



LAKE COUNTY FOREST PRESERVES  
www.LCFPD.org

Preservation, Restoration, Education and Recreation

**DATE:** August 1, 2016

**MEMO TO:** Bonnie Thomson Carter, Chair  
Planning and Restoration Committee

S. Michael Rummel, Chair  
Finance and Administrative Committee

**FROM:** James L. Anderson  
Director of Natural Resources

**Agenda Item#** 8.3

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for the Native Cover Crop Seed Purchase Fall 2016 for the Southern Des Plaines River sites to Shooting Star Native Seeds, Spring Grove, Minnesota, in the Contract Price of \$24,077.50.

**STRATEGIC DIRECTIONS SUPPORTED:** Conservation

**FINANCIAL DATA:** This project was approved as part of the adopted FY 2016/2017 Capital Improvement Plan in the amount of \$75,000.00. The one vendor with a bid under \$20,000.00 that does not require Committee and Board approval totals \$14,343.00, and combines with this contract for a grand total \$38,420.50, which will be charged to the Farmland Management Fund, (28644000-705100-62804). This portion of the project was estimated at \$67,000.00.

**BACKGROUND:** The District will be installing native seed in fall 2016 at southern Des Plaines River Forest Preserves across approximately 146 acres as part of ongoing ecological restoration efforts. Seeding areas coincide with past and current woody invasive clearing projects as part of the Oak Woodland Restoration Project. Seed installation will occur after woody invasive species control by District staff.

The project was advertised on June 1, 2016 and two bids were received. A summary of the lowest bids received is listed below:

	<b><u>TOTAL BID</u></b>
Shooting Star Native Seeds, Spring Grove, MN	\$ 24,077.50
<b><u>SUCCESSFUL BIDDERS UNDER \$20,000.00</u></b>	
Genesis Nursery, Inc., Tampico, IL	\$ 14,343.00

Materials were bid on a unit price per species. Staff has awarded a contract to the one low bidder whose total bid is less than \$20,000.00. Staff recommends that Shooting Star Native Seeds be awarded a contract as the lowest responsible bidder for the species for which they are the lowest bidder. The total of their lowest bid is greater than \$20,000.00, thus requiring Committee recommendation and Board approval of the contract. Work is anticipated to begin September 1, 2016 and be completed by December 10, 2016.

**REVIEW BY OTHERS:** Executive Director, Chief Operations Officer, Director of Finance, Corporate Counsel

**PRESENTER:** James L. Anderson

STATE OF ILLINOIS)  
COUNTY OF LAKE ) SS )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR AUGUST MEETING  
AUGUST 9, 2016**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **PLANNING AND RESTORATION COMMITTEE** and **FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith "A Resolution Awarding a Contract to Shooting Star Native Seeds for the Purchase of Native Cover Crop Seed for the Southern Des Plaines River Sites" and request its adoption.

**PLANNING AND RESTORATION COMMITTEE:**

Date: 8/1/16 ☐ Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
☒ Voice Vote Majority Ayes; Nays: 0

**FINANCE AND ADMINISTRATIVE COMMITTEE**

Date: 8-4-2016 ☐ Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
☒ Voice Vote Majority Ayes; Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO SHOOTING STAR NATIVE SEEDS  
FOR THE PURCHASE OF NATIVE COVER CROP SEED  
FOR THE SOUTHERN DES PLAINES RIVER SITES**

**WHEREAS**, the Lake County Forest Preserve District (the "District") has advertised in The News Sun for sealed bids to purchase Native Cover Crop Seed for Fall 2016 for Southern Des Plaines River sites (the "Products"); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on June 15, 2016 at 9:00 a.m.; and

**WHEREAS**, the District's staff; the Purchasing Manager; the Director of Natural Resources; the Planning and Restoration Committee; and the Finance and Administrative Committee have reviewed the bids identified on Exhibit A and recommend that the Board of Commissioners find Shooting Star Native Seeds, ("Shooting Star") to be the lowest responsible bidder with respect to the bids on Exhibit A, listed in the column titled "Shooting Star" and highlighted in red ("Shooting Star Bids") and award a contract for the Products identified in the Shooting Star Bids (the "Contract") to Shooting Star Native Seeds consistent therewith; and

**WHEREAS**, the Board of Commissioners hereby finds that Shooting Star is the lowest responsible bidder for the Products, as set forth in the previous clause;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The Shooting Star Bids submitted by Shooting Star in the amount of \$24,077.50 (the "Contract Price") are hereby accepted and a Contract for the Products is hereby awarded to Shooting Star.

Section 3: Execution of Contracts. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Products in the amount of the Contract Price.

Section 4. Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract's terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

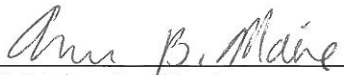
PASSED this 9<sup>th</sup> day of AUGUST, 2016

AYES: 20

NAYS: 0

APPROVED this 9<sup>th</sup> day of AUGUST, 2016

ATTEST:

  
\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District


  
\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit # 5126

EXHIBIT A: BID RESULTS  
PROJECT: PURCHASE OF NATIVE COVER CROP SEED FOR FALL 2016  
BID#: 16047

Species			spp substitutions; DF/DH	Common Name	WRIGHT WOODS 146 Acres		REVISED TOTAL QUANTITY DUE TO LARGE NUMBER OF UNAVAILABLE SPECIES (LBS)	SHOOTING STAR				GENESIS NURSERY			
					oz.	lbs.		Tier 1	QA	PPU	EXT.	Tier 1	QA	PPU	EXT.
Bromus pubescens					292.00		18.25	20							
Carex blanda					73.00		4.56								
Carex davisii					175.20		10.95								
Carex gracillima					21.90		1.37					Y	All	\$350.00	\$4,200.00
Carex normalis					438.00		27.38	35							
Carex rosea					73.00		4.56					Y	All	\$180.00	\$6,300.00
Carex sparganioides					73.00		4.56								
Cinna arundinacea					146.00		9.13								
Elymus canadensis					1752.00		109.50	125							
Elymus villosus					511.00		31.94	35							
Elymus virginicus					1752.00		109.50	120				Y	All	\$99.80	\$3,493.00
Glyceria striata					73.00		4.56								
Hystrix patula					1022.00		63.88	67							
Juncus tenuis					21.90		1.37	1.5							
Muhlenbergia mexicana					29.20		1.83	6							
Agastache scrophulariaefolia					87.60		5.48								
Aster lateriflorus					29.20		1.83	3							
Campanula americana					43.80		2.74								
Polygonum virginianum					146.00		9.13								
Solidago flexicaulis					14.60		0.91								
Solidago ulmifolia					14.60		0.91	1							
Zizia aurea					730.00		45.63	48				Y	All	\$350.00	\$350.00
												Y	All	\$70.00	\$3,360.00

TOTAL (by Vendor)

\$24,077.50

\$14,343.00

TOTAL PROJECT (all Vendors) \$38,420.50

UNAVAILABLE

LOW BID IN RED