

**Lake County Forest Preserves
Finance Committee Minutes – September 2, 2021**

On Thursday, September 2, 2021, pursuant to Section 7(e) of the Illinois Open Meetings Act, the August 20, 2021 Gubernatorial Disaster Proclamation, and the Written Determination of the District President attached to the Agenda, the Finance Committee met via Audio and Video conference and at the Lake County Forest Preserve District's General Offices.

1.0 Call to Order - Chair Julie Simpson called the meeting to order at 1:00 p.m.

2.0 Roll Call - Committee Secretary Gragnani called the roll and eight committee members responded: Julie Simpson, Chair; Paul Frank, Vice Chair; Carissa Casbon, Michael Danforth, Kevin Hunter, Ann Maine, Paras Parekh, and John Wasik. Committee member Sandy Hart arrived after the roll call at approximately 1:22 p.m.

Also Present:

Angelo Kyle, President	Nan Buckardt	Dave Cook, IPBC
Alex Ty Kovach	John Nelson	Tyler Feeney, IPBC
Mike Tully	Rebekah Snyder	Matt Norton, Corporate Counsel
Mary Kann	John Tannahill	Debbie Boness
Steve Neaman	Alex Eichmann	Julie Gragnani
Jim Anderson	Laurel Diver	

3.0 Pledge of Allegiance – Member Hunter led the Pledge of Allegiance.

4.0 Addenda to the Agenda – None

5.0 Approval of Minutes – Motion by member Maine, second by member Casbon to approve minutes from August 5, 2021. Roll Call vote being had, the motion passed by a vote of: AYES: 8; NAYS: 0.

6.0 Public Comment – None

7.0 Executive Director Comments – Executive Director Kovach presented his report and commented on:

- Joint committee meeting on October 4, 2021 to review the proposed 2022 budget;
- Summary of storm damage on August 10th;
- Summary of golf operations that has increased since Covid;
- Beer Garden at Independence Grove is very successful; addition of “Septoberfest” program;
- Science Explorers in Nature program completed its 16th year in July;
- Diana Dretske’s blog on Henry McIntosh was noticed by one of his ancestors;
- Evening celebration is being planned for the Our Voice is Black History museum exhibition;
- Sighting of the rare Mexican violetear hummingbird in the back yard of a staff person, which was shared with other birders, leading to a front page story in the Daily Herald.

8.0 Correspondence – None

9.0 Unfinished Business

9.1 Recommend approval of an Ordinance amending Personnel Policy 4.1 – Holidays, adding Juneteenth as a fixed holiday – Motion by Vice Chair Frank, second by member Casbon to approve the recommendation. Director Kovach noted that union negotiations will be starting in the next month and this holiday will be added into the contract. Following discussion, the motion to approve passed by a roll call vote of: AYES: 8, NAYS: 0; and the recommendation was forwarded to the full Board for approval.

10.0 New Business

10.1 Monthly Financial Report – Finance Director Neaman summarized the financial report for month ending June 30, 2021. He reviewed the increased revenues, particularly in dog permit sales. He responded to questions from the committee members; Vice Chair Frank and member Wasik requested that the District's investment policy be emailed to them.

10.2 Invoices and Requisitions – Motion by member Casbon, second by member Parekh to approve the legal bill for June 2021. Roll call vote being had, the motion passed by a vote of: AYES: 8, NAY: 0.

10.3 Approve the reclassification of a position – Motion by member Hunter, second by member Maine to approve the recommendation. Director of Administration Mary Kann explained the requested reclassification of a Communications Specialist position to a Web Designer. The motion to approve as presented passed by a roll call vote of: AYES: 8, NAYS: 0.

Member Sandy Hart joined the meeting at 1:22 p.m.

10.4 Recommend approval of an Ordinance amending Personnel Policy 4.10 – COVID-19 Benefits, revising the expiration date from September 30, 2021, to December 31, 2021 - Motion by Vice Chair Frank, second by member Maine to approve the recommendation. Mr. Kovach summarized the request to extend the expiration date due to the impact of the Delta variant of Covid-19 and the new school year. The motion to approve passed by a roll call vote of: AYES: 9, NAYS: 0; and the recommendation was forwarded to the full Board for approval.

10.5 Recommend approval of Ordinance Authorizing Acceptance of Contract and By-laws Document of the Intergovernmental Personnel Benefit Cooperative (IPBC) and Authorizing Membership in the IBPC - Motion by Vice Chair Frank, second by member Parekh to approve the recommendation. Mr. Kovach noted that in May 2021 the committee gave direction to continue discussions with IPBC regarding the District's participation in their benefit program. Director Kann explained the process and said that once the District's membership is approved, the transition will begin from the County to this plan. IPBC Executive Director Dave Cook introduced himself and noted that the District will not see the negative numbers that they have seen in the past with the County's insurance and noted that the County is looking to also join the IPBC next year. He added that they pledge to work with the District to provide the best service possible and keep costs as low as they can. The motion to approve passed by a roll call vote of: AYES: 9, NAYS: 0; and the recommendation was forwarded to the full Board for approval.

10.6 Recommend approval of a Resolution awarding a Contract for Donor Acquisition Campaign Services to Membership Consultants in the Contract Price of \$43,596.00 - Motion by member Hart, second by member Wasik to approve the recommendation. Mr. Kovach summarized contract to double the number of donors identified in the District's Road Map to 2025. Director Snyder further explained the process. The motion to approve passed by a roll call vote of: AYES: 9, NAYS: 0; and the recommendation was forwarded to the full Board for approval.

10.7 Recommend approval of a Resolution approving the Deaccession and Conveyance of Out-of-Scope Items from the Bess Bower Dunn Museum of Lake County's Collections - Motion by member Hunter, second by member Hart to approve the recommendation. Mr. Kovach summarized the process for taking items out of the museum's collections. The motion to approve passed by a roll call vote of: AYES: 9, NAYS: 0; and the recommendation was forwarded to the full Board for approval.

10.8 Recommend approval of a Resolution awarding a five-year Lease and Maintenance Agreement for Golf Cars and other Support Vehicles to Nadler Golf Car Sales, Inc. in the Contract Price of \$1,153,675.00 Motion by member Casbon, second by member Hart to approve the recommendation. Mr. Kovach

APPROVED:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
<u>Julie Simpson, Chair</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>J. Kevin Hunter</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Paul Frank, Vice Chair</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Ann B. Maine</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Carissa Casbon</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Paras Parekh</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Michael Danforth</u>	<input type="checkbox"/>	<input type="checkbox"/>	<u>John Wasik</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Sandy Hart</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Secretary's Note: Pursuant to Section 7(e) of the Illinois Open Meetings Act, the September 17, 2021 Gubernatorial Disaster Proclamation, and Written Determination of the Lake County Forest Preserve District President, the Finance Committee met via audio and video conference on Monday, October 4, 2021. These Minutes were approved by a Roll Call vote at that meeting:

AYES: 7 (Casbon, Frank, Hart, Hunter, Parekh, Simpson, Wasik)
NAYS: 0
ABSENT: 2 Danforth, Maine

Julie Gragnani
Committee Secretary