



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: October 1, 2018
MEMO TO: Craig Taylor, Chair
Operations Committee
FROM: John E. Nelson
Director of Operations and Infrastructure

Agenda Item# 8.5

RECOMMENDATION: Recommend Approval of a Resolution Awarding a Contract to R.A. Adams Enterprises, Inc., McHenry, Illinois, for the purchase of four utility trailers in the Contract Price of \$31,532.00.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: The total budgeted amount for this purchase is \$39,000.00, including: \$24,000.00 for the replacement of equipment Units 964 and 965 in the Equipment Replacement Fund (92104100-804100); and \$15,000.00 for the replacement of Units 947 and 967 in the operating fund for Grounds Maintenance (15524100-804100). The total actual cost for this purchase of \$31,532.00 will be charged as \$17,776.00 to 92104100-804100 and \$13,756.00 to 15524100-804100.

BACKGROUND: The replacement of four equipment trailers (Units 947, 964, 965 and 967) was approved in the FY2018-19 Budget.

Units 964 and 965 are both 2007 Redi Haul Ramsey trailers that are included in the Equipment Replacement Fund and due for replacement per the Equipment Replacement Fund guidelines. These units are being replaced with one 2018 Redi Haul Model FSL 1927E-12 Equipment Transport Trailer at a cost of \$7,898.00 and one 2018 Redi Haul Model FSL-1628E-102 Equipment Transport Trailer at a cost of \$9,878.00.

Unit 947 is a 2000 Redi Haul trailer that is due for replacement, but was purchased prior to the creation of the Equipment Replacement Fund. This unit is being replaced with one 2018 Redi Haul Model R2126PFE Flatbed Transport Trailer at a cost of \$8,298.00. Unit 967 is a 2007 Big Tex trailer that is due for replacement, but cost less than the minimum threshold of \$5,000.00 for inclusion in the Equipment Replacement Fund at the time of its original purchase. This unit is being replaced with one 2018 Big Tex Model #14PI-18 Tandem Axle Pipe Top Utility Trailer at a cost of \$5,458.00. The purchase of these two replacement units has been budgeted out of operating funds, and then they will be transferred into the Equipment Replacement Fund going forward.

Each of these four new pieces of equipment is expected be in service for twelve (12) years per the Equipment Replacement Fund guidelines.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO R.A. ADAMS ENTERPRISES, INC.
FOR THE PURCHASE OF FOUR UTILITY TRAILERS**

WHEREAS, the Lake County Forest Preserve District (the "District") has advertised in The NewsSun for sealed bids for the purchase and delivery of one 2018 Redi Haul FSL 1927E-102 transport trailer, one 2018 Redi Haul FSL 1628E-102 transport trailer, one 2018 Redi Haul R2126 PFE flatbed transport trailer and one 2018 Big Tex #14PI-18 tandem axle utility trailer or approved equivalents (the "Equipment"); and

WHEREAS, all sealed bids were received and opened by the District at its Headquarters, 1899 West Winchester Road, Libertyville, Illinois on August 24, 2018 at 10:00 a.m.; and

WHEREAS, a bid was received from the following bidder in the following amount:

	<u>TOTAL BID</u>
R.A. Adams Enterprises, Inc., McHenry, Illinois	\$31,532.00

and;

WHEREAS, the District's staff; the Purchasing Manager; the Director of Operations and Infrastructure; and the Operations Committee have reviewed the bid and recommend that the Board of Commissioners find R.A. Adams Enterprises, Inc., to be the lowest responsible bidder for the purchase and delivery of the Equipment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The bid submitted by R.A. Adams Enterprises, Inc., in the amount of \$31,532.00 (the "Contract Price") is hereby accepted and a Contract for the purchase of the Equipment is hereby awarded to R.A. Adams Enterprises, Inc.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract with R.A. Adams Enterprises, Inc.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this 9th day of OCTOBER, 2018

AYES: 20

NAYS: 0

APPROVED this 9th day of OCTOBER, 2018

Ann B. Maine
Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani
Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. 5441