, the Lake County Forest Preserve District (the "District") desires to purchase annual support and license services (the "Services") for its MUNIS financial software (the "Software"); and

WHEREAS, the Director of Finance and the Purchasing Manager have determined that the Services require personal confidence; and

WHEREAS, the Director of Finance has solicited a proposal for the Services from Tyler Technologies, Inc., the licensor of the Software ("Licensor"); and

WHEREAS, the District's staff, the Purchasing Manager, the Director of Finance, the Operations Committee, and the Finance Committee have reviewed the proposal submitted by the Licensor and recommend that the Board of Commissioners (i) find that the proposal submitted by the Licensor is the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Licensor (the "Contract") in the amount of \$155,552.90 (the "Contract Price"); and

WHEREAS, the Board of Commissioners hereby finds that the proposal for the Services submitted by Licensor is the proposal that is most advantageous to the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT:**

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The Contract in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Licensor.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price with Licensor.

Section 4: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2026.

AYES:

NAYS:

APPROVED this _____ day of _____, 2026.

Jessica Vealitzek, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Board Secretary
Lake County Forest Preserve District

Exhibit No. _____



Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions:
Phone: 1-800-772-2260 Press 2
Email: ar@tylertech.com

INVOICE

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Bill To: LAKE COUNTY FOREST PRESERVES, IL
ATTN: STEPHEN NEAMAN
1899 WEST WINCHESTER ROAD
LIBERTYVILLE, IL 60048

Delivery To: LAKE COUNTY FOREST PRESERVES, IL
ATTN: STEPHEN NEAMAN
1899 WEST WINCHESTER ROAD
LIBERTYVILLE, IL 60048

Cust #	Bill to Address ID	Delivery Address ID	Currency	Terms	Due Date
2116	LOC000015801	LOC000015801	USD	Net45	7/16/2026
Cust PO#	Sales Order	Billing Schedule			
	SBI1000-000013768	200-2024Y6P1T9			

Contract Date	Description	Quantity	Unit Price	Extended Price
11/13/24	Bid Management - Maintenance 07/07/2026 - 07/06/2027	1	\$1,431.05	\$1,431.05
11/13/24	Contract Management - Maintenance 07/07/2026 - 07/06/2027	1	\$1,431.05	\$1,431.05
06/02/09	MUNIS GUI SITE LICENSE SUPPORT 07/07/2026 - 07/06/2027	1	\$2,700.00	\$2,700.00
11/13/24	eProcurement (Vendor Access and Punch-Out) - Subscription 07/07/2026 - 07/06/2027	1	\$14,332.50	\$14,332.50
06/02/09	SUPPORT & UPDATE LICENSING - REQUISITIONS 07/07/2026 - 07/06/2027	1	\$8,075.99	\$8,075.99
06/02/09	SUPPORT & UPDATE LICENSING - FIXED ASSETS 07/07/2026 - 07/06/2027	1	\$11,498.36	\$11,498.36
06/02/09	Purchase Orders - Subscription Fees 07/07/2026 - 07/06/2027	1	\$11,402.61	\$11,402.61
06/02/09	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP 07/07/2026 - 07/06/2027	1	\$38,008.70	\$38,008.70
06/02/09	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS 07/07/2026 - 07/06/2027	1	\$6,172.11	\$6,172.11
06/02/09	SUPPORT & UPDATE LICENSING - MUNIS OFFICE 07/07/2026 - 07/06/2027	1	\$7,838.89	\$7,838.89
06/02/09	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING 07/07/2026 - 07/06/2027	1	\$8,645.99	\$8,645.99
06/02/09	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE 07/07/2026 - 07/06/2027	1	\$10,451.83	\$10,451.83
06/02/09	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD 07/07/2026 - 07/06/2027	1	\$5,707.04	\$5,707.04
01/26/15	SUPPORT & UPDATE LICENSING - INVENTORY 07/07/2026 - 07/06/2027	1	\$7,230.60	\$7,230.60



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Contract Date	Description	Quantity	Unit Price	Extended Price
01/26/15	SUPPORT & UPDATE LICENSING - BMI CollectIT INTERFACE 07/07/2026 - 07/06/2027	1	\$1,135.39	\$1,135.39
06/02/09	SUPPORT & UPDATE LICENSING - ANNUAL COMPREHENSIVE FINANCIAL REPORT 07/07/2026 - 07/06/2027	1	\$5,940.41	\$5,940.41
12/27/18	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE 07/07/2026 - 07/06/2027	1	\$12,195.34	\$12,195.34
12/27/18	TCM AUTO INDEXING AND REDACTION MAINTENANCE 07/07/2026 - 07/06/2027	1	\$1,355.04	\$1,355.04

ATTENTION Order your checks and forms from Tyler Business Forms at 877-749-2090 or Tylerbusinessforms.com to guarantee 100% compliance with your software.	Subtotal	\$ 155,552.90
	Sales Tax	\$0.00
	Total	\$ 155,552.90