

**Lake County Forest Preserves
Finance Committee Minutes – August 29, 2019**

The Lake County Forest Preserve District Finance Committee met on Thursday, August 29, 2019. The meeting was held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to order - With a quorum present, Chair Terry Wilke called the meeting to order at 1:00 pm.

Committee Members Present:

Terry Wilke, Chair
Paul Frank, Vice Chair
Steve Carlson
Michael Danforth
Sandy Hart (1:05 p.m.)
Ann Maine
Julie Simpson
John Wasik

Also Present:

Angelo Kyle, President	John Tannahill
Alex Ty Kovach	Rebekah Snyder
Mike Tully	Christy Marantos
Mary Kann	Alex Eichman
Jim Anderson	Sandy Meyers
Nan Buckardt	Julie Gagnani
Katherine Hamilton-Smith	Matt Norton, Corporate Counsel
John Nelson	

Absent:

Mike Rummel

2.0 Pledge of Allegiance – President Kyle led the Pledge of Allegiance.

3.0 Approval of Minutes – Motion by member Simpson, second by member Carlson to approve the minutes of June 27, 2019, open and closed sessions. Voice vote being had, the motion passed unanimously and the minutes were circulated for signatures.

4.0 Public Comment – None

5.0 Addenda to the Agenda – None

6.0 Executive Director Report –Executive Director Kovach distributed his report and made the following comments:

- Dunn Museum book signing on August 10 with Alex Ross; 545 visitors and \$15,000 in sales, a record day.
- Dunn Museum named Best Suburban Museum by the Daily Herald's 2019 Reader's Choice poll;
- Summer camps finished the year with over 90% capacity;
- The Preservation Foundation approved a grant to the Education Department for connecting with the Latinx community in Lake County;
- Grants submitted: ChiCal grant for Middlefork Savanna; Wildlife Conservation Society and IEPA 319 grants for Grant Woods; IDNR Native Habitats funding to purchase a Marsh Master;
- The Foundation's Fall Classic at ThunderHawk and FredFest at Fox River Preserve;
- The Foundation's Harvest Dinner, a fundraiser for Green Youth Farm;
- North Mill Creek Channel Restoration is complete;
- mECO Vegetation Module is now in production for NRD staff to field-capture data;
- Forestry crew has finished removing log jams and debris from Dutch Gap Canal; Village of Bristol, Wisconsin has been informed;
- Illinois House of Representatives recognized the Public Safety division for their work at the April 25th chemical spill in Beach Park.
- Waukegan Savanna Dog Exercise Area will open on September 13; President Kyle has waived fees until October 1 in appreciation for the residents' patience while waiting until the grass is fully established;
- Fort Sheridan grass trails will open this Saturday.

7.0 Correspondence

7.1 Letter of Support for continuing the Science Explorers in Nature Program – Mr. Kovach reviewed a letter sent to Education Director Buckardt, in support of the Science Explorers in Nature program.

8.0 Finance

8.1 Invoices and Requisitions – Motion by member Hart, second by member Frank to approve the invoice for legal fees for May 2019. Voice vote being had, the motion passed unanimously and the invoice was circulated for signatures.

8.2 Monthly Financial Report – Finance Manager Christy Marantos summarized the 12-month financial report ending June 30, 2019, explaining that the biggest impact of this report compared to last year was the early payment of property taxes last year prior to the change in the tax law, and the timing of switching from a fiscal year ending June 30 to a calendar year budget.

