

**Lake County Forest Preserve District
Operations Committee Meeting Minutes - Monday, August 30, 2021**

The Operations Committee met Monday, August 30, 2021 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois

1.0 Call to Order - Chair Vealitzek called the meeting to order at 9:00 a.m.

2.0 Roll Call – Committee Secretary Shelton called the roll at 9:01 a.m. due to technical difficulties. Five committee members responded: Jessica Vealitzek, Chair, Jennifer Clark, Mary Ross Cunningham, Catherine Sbarra and Terry Wilke. Member Ann Maine was present and due to technical difficulties missed the roll call. She joined the meeting again at 9:03 a.m. Absent: Vice Chair Durkin.

Also Present:

Carissa Casbon

Paul Frank

Angelo D. Kyle, *President*

Alex Ty Kovach

Mike Tully

Jim Anderson

Nan Buckardt

Mary Kann

John Nelson

Randy Seebach

Rebekah Snyder

John Tannahill

Debbie Boness

Dave Cassin

Allison Frederick

Gary Glowacki

Ken Jones

Pati Vitt

Kelly Burdick

Nick Huber

Ken Klick

Kim Mikus Croke

Eric Ness

Helena Keller

Tamela Lockett

Matt Norton, *Corporate Counsel*

Maureen Shelton

Mick Zawislak, *Daily Herald*

3.0 Pledge of Allegiance – Member Wilke led the Pledge of Allegiance.

4.0 Addenda to the Agenda – None

5.0 Approval of Minutes - Motion by member Wilke, second by member Cunningham to approve the Minutes of the August 2, 2021 Operations Committee Meeting. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0.

6.0 Public Comment – Chair Vealitzek asked if there was anyone attending who wished to provide public comment for items not on the agenda. There were no responses.

7.0 Executive Director Comments – Executive Director Kovach presented his report and commented on:

- Joint committee meeting on October 4, 2021 to review the proposed 2022 budget;
- Summary of storm damage on August 10th;
- Summary of golf operations that has increased since COVID-19;
- Beer Garden at Independence Grove is very successful and a “Septoberfest” program is added;
- Science Explorers in Nature program completed its 16th year in July;
- Diana Dretske’s blog on Henry McIntosh;
- Planning an evening celebration for the Our Voice is Black History museum exhibition;
- Sighting of the rare Mexican violetear hummingbird in the back yard of a staff person, which was shared with other birders, leading to a front-page story in the Daily Herald.

8.0 Correspondence – None

9.0 Unfinished Business – None

10.0 New Business

- 10.1 Approve a motion to (i) release Committee closed session minutes, (ii) retain as confidential all other Committee closed session minutes not previously released, and (iii) delete Verbatim Recordings, in accordance with The Open Meetings Act and the District's Policy on Closed Meeting Minutes and Verbatim Records. Motion by member Clark second by member Maine to approve the recommendation. Mike Tully, Chief Operations Officer summarized the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0.
- 10.2 Recommend approval of a Resolution Approving Deaccession and Conveyance of Out-Of-Scope Items from the Bess Bower Dunn Museum of Lake County's Collections. Motion by member Wilke second by member Clark to approve the recommendation. Mr. Tully summarized the recommendation. Nan Buckardt, Director of Education provided additional information on the items. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0. Member Maine's screen froze during this vote and responded present. The recommendation was forwarded to the Finance Committee for approval.
- 10.3 Approve and Accept New Donations to the Bess Bower Dunn Museum of Lake County's Collections. Motion by member Wilke, second by member Clark to approve the recommendation. Director Buckardt explained the recommendation and gave a PowerPoint presentation highlighting the new donations. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0.
- 10.4 Recommend approval of a Resolution Approving Venue Exhibition Agreements for the Traveling Exhibition *Marvelocity: The Art of Alex Ross* with (i) Canton Museum of Art, (ii) Sheboygan County Historical Society and Museum, (iii) Gadsen Arts Center and Museum, (iv) Museum of the Shenandoah Valley, and (v) Montana State University on behalf of the Museum of the Rockies; and delegating authority to the Executive Director for the approval of Future Venue Exhibition Agreements. Motion by member Cunningham second by member Maine to approve the recommendation. Mr. Tully summarized the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the full Board for approval.
- 10.5 Recommend approval of a Resolution approving payment of \$77,228.00 to Lake County for annual services. Motion by member Clark second by member Cunningham to approve the recommendation. Mr. Tully summarized the recommendation and responded to a question. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0. Member Maine's screen froze during this vote. The recommendation was forwarded to the full Board for approval.
- 10.6 Recommend approval of a Resolution approving an Annual Maintenance and Licensing Agreement for Geographical Information System Enterprise software to Environmental Systems Research Institute, Inc., in the Contract Price of \$48,601.00. Motion by member Wilke second by member Clark to approve the recommendation. Mr. Tully summarized the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the full Board for approval.
- 10.7 Recommend approval of a resolution awarding a contract for a 5-year lease and maintenance agreement of golf cars and other support vehicles in the contract price of \$1,153,675.00 to Nadler Golf Car Sales, Inc. Motion by member Clark second by member Sbarra to approve the recommendation. Mr. Tully summarized the recommendation and responded to questions. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the Finance Committee for approval.

