



# Lake County Forest Preserves

General Offices  
1899 West Winchester Road  
Libertyville, Illinois 60048  
847-367-6640 • Fax: 847-367-6649  
www.LCFPD.org

**DATE:** August 4, 2025

**MEMO TO:** Sara Knizhnik, Chair  
Operations Committee

Gina Roberts, Chair  
Finance Committee

**FROM:** Steve Neaman  
Director of Finance

**Agenda Item #** 11.3

**RECOMMENDATION:** Recommend approval of a Resolution awarding an Annual Support and License Agreement for MUNIS Financial Software to Tyler Technologies, Inc. in the Contract Price of \$145,548.38.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** The contract will cover the last six months of FY2025 and the first six months of FY2026. \$144,408.54 is budgeted in the FY2025 Finance budget (12244000-701400) and Audit budget (22104000-701400). In FY2025, \$72,774.19 will be expended, and \$72,774.19 will be expended during FY2026.

**BACKGROUND:** The Annual Support and License Agreement is required to utilize the MUNIS financial software. This agreement provides the District with daily customer support services for all the financial modules including Accounts Receivable, General Ledger, Accounts Payable, Budget, Fixed Assets, Project Accounting, Requisitions, Purchase Orders, Munis Office, ACFR Statement Builder, Role Tailored Dashboard, GUI License, and Crystal Reports. In addition, the agreement includes annual licensing and all software updates for a period of one year from July 7, 2025, through July 6, 2026.

**REVIEW BY OTHERS:** Chief Operations Officer, Board Operations Manager, Corporate Counsel.



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING AN ANNUAL SUPPORT AND LICENSE AGREEMENT  
FOR MUNIS FINANCIAL SOFTWARE TO TYLER TECHNOLOGIES, INC.**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) desires to purchase annual support and license services (the “Services”) for its MUNIS financial software (the “Software”); and

**WHEREAS**, the Director of Finance and the Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, the Director of Finance has solicited a proposal for the Services from Tyler Technologies, Inc., the licensor of the Software (“Licensor”); and

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Finance, the Operations Committee, and the Finance Committee have reviewed the proposal submitted by the Licensor and recommend that the Board of Commissioners (i) find that the proposal submitted by the Licensor is the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Licensor (the “Contract”) in the amount of \$145,548.38 (the “Contract Price”); and

**WHEREAS**, the Board of Commissioners hereby finds that the proposal for the Services submitted by Licensor is the proposal that is most advantageous to the District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as part of this Resolution by this reference.

**Section 2: Award of Contract.** The Contract in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Licensor.

**Section 3: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price with Licensor.

**Section 4: Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Jessica Vealitzek, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gagnani, Board Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_



**tyler**  
technologies

**Remittance:**  
Tyler Technologies, Inc  
(FEIN 75-2303920)  
P.O. Box 203556  
Dallas, TX 75320-3556

# Invoice

<b>Invoice No</b>	<b>Date</b>	<b>Page</b>
045-522035	06/01/2025	1 of 2

**Questions:**  
Tyler Technologies- ERP & Schools  
Phone: 1-800-772-2260 Press 2, then 1  
Email: ar@tylertech.com



Bill To LAKE COUNTY FOREST PRESERVES  
ATTN: STEPHEN NEAMAN  
1899 WEST WINCHESTER ROAD  
LIBERTYVILLE, IL 60048

Ship To LAKE COUNTY FOREST PRESERVES  
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<b>Cust No.-BillTo-ShipTo</b>	<b>Ord No</b>	<b>PO Number</b>	<b>Currency</b>	<b>Terms</b>	<b>Due Date</b>
2116 - MAIN - MAIN	227351		USD	NET30	07/01/2025

Contract Date	Description	Units	Rate	Extended Price
Contract No.: LAKE CTY FOREST PRESERVES				
02/Jun/2009	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	36,198.76	36,198.76
02/Jun/2009	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	9,954.12	9,954.12
02/Jun/2009	SUPPORT & UPDATE LICENSING - FIXED ASSETS Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	10,950.82	10,950.82
02/Jun/2009	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	5,878.20	5,878.20
02/Jun/2009	SUPPORT & UPDATE LICENSING - MUNIS OFFICE Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	7,465.61	7,465.61
02/Jun/2009	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	8,234.28	8,234.28
02/Jun/2009	Purchase Orders - Subscription Fees Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	10,859.63	10,859.63
02/Jun/2009	SUPPORT & UPDATE LICENSING - REQUISITIONS Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	7,691.42	7,691.42
02/Jun/2009	MUNIS GUI SITE LICENSE SUPPORT Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	2,700.00	2,700.00
02/Jun/2009	SUPPORT & UPDATE LICENSING- ANNUAL COMPREHENSIVE FINANCIAL REPORT Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	5,657.53	5,657.53
02/Jun/2009	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	5,435.28	5,435.28
26/Jan/2015	SUPPORT & UPDATE LICENSING - BMI CollectIT INTERFACE Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	1,081.32	1,081.32
26/Jan/2015	SUPPORT & UPDATE LICENSING - INVENTORY Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	6,886.29	6,886.29
27/Dec/2018	TCM AUTO INDEXING AND REDACTION MAINTENANCE Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	1,290.51	1,290.51
27/Dec/2018	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	11,614.61	11,614.61
13/Nov/2024	eProcurement (Vendor Access and Punch-Out) - Subscription Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	13,650.00	13,650.00



**tyler**  
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2116 - MAIN - MAIN	227351		USD	NET30	07/01/2025

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**\*\*ATTENTION\*\***

Order your checks and forms from  
Tyler Business Forms at 877-749-2090 or  
tylerbusinessforms.com to guarantee  
100% compliance with your software.

Subtotal 145,548.38

Sales Tax \$0.00

Invoice Total 145,548.38