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**DATE:** April 6, 2026

**MEMO TO:** Sara Knizhnik, Chair  
Operations Committee

Gina Roberts, Chair  
Finance Committee

**FROM:** Rebekah Snyder  
Director of Community Engagement & Partnerships

**RECOMMENDATION:** Recommend approval of a Resolution awarding a three-year Contract to Blackbaud, Inc. for constituent management and financial management software in an amount not to exceed \$92,998.85.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** Funding in the amount of \$30,116.00 was included in the Fiscal Year 2026 Budget in General District Community Engagement and Partnerships Department account 11354000-701400.

**BACKGROUND:** Since 2006, the District has purchased various software packages from Blackbaud, Inc. to support the needs of the Development Division and the Preservation Foundation of the Lake County Forest Preserves, beginning with Raisers Edge, a constituent management software package. In 2015, the District transitioned from the server-based Raisers Edge to the cloud-based Raisers Edge NXT and purchased Financial Edge NXT, a financial management software for the Preservation Foundation that offered direct integration with Raisers Edge NXT. In 2023, the District added a robust learning package to the contract, RE NXT Learn More.

The proposed three-year contract will allow the Development Division to continue raising annual and endowed funds and support the division's efforts to acquire new donors.

The new contract term will start when the current contract expires and continue for three years. For the RE NXT Learn More module, the three-year term will be June 30, 2026 through June 29, 2029, and for the other Raisers Edge modules, the three-year term will be September 15, 2026 through September 14, 2029.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Manager of Board Operations and Corporate Counsel.



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO BLACKBAUD, INC. FOR  
CONSTITUENT MANAGEMENT AND FINANCIAL MANAGEMENT SOFTWARE**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to purchase Constituent Management Software (the "Software"); and

**WHEREAS**, the Director of Community Engagement and Partnerships and the Purchasing Manager have determined that the Software requires personal confidence; and

**WHEREAS**, the Purchasing Manager has solicited a proposal from Blackbaud, Inc. for the Software; and

**WHEREAS**, the District's staff, the Purchasing Manager, the Director of Community Engagement and Partnerships, the Operations Committee, and the Finance Committee have reviewed the proposal and recommend that the Board of Commissioners (i) find that the proposal submitted by Blackbaud, Inc. be the proposal that is most advantageous to the District; and (ii) award a contract for the Software to Blackbaud, Inc. (the "Contract") in an amount not to exceed of \$92,998.85 (the "Contract Price"); and

**WHEREAS**, the Board of Commissioners hereby finds that the proposal for the Services submitted by Blackbaud, Inc. is the proposal that is most advantageous to the District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois **THAT:**

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Award of Contract.** A Contract for the Software in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Blackbaud, Inc.

**Section 3: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

**Section 4: Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2026

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2026

\_\_\_\_\_  
Jessica Vealitzek, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_



65 Fairchild Street, Charleston, SC 29492

# Renewal Form

Site ID: 27491  
Order Number: Q-729229  
PO Number:

**Bill To:**

Lake County Forest Preserve  
District AP  
Lake County Forest Preserve  
District  
1899 W Winchester Rd  
Libertyville, IL 60048-5367 USA

**Purchased By:**

Rebekah Snyder  
Lake County Forest Preserve District  
Tax ID: 36-6009339  
1899 W Winchester Rd  
Libertyville, IL 60048-5367 USA

Quoted Fees Valid 03/27/2026  
Until:  
Effective Date: 09/15/2026  
Currency: USD  
Payment Terms: Net 30

**Subscriptions****Net Selling Price****FE NXT Starter Offer**

2 Users  
Included: Accounts Payable, General Ledger, Project Grant Endowment, Cash  
Management, Advanced Security, eLibrary

Year 1: \$2,210.37  
Year 2: \$2,320.88  
Year 3: \$2,436.93

*Billed: Annual*  
*Contract term: 36 months Start Date: 9/15/2026 End Date: 9/14/2029*

**FE NXT View Only Add User 10 Pack**

*Billed: Annual*  
*Contract term: 36 months Start Date: 9/15/2026 End Date: 9/14/2029*

Year 1: \$421.50  
Year 2: \$442.58  
Year 3: \$464.70

**Online Express RE NXT Events**

*Billed: Annual*  
*Contract term: 36 months Start Date: 9/15/2026 End Date: 9/14/2029*

Year 1: \$0.00  
Year 2: \$0.00  
Year 3: \$0.00

**Online Express RE NXT Events**

*Billed: Annual*  
*Contract term: 36 months Start Date: 9/15/2026 End Date: 9/14/2029*

Year 1: \$0.00  
Year 2: \$0.00  
Year 3: \$0.00

**Online Express RE NXT Membership**

*Billed: Annual*  
*Contract term: 36 months Start Date: 9/15/2026 End Date: 9/14/2029*

Year 1: \$0.00  
Year 2: \$0.00  
Year 3: \$0.00

**Online Express RE NXT Membership**

*Billed: Annual*  
*Contract term: 36 months Start Date: 9/15/2026 End Date: 9/14/2029*

