

**Lake County Forest Preserves
Finance Committee Minutes – August 4, 2022**

On Thursday, August 4, 2022, the Lake County Forest Preserve District’s Finance Committee met at the District’s General Offices in Libertyville, Illinois.

1.0 Call to Order - Chair Julie Simpson called the meeting to order at 1:05 p.m. and confirmed the electronic attendance of member John Wasik via Zoom.

2.0 Roll Call - Committee Secretary Julie Gragnani called the roll and seven committee members responded: Julie Simpson, Chair; Paul Frank, Vice Chair; Carissa Casbon, Kevin Hunter, Ann Maine, Paras Parekh, and John Wasik. Member Sandy Hart arrived at 1:32 p.m. Absent: Michael Danforth.

Also Present:

Alex Ty Kovach
Mike Tully
Steve Neaman
Mary Kann
John Nelson
Randy Seebach
Rebekah Snyder

John Tannahill
Pati Vitt
Matt Norton, Corporate Counsel
Julie Gragnani
Alex Eichman
Laurel Diver
Sandy Meyers

On Zoom:

Angelo Kyle, President
Nan Buckardt
Beth Frederick
Debbie Boness
Garnet Miller
Nicholas Gowan, Counsel

3.0 Pledge of Allegiance – Member Hunter led a Pledge of Allegiance.

4.0 Addenda to the Agenda – None

5.0 Approval of Minutes – Motion by member Maine, second by member Frank to approve the minutes of June 30, 2022, open and closed sessions. Voice vote being had, the motion passed unanimously.

6.0 Public Comment – None

7.0 Executive Director Report –Executive Director Kovach reported on the following:

- \$400,000 IDNR/OSLAD grant was approved for Phase 1 Lakewood master plan improvements;
- New member appointed to the Preservation Foundation Development Committee;
- Teacher Institute hosted by environmental and history educators focusing on District resources;
- Recent meeting of the Lake County Historical Alliance included discussion lead by District staff;
- Trivia Night at the Beer Garden at Independence Grove one Wednesday night per month;
- Conservation Explorers, a program for teens focusing on stewardship and career opportunities;
- Working with Congressman Schneider’s staff to schedule a meeting on Fort Sheridan National Cemetery – responded to questions from committee members;
- Ribbon-cutting ceremony held at Buffalo Creek Reservoir to highlight improvements made;
- A Rusty Patch Bumble Bee was just identified at Middlefork Savanna; Natural Resource Director Pati Vitt provided additional comments.
- President Kyle authorized a fee waiver to the State’s Attorney’s office for the use of Greenbelt Cultural Center for a recent town meeting on gun violence.

8.0 Correspondence – None

9.0 Unfinished Business – None

10.0 New Business

10.1 Invoices and Requisitions – Motion by member Casbon, second by member Hunter to approve the March and April 2022 invoices for legal services. A discussion ensued regarding possible reimbursement for legal fees incurred for Covid-19 response matters; the committee asked Finance Director Neaman to check into it with County staff. Voice vote being had, the motion to approve passed unanimously and the invoices were circulated for signatures.

10.2 Recommend approval of an Ordinance Amending the 10-year Capital Improvement Plan for the FY 2023 budget – Motion by member Casbon, second by member Parekh to approve the recommendation. Mr. Kovach explained two additions being recommended for the approved CIP. The first project is the net-zero electric car storage facility at Countryside Golf Course. \$1.4 million would be added in year 2024. \$700,000 would be allocated from the General Fund fund balance as a zero-interest loan payable over 10 years from the Countryside Golf Course operating budget; and the remaining \$700,000 would be allocated from the Enterprise Fund. He provided answers to questions raised at the previous meeting regarding rounds of golf and annual costs for gas and maintenance. Golf Operations Manager Alex Eichman summarized the Audubon Signature Sanctuary designations that the District's golf courses have.

The second project, \$1.7 million for habitat restoration at Prairie Stream Forest Preserve, will be 100% funded by an *America the Beautiful Challenge Grant* federal grant and IDNR. The District will provide some in-house labor on the project. Mr. Kovach responded to questions and a general discussion ensued. Voice vote being had, the motion passed with member Hunter abstaining. The recommendation was forwarded to the full Board for approval.

10.3 Recommend approval of a Resolution approving an Intergovernmental Agreement with the County of Lake for the Collaborative Use of the Lake County Law Enforcement Records Management System – Motion by member Hunter, second by member Frank to approve the recommendation. Public Safety Director John Tannahill gave an overview of the Law Enforcement Records Management System in partnership with the County, and the benefits of improved communication among the other participating agencies. He responded to questions and a brief discussion ensued. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full Board for approval.

10.4 Recommend approval of a Resolution approving an Intergovernmental Agreement with the County of Lake for the Collaborative Use of the Lake County Mobile Citation System – Motion by member Casbon, second by member Hart to approve the recommendation. Director Tannahill gave an overview of the Lake County Mobile Citation System in partnership with the County. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full Board for approval.

10.5 Recommend approval of a Resolution awarding a Contract for Donor Acquisition Campaign Services to Membership Consultants in the Contract Price of \$42,970.00 – Motion by member Casbon, second by member Hart to approve the recommendation. Director Kovach summarized the services provided with this contract, and Director Rebekah Snyder explained some general practices for building the donor base and fundraising, noting that this contract is an important investment in increasing the donor base. She responded to questions and a general discussion ensued, including the challenges of increased costs for paper and postage for mailings. Following discussion, with a voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full Board for approval.

11.0 **Miscellaneous Business** – None


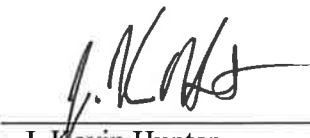
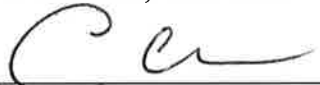

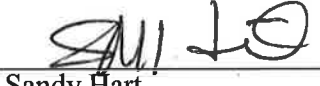
12.0 **Closed Session** – Motion by member Casbon, second by member Hunter to go into closed session for the purpose of discussing pending litigation; and the appointment, employment, compensation, discipline,

performance or dismissal of specific employees. Roll call vote being had, the motion passed by a vote of: AYES: 8, NAYS: 0. The committee went into closed session at 1:50 p.m. and returned to open session at 2:38 p.m.

13.0 Potential Action Following Closed Session – None

14.0 Adjournment - With no further business before the committee, Chair Simpson declared the meeting adjourned at 2:39 p.m.

APPROVED:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
 Julie Simpson, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 J. Kevin Hunter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Frank, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	Ann B. Maine	<input type="checkbox"/>	<input type="checkbox"/>
 Carissa Casbon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paras Parekh	<input type="checkbox"/>	<input type="checkbox"/>
Michael Danforth	<input type="checkbox"/>	<input type="checkbox"/>	 John Wasik	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 Sandy Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>			