

**Lake County Forest Preserve District
Operations Committee Meeting Minutes - Monday, August 3, 2020**

On Monday, August 3, 2020, pursuant to Section 7(e) of the Illinois Open Meetings Act, the July 24, 2020, Gubernatorial Disaster Proclamation, the Governor's Executive Orders No. 2020-48, and the Written Determination of the Lake County Forest Preserve District President, the District's Operations Committee met via audio and video conference and at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to Order - Chair Vealitzek called the meeting to order at 9:00 a.m.

Before the roll call Chair Vealitzek stated to the committee that to comply with Section 7(e) of the Open Meetings Act, "your presence at the meeting must be verified. If you are participating via video, display your live video connection, and not a static screen with only your name and/or photo, at least during the following times: (i) during the initial roll call at the beginning of each Committee meeting to confirm attendance, (ii) when you are speaking, and (iii) when you are voting."

2.0 Roll Call – Committee Secretary Shelton called the roll and six committee members responded: Jessica Vealitzek, Chair; Bill Durkin, Vice Chair; Mary Ross Cunningham, Ann Maine, Craig Taylor, and Terry Wilke. Absent: Brent Paxton.

Also Present:

Angelo Kyle, <i>President</i>	Jim Ballowe	Debbie Boness
Julie Simpson, <i>Vice President</i>	Nan Buckardt	Dave Cassin
Paul Frank	Mary Kann	Kim Croke
Linda Pedersen	Steve Neaman	Gary Glowacki
Alex Ty Kovach	John Nelson	Matt Norton, <i>Corporate Counsel</i>
Mike Tully	John Tannahill	Maureen Shelton
Jim Anderson	Rebekah Snyder	

Motion by member Cunningham, second by member Durkin to suspend the Rules of Order and Operational Procedures to the full extent necessary: a) to allow Commissioners to attend this meeting in accordance with Section 7(e) of the Open Meetings Act, which allows all Commissioners to attend this meeting by video or audio conference, and b) to allow members of the public to make public comment via audio or video means. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0.

3.0 Pledge of Allegiance – Vice Chair Durkin led the Pledge of Allegiance.

4.0 Approval of Minutes - Motion by member Maine, second by member Cunningham to approve the Minutes of the July 6, 2020 Operations Committee meeting. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0.

5.0 Public Comment - None

6.0 Addenda to the Agenda – None

7.0 Executive Director Comments – Executive Director Kovach reported on:

- Confirmed presence of the federally endangered rusty patched bumblebee at Greenbelt Forest Preserve;

- Opening of all existing trails for bicycle access at Grassy Lake Forest Preserve. Mr. Kovach assured the committee that he would continue to have good communication with the Village of Lake Barrington in regard to this change.
- Received 24 responses from the request for Statements of Interest for architectural services for the design of a new Environmental Education Facility at the Ryerson Conservation Area;
- The success of the virtual summer day camps;
- Eligible school districts for the Gateways Grant Program, after discussion the District will add Oak Terrace School to the eligibility list;
- The Dunn Museum staff is working on the modifications needed for reopening on August 29;
- The District submitted its reimbursement request of \$193,267.03 to the County for COVID-19 related expenses;
- The District received the \$750,000 Illinois Public Museum Capital Grant from IDNR;
- Bids came in for the tunnel under Route 45 at Ethel's Woods; estimate was \$4.3 million and bids came in significantly lower at \$3.3 million;
- Reminder for the 11:00 a.m. Committee of the Whole on Generational Differences.

8.0 Correspondence – None

9.0 Old Business – None

10.0 New Business

- 10.1 Recommend approval of an Ordinance amending the General Use Ordinance, specifically Section VI.B - Fines and Penalties - Motion by member Maine, second by member Wilke to approve the recommendation. Chief Operations Officer, Mike Tully summarized the amendment. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0 The Ordinance was forwarded to the full Board for approval.
- 10.2 Recommend approval of a Resolution authorizing the District to dispose of surplus District equipment, furnishings and other items through a public auction process – Motion by member Wilke, second by member Cunningham to approve the recommendation. Mr. Tully summarized the list of items. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0 The Resolution was forwarded to the full Board.
- 10.3 Recommend approval of a Resolution Awarding a contract for Parking Lot Improvements at Sun Lake Forest Preserve to Payne & Dolan, Inc., Kenosha, Wisconsin, in a total contract amount not to exceed \$108,980.52 – Motion by member Wilke, second by member Durkin to approve the recommendation. Member Maine asked if this is the appropriate size for this parking lot? Both Mr. Tully and Director of Operations and Infrastructure, John Nelson explained the processes used to determine the number of parking spaces for this lot. The new parking lot will have counters installed to determine the size of the parking lot in the future. Executive Director Kovach provided examples of how the District has made parking lot size decisions in the past at other preserves within the District without using counters. Member Maine asked if the District could install temporary traffic counters one year prior to these type of jobs? Mr. Nelson responded that air tube counters could be used. A general discussion ensued. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0 The Resolution was forwarded to the full Board.
- 10.4 Approve Change Order No. 1 to the Contract with ENCAP, Inc. for the Plant Plug Installation at Prairie Wolf Forest Preserve, increasing the Contract Amount by \$5,314.35. Motion by member Wilke, second by member Durkin to approve the recommendation. Mr. Tully summarized the change order and Jim Anderson, Director of Natural Resources responded to questions. Roll Call

vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0 The Recommendation was forwarded to the Finance Committee for approval.

10.5 Natural Resources Department Activity Update. Director Anderson gave a presentation to update the Committee on his department’s restoration projects, current grant applications, and other potential funding sources for future projects. During review of the Middlefork Savanna removal of buckthorn project, Chair Vealitzek asked about the District’s relationships with utilities and right of ways. Mr. Anderson explained that we are working on agreements with the utility corridors and trying to form stronger relationships with the utility corporations to enable the Forest Preserves to manage those corridors. After the presentation was completed, Commissioner Frank requested that Director Anderson provide feedback to the Commissioners about upcoming conversations that he will have with the County in regards to burning.

11.0 **Closed Session** – None

12.0 **Next Meeting** – August 31, 2020

13.0 **Adjourn** – With no further business, Chair Vealitzek declared the meeting adjourned at 10:40 a.m.

APPROVED:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jessica Vealitzek, Chair			S. Michael Rummel		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bill Durkin, Vice Chair			Craig Taylor		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Mary Ross Cunningham			Terry Wilke		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Ann B. Maine					

Secretary’s Note: Pursuant to Section 7(e) of the Illinois Open Meetings Act, the August 21, 2020, Gubernatorial Disaster Proclamation, the Governor’s Executive Orders No. 2020-52, and Written Determination of the Lake County Forest Preserve District President, the Operations Committee met via audio and video conference on Monday, August 31, 2020. These Minutes were approved by a Roll Call vote at that meeting:

AYES: 6 (Cunningham, Durkin, Maine, Rummel, Taylor, Vealitzek)
 NAYS: 0
 ABSENT: 1 (Wilke)

Maureen B. Shelton
 Committee Secretary