

**Lake County Forest Preserves  
Finance Committee Minutes – September 1, 2022**

On Thursday, September 1, 2022, the Lake County Forest Preserve District’s Finance Committee met at the District’s General Offices in Libertyville, Illinois.

**1.0 Call to Order** - Chair Julie Simpson called the meeting to order at 1:00 p.m. Member Ann Maine had requested electronic attendance due to illness, and there were no objections from the Committee; however, member Maine was unable to establish a connection due to technical issues.

**2.0 Roll Call** - Committee Secretary Julie Gragnani called the roll and five committee members responded: Julie Simpson, Chair; Carissa Casbon, Sandy Hart, Kevin Hunter, and John Wasik. Member Paras Parekh arrived at 1:28 p.m. Absent: Paul Frank, Vice Chair; Michael Danforth.

**Also Present:**

Angelo Kyle, President  
Alex Ty Kovach  
Mike Tully  
Mary Kann  
John Nelson  
Randy Seebach  
Rebekah Snyder

Ken Jones  
Nick Spittlemeister  
Laurel Diver  
Beth Frederick  
Matt Norton, Corporate Counsel  
Julie Gragnani  
Sandy Meyers

Mike Zahalka

**On Zoom:**

Nan Buckardt  
John Tannahill  
Pati Vitt  
Garnet Miller  
Michael Danforth (at 1:18pm)

**3.0 Pledge of Allegiance** – Member Wasik led a Pledge of Allegiance.

**4.0 Addenda to the Agenda** – None

**5.0 Approval of Minutes** – Motion by member Hunter, second by member Casbon to approve the minutes of August 4 2022, open and closed sessions. Voice vote being had, the motion passed unanimously.

**6.0 Public Comment** – None

**7.0 Executive Director Report** –Executive Director Kovach reported on:

- New landscaping plan for the General Offices property as begun with removal of invasive trees;
- Education Department reached nearly 37,000 participants and on track to exceed 2019 numbers;
- Over 350 people waited in line to meet artist Bill Sienkiewicz at the Museum;
- 2022 Concerts in the Plaza welcomed 20,000 guests to nine concerts;
- Second annual SeptOberfest at the Independence Grove Beer Garden with programming;
- Rusty patch bumble bee has been positively identified at Pine Dunes Forest Preserve;
- Leadership team met to work on the 2023 annual budget.

**8.0 Correspondence** – None

**9.0 Unfinished Business** – None

**10.0 New Business**

**10.1 Motion to recommend approval of an Agreement with Constellation Energy Generation, LLC for the taxing valuation of the Zion Power Station for 2022 through 2026** – Motion by member Hunter, second by member Casbon to recommend approval. Executive Director Kovach noted that the original settlement agreement has expired, and this agreement will fix the property value of the site of the closed Zion Nuclear

Power Station for tax years 2022 through 2026, and fix the annual tax payment for that same time period. The District is one of several taxing bodies who will enter into the agreement. Mr. Kovach and Attorney Norton responded to questions. Voice vote being had, the motion passed unanimously and the item was forwarded to the full Board for approval.

10.2 Recommend approval of an Ordinance Approving an Amended Purchasing Policy – Motion by member Casbon, second by member Hart to approve the recommendation. Mr. Kovach summarized the amendments, including adding a description of the process for soliciting, submitting and evaluating proposals for design-build projects; and giving the Executive Director authority to approve change orders up to \$30,000 and approve services for engineering, architectural and surveying that do not require a statutory RFP process. Attorney Norton provided additional information. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.3 Recommend approval of an Ordinance Amending Personnel Policy 11.12 - Drone Use; and approve revisions to the Procedures Section of Personnel Policy 11.12 – Drone Use – Motion by member Hunter, second by member Hart to approve the recommendation. Mr. Kovach noted that the District has interest in purchasing and using drones for a variety of job tasks, necessitating having a policy in place. Director Mary Kann added that the policy will provide rules and regulations and other information for drone usage by staff. Mr. Kovach and Mike Tully responded to questions and a brief discussion ensued including drone use and regulations for the public on forest preserve property. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.4 Approve a temporary Residential License Agreement for a Wildlife Monitoring Technician working contractually for the District – Motion by member Casbon, second by member Hunter to approve the recommendation. Director Kovach summarized a request for temporary housing for a wildlife monitoring technician for two months. Voice vote being had, the motion passed unanimously.

Member Parekh joined the meeting at 1:28 p.m.

10.5 Recommend approval of a Resolution awarding a Contract to purchase an Asphalt Paving Machine to Altorfer Industries, Inc. in the Contract Price of \$174,380.80 – Motion by member Hart, second by member Hunter to approve the recommendation. Director Kovach noted that the equipment was held and used for six years beyond its scheduled replacement, resulting in a higher than budgeted replacement price. Mr. Kovach responded to questions and a general discussion ensued regarding alternatives to asphalt and concrete. Following discussion, with a voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

**11.0 Miscellaneous Business** – None


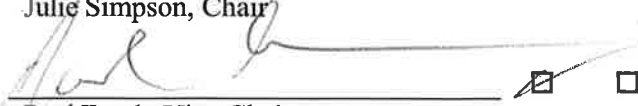
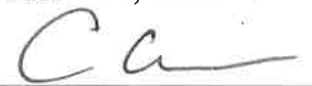
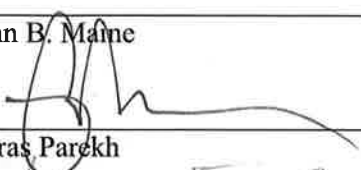
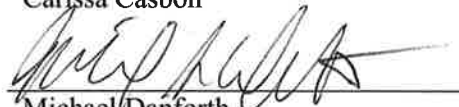
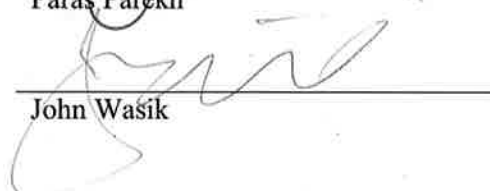

**12.0 Closed Session** – None

**13.0 Potential Action Following Closed Session** – None

**14.0 Adjournment** - With no further business before the committee, Chair Simpson declared the meeting adjourned at 1:37 p.m.

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**APPROVED:**

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
_____ Julie Simpson, Chair	<input type="checkbox"/>	<input type="checkbox"/>	 _____ J. Kevin Hunter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Paul Frank, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Ann B. Maine	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Carissa Casbon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Paras Parekh	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ John Wasik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Sandy Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>			