

BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT –REGULAR AUGUST MEETING MINUTES
AUGUST 9, 2023

The Board of Commissioners of the Lake County Forest Preserve District met on Wednesday, August 9, 2023 at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to Order – President Angelo Kyle called the meeting to order at 9:00 a.m.

Commissioner Esiah Campos was connected via Zoom. President Kyle received a text message from Commissioner Campos requesting to attend the meeting remotely due to employment. Hearing no objections to Commissioner Campos's electronic attendance, President Kyle declared Commissioners Campos present.

2.0 Roll Call of Commissioners – Board Secretary Gragnani called the roll and 16 Commissioners responded present: Altenberg, Campos, Casbon, Clark, Cunningham, Danforth, Hart, Hewitt, Hunter, Knizhnik, Kyle, Pedersen, Roberts, Schlick, Vealitzek, Wasik. Absent: Frank, Maine, Parekh.

3.0 Moment of Silence – President Kyle led a moment of silence.

4.0 Pledge of Allegiance – Commissioner Hunter led the Pledge of Allegiance.

5.0 Addenda to Agenda – None

6.0 Public Comment – None

7.0 President's Report, Special Recognition and Committee Appointments – President Kyle reported on the following:

- Proclamation recognizing Jeremy Tekampe, Heavy Equipment Officer on 25 years of service. **EXHIBIT No. 5997**
- GospelFest was held on July 30 and attended by over 350 people; upcoming concert;
- Two national awards won for Horizons newsletter;
- Nearly \$1.5 million transferred to the District from the Preservation Foundation;
- Free admission at the Dun Museum on August 22nd in honor of Bess Bower Dunn's birthday.
- Illinois Nature Preserves Commission meeting and reception on August 28 at Illinois Beach State Park Resort, with Governor Pritzger in attendance.

8.0 Unfinished Business – None

9.0 Consent Agenda – Motion by Commissioner Knizhnik, second by Commissioner Cunningham to approve the Consent Agenda (items 9.1 through 9.3):

- 9.1 Approve Minutes of June 14, 2023
- 9.2 Approve Travel Expenses (in accordance with the Local Governmental Travel Expense Control Act and the District's Policy for Reimbursement of Travel, Meal, and Lodging Expenses). **EXHIBIT No. 5998**
- 9.3 Approve a Resolution Awarding a Contract for Boiler Replacements at Greenbelt Cultural Center to Cahill Heating Cooling and Electric, Inc. in the Contract Price of \$35,200.00. **EXHIBIT No. 5999**

Roll call vote being had, the motion passed by a vote of: **AYES: 16, NAYS: 0.**

10.0 New Business – Report of Standing and Special Committees:

10.1 Ordinance Establishing District Fees and Charges (Annual Fee Ordinance)

Motion by Commissioner Vealitzek, second by Commissioner Cunningham to approve an Ordinance Establishing Fees and Charges for District Permits, Programs, Services and Facilities (Annual Fee Ordinance). Executive Director Kovach briefly summarized the fee adjustments. Roll call vote being had (leave for previous roll call), the motion passed by a vote of: **AYES: 16, NAYS: 0 EXHIBIT No. 6000**

10.2 Resolution Approving Annual Agreement for Financial Software

Motion by Commissioner Vealitzek, second by Commissioner Hewitt to approve a Resolution Approving an Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, in the Contract Price of \$119,886.70. Executive Director Kovach briefly summarized the agreement. Roll call vote being had (leave for previous roll call), the motion passed by a vote of: **AYES: 16, NAYS: 0 EXHIBIT No. 6001**

10.3 Resolution Awarding Contract for Constituent and Financial Management Software

Motion by Commissioner Vealitzek, second by Commissioner Schlick to Approve a Resolution Awarding a three-year Contract for Constituent Management and Financial Management Software to Blackbaud, Inc., in an amount not to exceed \$71,363.99. Executive Director Kovach noted that the software is critical for managing the donor database. Roll call vote being had (leave for previous roll call), the motion passed by a vote of: **AYES: 16, NAYS: 0 EXHIBIT No. 6002**

11.0 Petitions and Correspondence - None

12.0 Miscellaneous Business

13.0 Closed Session – None

14.0 Potential Action following Closed Session - None

15.0 Adjournment – With no further business before the Board, President Kyle declared the meeting adjourned at 9:20 a.m.

Respectfully submitted:


Julie Gragnani, Board Secretary

9-13-2023
Date Approved

