



**DATE:** December 1, 2025

**MEMO TO:** Sara Knizhnik, Chair  
Operations Committee

**Agenda Item # 11.3**

Gina Roberts, Chair  
Finance Committee

**FROM:** Alex Eichman  
Director of Golf Operations

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for Pump Station Replacement at Countryside Golf Club to Leibold Irrigation, Inc. in the Contract Price of \$249,500.00.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** This project was approved as part of the adopted FY 2026 Budget in the amount of \$295,000.00. The actual cost of \$249,500.00 will be charged to the Countryside Grounds Capital Fund, account 80104100-80300.

**BACKGROUND:** The pump station replacement being recommended will replace the original irrigation pump station that was installed in 1991 at Countryside Golf Club. The pressure tank within the existing pump station started to show wear, and staff recommends replacement to continue to provide a reliable and safe system.

The project was advertised on November 7, 2025, and two bids were received. A summary of the bids received is listed below:

<b><u>VENDOR</u></b>	<b><u>TOTAL BID</u></b>
Leibold Irrigation, Inc.	\$ 249,500.00
Halloran & Yauch, Inc.	\$ 324,400.00

The apparent low bidder, Leibold Irrigation, Inc., does not participate in an active “Apprenticeship Program” as defined in the District’s Purchasing Policy, but it otherwise meets the criteria to be deemed a responsible bidder. The second-lowest bidder, Halloran & Yauch, Inc., certified that it participates in an active Apprenticeship Program and submitted a bid that is approximately 30% higher than that of Leibold Irrigation, Inc.

The District’s Purchasing Policy provides that a bidder will be deemed a “responsible bidder” only if it certifies that it participates in an active Apprenticeship Program. However, the Board may waive the Apprenticeship Program requirement in certain circumstances, including where the lowest bidder who submitted such a certification bids 10% or more higher than the lowest bid from an otherwise responsible bidder.

Considering the 30% difference between the two bids received, Staff recommends that the Board waive the Apprenticeship Program requirement in accordance with Section 6.G.1.ii of the District's Purchasing Policy, find Leibold Irrigation, Inc. to be the lowest responsible bidder, and award the contract to Leibold Irrigation, Inc.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Manager of Board Operations, and Corporate Counsel.



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR  
PUMP STATION REPLACEMENT AT COUNTRYSIDE GOLF CLUB  
TO LEIBOLD IRRIGATION, INC.**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for the removal of an existing irrigation pump station and installation of a new, replacement irrigation pump station at Countryside Golf Club (the “Work”); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on November 7, 2025 at 11:00 a.m. and;

**WHEREAS**, bids were received in the following amounts from the following bidders;

	<u><b>TOTAL BID</b></u>
Leibold Irrigation, Inc.	\$249,500.00
Halloran & Yauch, Inc.	\$324,400.00

and;

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Golf Operations, the Operations Committee, and the Finance Committee have reviewed the bids and recommend that the Board of Commissioners (i) waive the District’s apprenticeship program requirement for the Work pursuant to Section 6.G.1.ii of the District’s Purchasing Policy, (ii) find Leibold Irrigation, Inc. to be the lowest responsible bidder, and (iii) award a contract for the Work to Leibold Irrigation, Inc. (the “Contract”); and

**WHEREAS**, the Board of Commissioners hereby finds that (i) it is appropriate to waive the District’s apprenticeship program requirement for the Contract pursuant to Section 6.G.1.ii of the District’s Purchasing Policy, and (ii) Leibold Irrigation, Inc. is the lowest responsible bidder for the Work;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Waiver of Apprenticeship Program.** The Board hereby waives the apprenticeship program requirement of the District’s Purchasing Policy pursuant to Section 6.G.1.ii of the Purchasing Policy.

**Section 3: Award of Contract.** The bid submitted by Leibold Irrigation, Inc. in the amount of \$249,500.00 (the “Contract Price”) is hereby accepted, and a Contract for the Work is hereby awarded to Leibold Irrigation, Inc.

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**Section 4: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

**Section 5: Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 6: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2025

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Jessica Vealitzek, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_