



DATE: June 1, 2026

MEMO TO: Sara Knizhnik, Chair
Operations Committee

Gina Roberts, Chair
Finance Committee

FROM: Mary E. Kann
Director of Administration

RECOMMENDATION: Recommend approval of a Resolution awarding a Five-Year Contract to RingCentral, Inc., for Unified Communications Services, in an amount not to exceed \$138,585.60.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: The not-to-exceed contract price is payable in five annual installments, not to exceed \$27,717.12 each, over the five-year contract term. Funding was approved as part of the adopted FY2026 budget in the Computer Fees & Services Fund 91124000-709000.

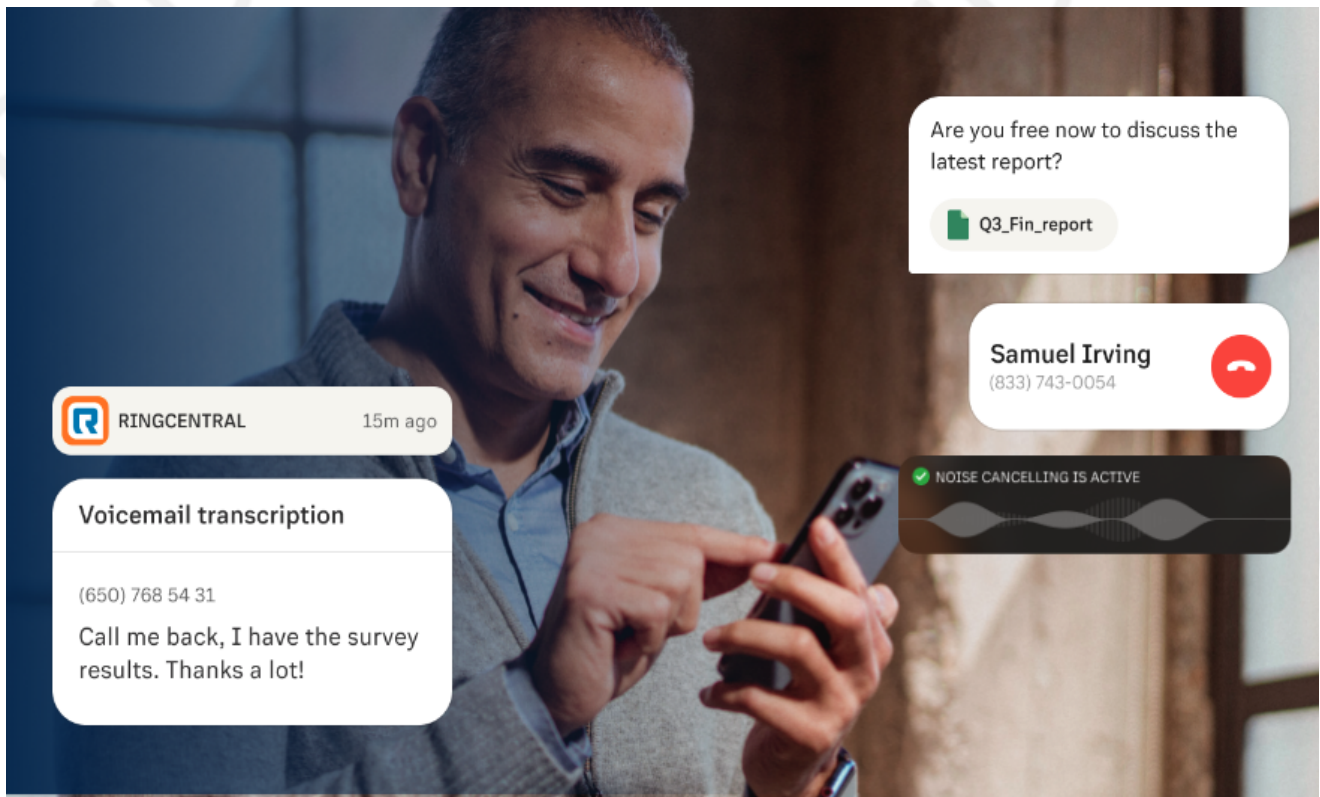
BACKGROUND: The proposed contract will provide the District with unified communications services (the “Services”) for a five-year term. The Services include a fully featured cloud PBX (private branch exchange), contact center, web meetings, audio and video conferencing, Microsoft integrations for Teams messaging and collaboration, and fax services.

