

**Lake County Forest Preserve District  
Operations Committee Meeting Minutes - Monday, August 31, 2020**

On Monday, August 31, 2020, pursuant to Section 7(e) of the Illinois Open Meetings Act, the August 21, 2020, Gubernatorial Disaster Proclamation, the Governor’s Executive Orders No. 2020-52, and the Written Determination of the Lake County Forest Preserve District President, the District’s Operations Committee met via audio and video conference and at the District’s General Offices, 1899 West Winchester Road, Libertyville, Illinois.

**1.0 Call to Order** - Chair Vealitzek called the meeting to order at 9:00 a.m.

Before the roll call, Chair Vealitzek stated to the committee that to comply with Section 7(e) of the Open Meetings Act, “your presence at the meeting must be verified. If you are participating via video, please make sure you are displaying your live video connection, and not a static screen with only your name and/or photo, at least during the following times: (i) during the initial roll call at the beginning of each Committee meeting to confirm attendance, (ii) when you are speaking, and (iii) when you are voting”.

**2.0 Roll Call** – Committee Secretary Shelton called the roll and six committee members responded: Jessica Vealitzek, Chair; Bill Durkin, Vice Chair; Mary Ross Cunningham, Ann Maine, Mike Rummel and Craig Taylor. Absent: Terry Wilke.

**Also Present:**

Angelo Kyle, <i>President</i>	Jim Ballowe	Debbie Boness
Julie Simpson, <i>Vice President</i>	Nan Buckardt	Kim Croke
Paul Frank	Mary Kann	Nick Spittlemeister
Linda Pedersen	Steve Neaman	Matt Norton, <i>Corporate Counsel</i>
Alex Ty Kovach	John Nelson	Maureen Shelton
Mike Tully	John Tannahill	
Jim Anderson	Rebekah Snyder	

Chair Vealitzek asked for a motion to suspend the Rules of Order and Operational Procedures to the full extent necessary: a) to allow Commissioners to attend this meeting in accordance with Section 7(e) of the Open Meetings Act, which allows all Commissioners to attend this meeting by video or audio conference, and b) to allow members of the public to make public comment via audio or video means. Motion by member Cunningham, second by member Durkin. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0.

**3.0 Pledge of Allegiance** – Vice Chair Durkin led the Pledge of Allegiance.

**4.0 Approval of Minutes** - Motion by member Durkin, second by member Rummel to approve the Minutes of the August 3, 2020 Operations Committee meeting. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0.

**5.0 Public Comment** - None

**6.0 Addenda to the Agenda** – None

**7.0 Executive Director Comments** – Executive Director Kovach reported on:

- Revenues have increased at the Fox River Forest Preserve marina, resulting from a surge in boating due to limited recreational options during the pandemic;
- After a slow start to the season due to COVID-19 restrictions, since Memorial Day weekend revenues at the District's three golf clubs are up 50% over the same period from 2019;
- The telephone budget for FY2021 will be approximately \$70,000 less than FY2020 due to line reductions and switching to radio verses LAN lines for alarm systems;
- The Great American Outdoors Act has been signed into law and will provide \$900-million a year in guaranteed funding for the Land and Conservation Fund;
- Season five Blanding's turtles are all hatched;
- The Dunn Museum reopened on Saturday, August 29th;
- The USG Foundation renewed its \$15,000 Dunn Museum sponsorship for the fourth year;
- Read communication from a preserve user that was sent to Commissioner Paul Frank that expressed how much they appreciate the forest preserve system in Lake County;
- The District is working on a short term permit with the Wauconda Fire District that will allow the Fire District staff to train at the vacant former Museum building at Lakewood, this fall prior to its demolition;
- USDA announced first-ever recipients of Urban Agriculture Grants and Cooperative Agreements, and Lake County, Illinois is listed. The District has partnered with SWALCO on this project.

**8.0 Correspondence** – Mike Tully, Chief Operations Officer read a letter from a dog park user thanking the District for the permit refund and in turn donated \$25 to the Preservation Foundation. It was an illustrative example of the dozen or so similar emails/letters received with positive comments and refunds returned.

**9.0 Old Business** – None

**10.0 New Business**

10.1 Recommend approval of a Resolution approving an Annual Maintenance and License Agreement for Geographical Information System Enterprise software to Environmental Systems Research Institute, Inc., Redlands, California, in the Contract Price of \$48,601.00. – Motion by member Maine, second by member Durkin to approve the recommendation. Mr. Tully summarized the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the full Board.

10.2 Recommend approval of a Resolution awarding Contracts for the 2021 Small Invasive Tree and Shrub Control Program at Multiple Preserves: "Eastern Forest Preserves" to Cardno, Inc., Lone Tree, CO in the Contract Price of \$204,500.00; "Lakewood Forest Preserve" to Applied Ecological Services, Broadhead, WI in the Contract Price of \$152,000.00; "Chiwaukee Prairie" to Applied Ecological Services, Broadhead, WI in the Contract Price of \$79,971.00; and "Illinois Beach State Park" to Red Buffalo Nursery, Richmond, IL in the Contract Price of \$79,994.00. – Motion by member Rummel, second by member Maine to approve the recommendation. Mr. Tully introduced this item. Natural Resources Director Jim Anderson summarized the 2021 program and responded to questions. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the Finance Committee.

10.3 Recommend approval of a Resolution approving Contracts for the Purchase and Delivery of Gasoline and Diesel Fuel to Petroleum Traders Corporation, Fort Wayne, Indiana, and Conserv FS, Inc., Woodstock, Illinois. – Motion by member Cunningham, second by member Durkin to approve the recommendation. Mr. Tully summarized the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the Finance Committee.

- 10.4 Recommend approval of a Resolution awarding a Contract for New Operable Partitions at Independence Grove Forest Preserve Visitors Center to Folding Partition Services, Inc., Steger, Illinois in a contract amount of \$67,513.00. – Motion by member Maine, second by member Cunningham to approve the recommendation. Mr. Tully summarized the recommendation and responded to questions. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the full Board for approval.
- 10.5 Provide policy direction to staff on whether to enter into negotiations with the College of Lake County on a potential License Agreement for use of the Brae Loch Clubhouse in Grayslake. – Mr. Tully explained that the College of Lake County (CLC) approached the District in regard to potentially using Brae Loch’s club house. District staff has met with the CLC to discuss their request to operate the clubhouse at Brae Loch for its Culinary Arts Program and to relocate the college’s Prairie Restaurant. Staff is seeking policy direction to negotiate a License Agreement with CLC. The consensus of the committee was to proceed.
- 11.0 **Closed Session** – None
- 12.0 **Next Meeting** – October 5, 2020 Joint Committee Meeting (Operations, Planning & Finance)
- 13.0 **Adjourn** – With no further business, Chair Vealitzek declared the meeting adjourned at 9:32 a.m.

**APPROVED:**

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jessica Vealitzek, Chair			S. Michael Rummel		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bill Durkin, Vice Chair			Craig Taylor		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Ross Cunningham			Terry Wilke		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Ann B. Maine					

**Secretary’s Note:** Pursuant to Section 7(e) of the Illinois Open Meetings Act, the September 18, 2020, Gubernatorial Disaster Proclamation, the Governor’s Executive Orders No. 2020-55, and Written Determination of the Lake County Forest Preserve District President, the Operations Committee met via audio and video conference on Monday, October 5, 2020. These Minutes were approved by a Roll Call vote at that meeting:

AYES: 7 (Cunningham, Durkin, Maine, Rummel, Taylor, Vealitzek, Wilke)  
 NAYS: 0  
 ABSENT: 0

*Julie Cragnan*  
 Recording Secretary