Year 1: \$0.00  
Year 2: \$0.00  
Year 3: \$0.00

**Payment Enablement Fee**

Year 1:	\$600.00
Year 2:	\$600.00
Year 3:	\$600.00

*Billed: Annual*  
*Contract term: 36 months Start Date: 9/15/2026 End Date: 9/14/2029*

**RE NXT Pro Offer**

75,000 Records  
Included: Volunteer, ResearchPoint, RE NXT Email powered by Blackbaud SKY, SKY Reporting Entitlement, EFT, Tribute, Payment Processing, RE NXT eLibrary, Planned Gift Tracker, Search, Events, Alum for Alumni/ae Tracking, Membership, Embedded Analytics, DES Internal Allocation NXT, RE NXT Pro

Year 1:	\$23,147.19
Year 2:	\$24,304.55
Year 3:	\$25,519.77

*Billed: Annual*  
*Contract term: 36 months Start Date: 9/15/2026 End Date: 9/14/2029*

**Renewal Order Totals:**

Year 1:	\$26,379.06
Year 2:	\$27,668.01
Year 3:	\$29,021.40

**Usage Allowance**

RE NXT Pro 75,000 Records

**General Terms**

Enter text here to overwrite the above PO Number or add a note to the invoice:  
{{add\_es\_.signer1:string(maxlen=35)}}

The fees and terms on this Order Form are valid if executed by You on or before 03/27/2026. This Order Form is governed by the [Blackbaud Solutions Agreement](#) and by all other applicable terms and conditions in the [Online Terms and Conditions Center](#). By signing this Order Form, you agree to these terms.

A Blackbaud Solution you are purchasing on this Order Form includes payment processing capabilities and this Solution and your purchase are subject to the Blackbaud Integrated Payment Terms set forth at [blackbaud-integrated-payment-terms.pdf](#)

The payment enablement fee is a monthly fee that is billed annually and is applicable to customers using Blackbaud payment-enabled solutions. It supports Blackbaud’s investment in building, maintaining, and supporting secure, compliant, reliable online payment-enabled solutions.

**Renewals**

**Unless You notify Blackbaud in writing of Your desire to cancel on or before the deadline of forty-five (45) days prior to the start of the upcoming renewal term, (i) Your Subscription shall renew for consecutive terms of at least thirty-six (36) months; or (ii) if You are on a term greater than thirty-six (36) months, Your Subscription shall renew for a term equal to your current term. Recurring fees after the initial term are subject to an annual adjustment. A Renewal Notice, including any changes to recurring fees, will be sent to You at least ninety (90) days prior to the start of the upcoming renewal term.**

Invoicing and Payment:

- a. Invoices. Blackbaud has the right to invoice You for Your initial Subscription term immediately following Order Form signature. Blackbaud's process is to issue all annual invoices for Subscription fees according to the payment terms on this Order Form. For example, if Your net payment terms are the standard 30 days, Your invoice is issued 30 days before it is due. All invoices for Services will be issued in accordance with the applicable SOW.
- b. Payments and Late Payments. Payment is due as stated in this Order Form. All payments are non-refundable except in the event of Our uncured material default under this agreement. If You believe an invoice is inaccurate, You must notify Blackbaud in writing within thirty (30) days from the date of such invoice. Except for amounts subject to a good faith dispute, We may invoice You an interest rate allowable under applicable laws for any outstanding invoice not paid when due.

Our records indicate that you are taxable. Blackbaud may charge sales tax on all or a portion of this purchase, depending on state law. If you provide a valid exemption certificate at a later date, you will not receive a credit for sales tax billed prior to receipt of the exemption certificate.

## Record Volume

Pricing for certain of Your Blackbaud subscriptions is based on an allowable volume of records as stated on this Order Form. If You exceed the record volume for which You are subscribed, Blackbaud will provide You notice, and if You do not reduce Your record volume to stay at or below the subscribed limit within ten days of such notice, Blackbaud will have the right to upgrade Your subscription and invoice You the additional cost for the next applicable pricing tier, pro-rated through the end date of your current subscription. Once the upgrade to the next pricing tier is applied to your subscription, You may not request a lower pricing tier until Your next renewal term begins.

For the purposes of calculating Your record volume, all constituent records (for example, active, inactive, deceased) in the production environment database(s) are included. Any "Non-constituent relationship" record types (for example, spouse of main constituent) are not included.

As a Raiser's Edge NXT customer you benefit from the SKY API capability. Should you choose to use this capability, you can make up to 25,000 calls to the SKY API per day with a global rate limit of 10 calls per second. For additional calls per day, you must purchase additional usage from Blackbaud. Once you have made your allotted number of calls, you will not be permitted to make any more calls that day.

RE NXT Email sends (Annual Limit): UNLIMITED

Your purchase includes Blackbaud Merchant Services ("BBMS") for the processing of electronic payments within your Blackbaud Solution(s) and is subject to the Blackbaud Payment Services Terms. You agree to use BBMS as your exclusive processor for all available forms of electronic payments within all Blackbaud Solutions for the term set forth on this Order Form. Use of an alternate processing solution during this term is subject to interconnect gateway fees plus additional processing fees equal to the standard BBMS rate.