The contract allows for one five-year renewal term after the initial five-year term. The attached resolution would authorize the Executive Director to exercise the future renewal if the cost for the first year of the renewal is budgeted and appropriated, and the Executive Director determines it is in the best interest of the District to do so.

The District is continuing negotiation of a contract with RingCentral regarding final terms for the Services. Staff recommends that the Board approve the price proposal from RingCentral and authorize staff to proceed with negotiation and finalization of an agreement substantially consistent with the price proposal, subject to review and approval by the Executive Director and Corporate Counsel.

REVIEW BY OTHERS: Chief Operations Officer, Chief Information Officer, Director of Finance, Purchasing Manager, Manager of Board Operations, and Corporate Counsel.

Sales proposal



QUOTE PREPARED FOR
Lake County Forest Preserves

PREPARED BY
Steve Kuznetsky
Account Executive, Majors
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Budgetary Quote

Prepared for:

Lake County Forest Preserves
1899 West Winchester Road
Libertyville ILLINOIS 60048
United States

Alberto Marquez

Network Administrator

amarquez@lcfpd.org

847-968-3248

Quote Name:	Lake County Forest Preserves 1
Quote Creation Date:	April 17 th , 2026
Quote Expiration Date:	June 26 th , 2026
Estimated Contract Start Date:	April 17 th , 2026
Initial Term:	60 Months
Renewal Term:	60 Months
Currency:	USD
Payment Plan:	Annual

RingEX™ Services

Recurring Services			
Summary of Service	Qty	Rate	Subtotal
DigitalLine Unlimited Advanced	153	\$90.00	\$13,770.00
DigitalLine Basic	28	\$54.00	\$1,512.00
Additional Local Number	224	\$11.88	\$2,661.12
Annual Recurring Services Total			\$17,943.12
Recurring Fees			
Summary of Service	Qty	Rate	Subtotal
e911 Service Fee	181	\$12.00	\$2,172.00
Compliance and Administrative Cost Recovery Fee	181	\$42.00	\$7,602.00
Recurring Fees Total			\$9,774.00
Total Annual Recurring Services and fees			\$27,717.12

Annual Recurring Services including Fees	\$27,717.12
One-Time Items Total including Fees	\$0.00
Total Amount*	\$27,717.12

*Amounts are exclusive of applicable Taxes, Fees, and Shipping Charges.



RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

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**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A FIVE-YEAR CONTRACT TO RINGCENTRAL, INC.,
FOR UNIFIED COMMUNICATIONS SERVICES**

WHEREAS, the Lake County Forest Preserve District (the “District”) desires to purchase unified communications services, which includes cloud PBX (private branch exchange), contact center, web meetings, audio and video conferencing, Microsoft integrations for Teams messaging and collaboration, and fax services (the “Services”); and

WHEREAS, the Director of Administration and the Purchasing Manager have determined that the Services require personal confidence; and

WHEREAS, RingCentral, Inc has submitted a proposal for the Services (the “Proposal”) for a 60-month term with an additional 60-month renewal term at the District’s option (the “Renewal Term”); and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Administration, the Operations Committee, and the Finance Committee have reviewed the Proposal and recommend that the Board of Commissioners (i) find that the Proposal submitted by RingCentral, Inc. is the proposal that is most advantageous to the District; and (ii) award a contract for the Services to RingCentral, Inc. in an amount not to exceed \$138,585.60 (the “Contract Price”) as set forth in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Approval of Proposal; Negotiation and Award of Contract. The Executive Director of the District (or their designee) is hereby authorized and directed to negotiate a contract with RingCentral for the Services consistent with and that includes the services, quantities, and prices set forth in the Proposal and consistent with the Contract Price (“Contract”). If such negotiations are successfully completed, as determined by the Executive Director, the Executive Director is authorized to award the Contract to RingCentral.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract in its final form on behalf of the District, provided that the final form of the Contract is first approved by the District’s Corporate Counsel.

Section 4: Authorization to Approve Renewal Term. The Executive Director of the District is hereby authorized to approve the Renewal Term if: (i) the Executive Director determines in writing that it is in the best interest of the District to do so, and (ii) the District has budgeted and appropriated the amount to be paid under the Contract for the first year of the Renewal Term. If the Executive Director approves the Renewal Term of the Contract as set forth herein, they shall be authorized to execute any documents necessary to increase the Contract Price to reflect the Renewal Term and to otherwise effectuate the Renewal Term.

Section 5: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 6: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____, 2026.

AYES:

NAYS:

APPROVED this ____ day of _____, 2026.

Jessica Vealitzek, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____