9.0 Administration

9.1 Recommend approval of Resolution authorizing Change Order No. 4 to Contract with WT Group, LLC, to provide additional services for the District's Americans with Disabilities Act Self-Evaluation and Transition Plan, increase the contract price by \$6,760.00, and extend the completion date of the contract to January 30, 2020 – Mr. Kovach summarized the change order, which was needed for additional review of ADA signage protocols and training for staff, which would result in extending the completion of the contract from September 30, 2019 to January 30, 2020. Motion by member Maine, second by member Frank to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.0 Operations Committee

10.1 Recommend approval of Resolution awarding Contract for Purchase, Installation, and Maintenance of an Avaya IP Office Telephone System to AT&T Corp., in the Contract Price of \$67,648.54 – Mr. Kovach noted that the new phone system replaces the current Nortel system which is 20 years old and has reached the end of its useful life. Motion by member Wasik, second by member Carlson to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.2 Recommend approval of Resolution Approving Five-Year Cooperative Service Agreement for Deer Management and Integrated Wildlife Damage Management with U.S. Department of Agriculture - Animal and Plant Health Inspection Service, Wildlife Services, in a Contract Price not to exceed \$90,000.00 annually – Mr. Kovach summarized the recommendation and Natural Resource Director Jim Anderson responded to questions. He noted that in order to get the permit, the District has to conduct wildlife impact research as part of the overall deer management program. He added that contraception is not an option right now but staff is tracking the research. Motion by member Simpson, second by member Maine to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.3 Recommend approval of Resolution awarding Contract for Purchase and Installation of Police Equipment to Havey Communications, Inc., Lake Bluff, Illinois, in an amount not to exceed \$50,494.60 - Mr. Kovach summarized the recommendation. Motion by member Hart, second by member Carlson to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.4 Recommend approval of Resolution Awarding Contract to Purchase a 2019 Caterpillar Loader to Altorfer Industries, Inc., Elmhurst, Illinois, in the Contract Price of \$158,751.95, through a Sourcewell contract - Mr. Kovach summarized the recommendation and explained that the amount in excess of the \$152,000 budgeted would come from the Equipment Replacement Fund and will be placed on the 15-year

replacement cycle. Motion by member Simpson, second by member Frank to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

11.0 Planning Committee

11.1 Recommend approval of Resolution Ratifying and Authorizing Application for and Acceptance of a Great Lakes Restoration Initiative Grant to fund Hydrologic Restoration at Prairie Wolf Forest Preserve

- Mr. Kovach explained that staff didn't know about the grant eligibility until July 8th and submissions were due July 12th, therefore staff has applied for the grant. Natural Resource Director Jim Anderson explained the matching fund requirement and responded to questions. Motion by member Carlson, second by member Simpson to approve the recommendation as presented. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full Board for approval.

12.0 Old Business - None


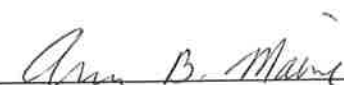





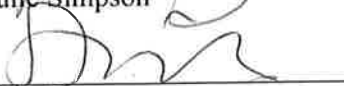

13.0 New Business – Natural Resource Director Jim Anderson presented a review and update of the Fort Sheridan ravine and coastal restoration GLFER project. He showed maps of the ravine system along Lake Michigan and the dune habitat on the lakefront. He gave an update on Phase I restoration implemented, noting that Phase I focused on stabilization and Phase II will focus on restoration. Using illustrations he explained how reef structures made of limestone blocks should work. He reviewed the next steps in the project and the District's 35% cost share, which is included in the CIP. If the project should head towards going over budget, the number of structures can be reduced to stay within budget. Phase II construction will begin in October using access from the water. Director Anderson responded to questions from the committee.

14.0 Closed Session - Motion by member Wasik, second by member Frank to go into closed session to review approved closed session minutes for release or retention and deletion of verbatim recordings; discussion of pending litigation; and discussion of land acquisition. Roll call vote being had, the motion passed by the following vote: AYES: 8, NAYS: 0. The Committee went into executive session at 1:48 p.m. and returned to open session at 1:58 p.m.

15.0 Next meeting: September 23, 2019 Joint Committee meeting

16.0 Adjourn – With no further business, Chair Wilke declared the meeting adjourned at 1:59 p.m.

APPROVED:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
 Terry Wilke, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Ann B. Maine	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Paul Frank, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	 S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Julie Simpson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 John Wasik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Sandy Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>			