As a Financial Edge NXT customer you benefit from the SKY API capability. Should you choose to use this capability, you can make up to 25,000 calls to the SKY API per day with a global rate limit of 5 calls per second. For additional calls per day, you must purchase additional usage from Blackbaud. Once You have made your allotted number of calls, you will not be permitted to make any more calls that day.

This Order Form is effective as of 09/15/2026 (the "Effective Date") and continues for the term set forth herein. Subscriptions are billed according to the schedule set forth above.

## Scopes of Work

The Professional and Consulting services charges listed on this Order Form are for this purchase only and are subject to the [Professional and Consulting Services General Terms](#). Information specific to the Professional and Consulting services project, or work, can be found in the applicable Statement(s) of Work (SOW).

**Project Contact Name**

Enter text here to overwrite the above Project Contact Name: {{projConName\_es\_:signer1:string}}

**Project Contact Email**

Enter text here to overwrite the above Project Contact Email: {{projConEmail\_es\_:signer1:isemail}}

Signatures:

IN WITNESS WHEREOF, the parties have caused this Order Form to be executed by their duly authorized representatives.

**AGREED:**

Client: Lake County Forest Preserve  
District  
By: {{\_es\_:signer:signature}}

**Blackbaud Inc.**



Name: {{\_es\_:signer:fullname}}

Name: David Benjamin

Title: {{\_es\_:signer:title}}

Title: EVP, Chief Commercial Officer

Date: {{\_es\_:signer:date}}

Date: 03/13/2026

*All proposed modifications, variations, edits, or additions to this Order Form are objected to and deemed material unless otherwise mutually agreed to in writing.*



65 Fairchild Street, Charleston, SC 29492

# Renewal Form

Site ID: 27491  
Order Number: Q-729228  
PO Number:

<b>Bill To:</b>	<b>Purchased By:</b>	Quoted Fees Valid	03/27/2026
Lake County Forest Preserve District AP Lake County Forest Preserve District 1899 W Winchester Rd Libertyville,IL 60048-5367 USA	Erika Stergos Lake County Forest Preserve District Tax ID: 36-6009339 1899 W Winchester Rd Libertyville,IL 60048-5367 USA	Until:	
		Effective Date:	06/30/2026
		Currency:	USD
		Payment Terms:	Net 30

## Subscriptions

## Net Selling Price

**RE NXT Learn More**  
75,000 Records

*Billed: Annual*  
*Contract term: 36 months Start Date: 6/30/2026 End Date: 6/29/2029*

Year 1:	\$3,150.00
Year 2:	\$3,307.50
Year 3:	\$3,472.88

### Renewal Order Totals:

Year 1:	\$3,150.00
Year 2:	\$3,307.50
Year 3:	\$3,472.88

## General Terms

Enter text here to overwrite the above PO Number or add a note to the invoice:  
{{add\_es\_:signer1:string(maxlen=35)}}

The fees and terms on this Order Form are valid if executed by You on or before 03/27/2026. This Order Form is governed by the [Blackbaud Solutions Agreement](#) and by all other applicable terms and conditions in the [Online Terms and Conditions Center](#). By signing this Order Form, you agree to these terms.

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## Renewals

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**subject to an annual adjustment. A Renewal Notice, including any changes to recurring fees, will be sent to You at least ninety (90) days prior to the start of the upcoming renewal term.**

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- a. Invoices. Blackbaud has the right to invoice You for Your initial Subscription term immediately following Order Form signature. Blackbaud's process is to issue all annual invoices for Subscription fees according to the payment terms on this Order Form. For example, if Your net payment terms are the standard 30 days, Your invoice is issued 30 days before it is due. All invoices for Services will be issued in accordance with the applicable SOW.
- b. Payments and Late Payments. Payment is due as stated in this Order Form. All payments are non-refundable except in the event of Our uncured material default under this agreement. If You believe an invoice is inaccurate, You must notify Blackbaud in writing within thirty (30) days from the date of such invoice. Except for amounts subject to a good faith dispute, We may invoice You an interest rate allowable under applicable laws for any outstanding invoice not paid when due.

Our records indicate that you are taxable. Blackbaud may charge sales tax on all or a portion of this purchase, depending on state law. If you provide a valid exemption certificate at a later date, you will not receive a credit for sales tax billed prior to receipt of the exemption certificate.

This Order Form is effective as of 06/30/2026 (the "Effective Date") and continues for the term set forth herein. Subscriptions are billed according to the schedule set forth above.

**Signatures:**

IN WITNESS WHEREOF, the parties have caused this Order Form to be executed by their duly authorized representatives.

**AGREED:**

Client: Lake County Forest Preserve  
District  
By: {{\_es\_:signer:signature}}

**Blackbaud Inc.**



Name: {{\_es\_:signer:fullname}}

Name: David Benjamin

Title: {{\_es\_:signer:title}}

Title: EVP, Chief Commercial Officer

Date: {{\_es\_:signer:date}}

Date: 03/13/2026

*All proposed modifications, variations, edits, or additions to this Order Form are objected to and deemed material unless otherwise mutually agreed to in writing.*