



DATE: August 4, 2025

MEMO TO: Sara Knizhnik, Chair
Operations Committee

Gina Roberts, Chair
Finance Committee

FROM: Steve Neaman
Director of Finance

RECOMMENDATION: Recommend approval of a Resolution awarding an Annual Support and License Agreement for MUNIS Financial Software to Tyler Technologies, Inc. in the Contract Price of \$145,548.38.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: The contract will cover the last six months of FY2025 and the first six months of FY2026. \$144,408.54 is budgeted in the FY2025 Finance budget (12244000-701400) and Audit budget (22104000-701400). In FY2025, \$72,774.19 will be expended, and \$72,774.19 will be expended during FY2026.

BACKGROUND: The Annual Support and License Agreement is required to utilize the MUNIS financial software. This agreement provides the District with daily customer support services for all the financial modules including Accounts Receivable, General Ledger, Accounts Payable, Budget, Fixed Assets, Project Accounting, Requisitions, Purchase Orders, Munis Office, ACFR Statement Builder, Role Tailored Dashboard, GUI License, and Crystal Reports. In addition, the agreement includes annual licensing and all software updates for a period of one year from July 7, 2025, through July 6, 2026.

REVIEW BY OTHERS: Chief Operations Officer, Board Operations Manager, Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING AN ANNUAL SUPPORT AND LICENSE AGREEMENT
FOR MUNIS FINANCIAL SOFTWARE TO TYLER TECHNOLOGIES, INC.**

WHEREAS, the Lake County Forest Preserve District (the “District”) desires to purchase annual support and license services (the “Services”) for its MUNIS financial software (the “Software”); and

WHEREAS, the Director of Finance and the Purchasing Manager have determined that the Services require personal confidence; and

WHEREAS, the Director of Finance has solicited a proposal for the Services from Tyler Technologies, Inc., the licensor of the Software (“Licensor”); and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Finance, the Operations Committee, and the Finance Committee have reviewed the proposal submitted by the Licensor and recommend that the Board of Commissioners (i) find that the proposal submitted by the Licensor is the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Licensor (the “Contract”) in the amount of \$145,548.38 (the “Contract Price”); and

WHEREAS, the Board of Commissioners hereby finds that the proposal for the Services submitted by Licensor is the proposal that is most advantageous to the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The Contract in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Licensor.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price with Licensor.

Section 4: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2025.

AYES:

NAYS:

APPROVED this _____ day of _____, 2025.

Jessica Vealitzek, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Board Secretary
Lake County Forest Preserve District

Exhibit No. _____



Remittance:
 Tyler Technologies, Inc
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-522035	06/01/2025	1 of 2

Questions:
 Tyler Technologies- ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Email: ar@tylertech.com



Bill To LAKE COUNTY FOREST PRESERVES
 ATTN: STEPHEN NEAMAN
 1899 WEST WINCHESTER ROAD
 LIBERTYVILLE, IL 60048

Ship To LAKE COUNTY FOREST PRESERVES
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 LIBERTYVILLE, IL 60048

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
2116 - MAIN - MAIN	227351		USD	NET30	07/01/2025

Contract Date	Description	Units	Rate	Extended Price
Contract No.: LAKE CTY FOREST PRESERVES				
02/Jun/2009	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	36,198.76	36,198.76
02/Jun/2009	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	9,954.12	9,954.12
02/Jun/2009	SUPPORT & UPDATE LICENSING - FIXED ASSETS Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	10,950.82	10,950.82
02/Jun/2009	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	5,878.20	5,878.20
02/Jun/2009	SUPPORT & UPDATE LICENSING - MUNIS OFFICE Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	7,465.61	7,465.61
02/Jun/2009	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	8,234.28	8,234.28
02/Jun/2009	Purchase Orders - Subscription Fees Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	10,859.63	10,859.63
02/Jun/2009	SUPPORT & UPDATE LICENSING - REQUISITIONS Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	7,691.42	7,691.42
02/Jun/2009	MUNIS GUI SITE LICENSE SUPPORT Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	2,700.00	2,700.00
02/Jun/2009	SUPPORT & UPDATE LICENSING - ANNUAL COMPREHENSIVE FINANCIAL REPORT Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	5,657.53	5,657.53
02/Jun/2009	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	5,435.28	5,435.28
26/Jan/2015	SUPPORT & UPDATE LICENSING - BMI CollectIT INTERFACE Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	1,081.32	1,081.32
26/Jan/2015	SUPPORT & UPDATE LICENSING - INVENTORY Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	6,886.29	6,886.29
27/Dec/2018	TCM AUTO INDEXING AND REDACTION MAINTENANCE Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	1,290.51	1,290.51
27/Dec/2018	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	11,614.61	11,614.61
13/Nov/2024	eProcurement (Vendor Access and Punch-Out) - Subscription Cycle: Start: 07/Jul/2025, End: 06/Jul/2026	1	13,650.00	13,650.00



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<p>**ATTENTION** Order your checks and forms from Tyler Business Forms at 877-749-2090 or tylerbusinessforms.com to guarantee 100% compliance with your software.</p>	Subtotal	145,548.38
	Sales Tax	\$0.00
	Invoice Total	145,548.38