- 10.8 Recommend Approval of a Resolution Awarding a Contract to Patriot Maintenance, Inc. for Pavement Maintenance and Construction at Multiple Forest Preserves in an amount not to exceed \$88,963.00. Motion by member Cunningham second by member Maine to approve the recommendation. Mr. Tully summarized the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the Full board for approval.
- 10.9 Recommend approval of a Resolution Awarding a Contract to Currie Motors Fleet for the Purchase of Three Trucks in the amount of \$107,125.00. Motion by member Sbarra second by member Wilke to approve the recommendation. Mr. Tully summarized the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the Finance Committee for approval.
- 10.10 Recommend approval of a Resolution approving the disposal of surplus District equipment, furnishings and other items through a public auction process. Motion by member Cunningham second by member Wilke to approve the recommendation. Mr. Tully summarized the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the full Board for approval.
- 10.11 Annual Green Fleet Policy Report for FY2021. Mr. Tully explained that the annual Green Fleet Report is a requirement of the District's Green Fleet Policy. Director of Operations and Infrastructure, John Nelson presented the report. He noted that the District currently maintains a fleet of 91 licensed vehicles. He showed the breakdown of vehicles by department. He informed the Committee of a number of actions that have been put in place to help manage the fleet more efficiently and he explained to the Committee the vehicle replacement guidelines. He noted that at the end of next year, 20% of the fleet will be Hybrid models. Director Nelson responded to questions.
- 10.12 Recommend approval of a Resolution awarding Contracts for the Small Invasive Tree and Shrub Control at Multiple Preserves, including to Integrated Lakes Management, Inc. for the "Eastern Forest Preserves" in the Contract Price of \$226,512.00 and the "Western Forest Preserves" in the Contract Price of \$113,040.00 for a total of \$339,552.00; and to RES Great Lakes, LLC dba Applied Ecological Services, Inc., for "Lakewood Forest Preserve" in the Contract Price of \$169,700.00. Motion by member Clark second by member Wilke to approve the recommendation. Mr. Tully summarized the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the full Board for approval.
- 10.13 Recommend approval of a Resolution awarding a Contract for the Woody Invasive Plant Clearing – Winter 2021 Project at Prairie Wolf Forest Preserve to Clean Cut Tree Service in the Contract Price of \$115,200.00. Motion by member Clark second by member Wilke to approve the recommendation. Mr. Tully summarized the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0. The recommendation was forwarded to the full Board for approval.
- 10.14 Natural Resources Department Project Updates. Jim Anderson, Director of Natural Resources introduced the Natural Resources Staff to the Committee. He gave a presentation to update the Committee on the department's programs and restoration projects. Director Anderson responded to questions.
- 11.0 **Miscellaneous Business** – Commissioner Frank requested that the Committee consider what more the District can do to prohibit swimming at Fort Sheridan. Mr. Tully explained that this was discussed last February/March on how we would approach this summer at Fort Sheridan. The District reviewed the physical landscape and the operational procedures with PDRMA. As a result, the District installed additional signage and updated the signage on the sea walls. Fencing was installed but patrons have

but patrons have been breaching the fence. The District plans to install more and stronger fencing. Commissioner Frank would like to see more tickets being issued rather than verbal warnings. Director of Public Safety, John Tannahill informed the committee that during the past two summers his staff has logged over 2,000 hours at Fort Sheridan and have written almost 400 tickets. The Public Safety staff does try to talk to violators to educate them. They issue courtesy notices and practice a lot of enforcement there, citations is just one form of enforcement. Chair Vealitzek requested that staff provide the Committee with statistics and discuss the levels of enforcement at the November Operations Committee meeting.

12.0 Closed Session — None

13.0 Potential Action Following Closed Session – None

14.0 Adjourn – With no further business, Chair Vealitzek declared the meeting adjourned at 11:06 a.m.

APPROVED:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Jessica Vealitzek, Chair			Ann B. Maine		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bill Durkin, Vice Chair			Catherine Sbarra		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jennifer Clark			Terry Wilke		
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Mary Ross Cunningham					

Secretary's Note: Pursuant to Section 7(e) of the Illinois Open Meetings Act, the September 17, 2021 Gubernatorial Disaster Proclamation, and Written Determination of the Lake County Forest Preserve District President, the Operations Committee met via audio and video conference on Thursday, September 2, 2021. These Minutes were approved by a Roll Call vote at that meeting:

AYES: 4 (Clark, Durkin, Vealitzek, Wilke)
 NAYS: 0
 ABSENT: 3 (Cunningham, Maine, Sbarra)

Julie Grazzani
 Committee Secretary