

**Lake County Forest Preserve District  
Operations Committee Meeting Minutes - Monday, August 28, 2023**

The Operations Committee of the Lake County Forest Preserve District met on Monday, August 28, 2023 at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

**1.0 Call to Order** –Chair Vealitzek called the meeting to order at 9:00 a.m. Request to attend the meeting via audio/video was received from Member Jennifer Clark due to employment purposes, and there were no objections. Chair Vealitzek declared Member Clark present.

**2.0 Roll Call** – Committee Secretary Shelton called the roll and seven committee members responded: Chair Jessica Vealitzek, Vice Chair Mary Ross Cunningham, Member Jennifer Clark (Zoom), Member Michael Danforth, Member Sara Knizhnik, Member Adam Schlick and Member John Wasik.

**Also Present:**

Angelo D. Kyle, <i>President</i>	Randy Seebach	Kim Croke
Alex Ty Kovach	Rebekah Snyder	Diana Dretske (Zoom)
John Nelson	Pati Vitt	Steve Ferrigan (Zoom)
Nan Buckardt	Debbie Boness	Steve Furnett (Zoom)
Ron Davis	Laurel Diver	Michael Zahalka
Alex Eichman	Alicia Fullerton (Zoom)	Nataly Garcia Campos
Mary Kann	Lisa Roberts (Zoom)	Maureen Shelton
Steve Neaman	Jamie Medina	Matt Norton, <i>Corporate Counsel</i>

**3.0 Pledge of Allegiance** –Vice Chair Cunningham led the Pledge of Allegiance.

**4.0 Addenda to the Agenda** – None

**5.0 Approval of Minutes** - Motion by Member Knizhnik, second by Vice Chair Cunningham to approve minutes from the July 31, 2023 Operations Committee meeting. Voice vote being had, the motion passed unanimously, and the minutes were circulated for signatures.

**6.0 Public Comment** – None

**7.0 Executive Director Comments** – Executive Director Ty Kovach presented his report:

- Introduction of new staff member Jamie Medina, Ranger Police Commander;
- Grant from Nicor Gas to support restoration work at Cuba Marsh Forest Preserve;
- Development Division's new messaging each month to attract new donors;
- This season's deer management program will start in November rather than December;
- Annual Volunteer Recognition on September 15<sup>th</sup>;
- Association of Midwest Museums featured the Dunn Museum in their member Spotlight section;
- Ryerson Woods is a stop on the Illinois Solar Tour on September 30<sup>th</sup>;
- Free museum admission on August 22<sup>nd</sup> was attended by 130 people;
- Final weeks of the Lake County racing history exhibit;
- 25<sup>th</sup> annual Hike Lake County program started August 15<sup>th</sup> and runs through November 30<sup>th</sup>;
- Preservation Foundation Annual Board meeting was held on August 17<sup>th</sup>;
- The Foundation hosted a special webinar for donors in partnership with the Education Department;
- Explained the upcoming senior staff budget meeting process, and provided an idea that will be discussed about the Independence Grove concert series becoming a Preservation Foundation event to help achieve a Roadmap to 2025 goal.

**8.0 Correspondence** – None

**9.0 Unfinished Business** – None

**10.0 New Business**

- 10.1 Approve and Accept New Donations to the Bess Bower Dunn Museum of Lake County's Collections. Motion by Member Knizhnik, second by Member Schlick to approve the recommendation. Nan Buckardt, Director of Education summarized the recommendation, highlighting the new donations in a presentation, and responded to questions. Voice vote being had, the motion passed unanimously.
- 10.2 Recommend approval of a Resolution approving payment of \$61,766.45 to Lake County for annual services. Motion by Member Wasik, second by Vice Chair Cunningham to approve the recommendation. Chief Operations Officer, John Nelson summarized the recommendation. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full board for approval.
- 10.3 Recommend approval of a Resolution to amend a contract with ADP, Inc., for Outsourced Payroll Services and a Human Resource Information System, in an annual amount not-to-exceed \$65,000.00. Motion by Member Schlick, second by Member Danforth to approve the recommendation. Mr. Nelson summarized the recommendation. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the Finance Committee for approval.
- 10.4 Recommend approval of a Resolution awarding a Contract for Reconstruction of the Thunderhawk Golf Club Clubhouse Patio to Great Lakes Commercial Contracting, LLC, in the contract amount of \$130,996.00. Motion by Vice Chair Cunningham, second by Member Schlick to approve the recommendation. Mr. Nelson summarized the recommendation. Director of Golf Operations, Alex Eichman responded to questions. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full board for approval.


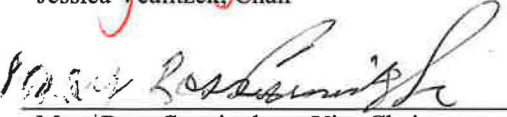
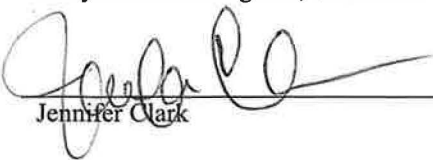

11.0 **Miscellaneous Business** – None

12.0 **Closed Session** – Motion by Member Knizhnik, second by Vice Chair Cunningham to go into closed session for the purpose of reviewing approved closed session minutes for release or retention and deletion of verbatim recordings. Roll call vote being had, the motion passed by a vote of: AYES: 7, NAYS: 0. The committee went into closed session at 9:27 a.m. and returned to open session at 9:34 a.m.

13.0 **Potential Action Following Closed Session** – None

14.0 **Adjourn** –With no further business, Chair Vealitzek declared the meeting adjourned at 9:34 a.m.

**APPROVED:**

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
 _____ Jessica Vealitzek, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Sara Knizhnik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Adam Schlick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Jennifer Clark	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ John Wasik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Michael Danforth	<input type="checkbox"/>	<input type="checkbox"/>			