

**Lake County Forest Preserve District
Planning Committee Minutes – August 1, 2022**

On Monday, August 1, 2022, the Planning Committee met at the Lake County Forest Preserve District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to order – Vice Chair Marah Altenberg called the meeting to order at 1:00 pm and confirmed the attendance via video of member John Wasik with no objections.

2.0 Roll Call – Committee Secretary Gragnani called the roll and five committee members responded: Vice Chair Marah Altenberg; Diane Hewitt, Kevin Hunter, Gina Roberts, and John Wasik. Member Carissa Casbon arrived at 1:03 pm. Absent: Vice Chair Terry Willke, Dick Barr, Linda Pedersen.

Also Present:

Ann Maine (1:05 pm)	Mary Kann	John Tannahill (on Zoom)
Alex Kovach	Nan Buckardt	Helena Keller
Randy Seebach	Matt Norton, <i>Corporate Counsel</i>	JoEllen Carlucci
Ken Jones	Julie Gragnani	Mick Zawislak (on Zoom)
Mike Tully	Maureen Shelton	Beth Frederick (on Zoom)
Pati Vitt	Kevin Kleinjan	Kim Mikus (on Zoom)
John Nelson		

3.0 Pledge of Allegiance – Member Roberts led the Pledge of Allegiance.

4.0 Addenda to the Agenda – None

5.0 Approve Minutes – Motion by member Hewitt, second by member Roberts to approve the minutes from June 27, 2022. Voice vote being had, the motion passed unanimously and the minutes were circulated for signatures.

Member Casbon arrived at 1:03 p.m.

6.0 Public Comment (for items not on the agenda) – None

7.0 Executive Director Comments – Executive Director Kovach reported on:

- \$400,000 IDNR/OSLAD grant was approved for Phase 1 Lakewood master plan improvements;
- New member appointed to the Preservation Foundation Development Committee;
- Teacher Institute hosted by environmental and history educators focusing on District resources;
- Recent meeting of the Lake County Historical Alliance included discussion lead by District staff;
- Trivia Night at the Beer Garden at Independence Grove one Wednesday night per month;
- Conservation Explorers, a program for teens focusing on stewardship and career opportunities;
- Working with Congressman Schneider's staff to schedule a meeting on Fort Sheridan National Cemetery;
- Ribbon-cutting ceremony held at Buffalo Creek Reservoir to highlight improvements made;
- A Rusty Patch Bumble Bee was just identified at Middlefork Savanna; Natural Resource Director Pati Vitt provided additional comments.

8.0 Correspondence - None

9.0 Unfinished Business - None

10.0 New Business

10.1 Recommend Approval of an Ordinance Approving an Amendment to the 10-year Capital Improvement Plan for the 2023 fiscal year budget - Mr. Kovach explained two additions being recommended for the approved CIP. The first project is the net-zero electric car storage facility at Countryside Golf Course is \$1.4 million added in year 2024. \$700,000 would be allocated from the General Fund fund balance as a zero-interest loan payable over 10 years from the Countryside Golf Course operating budget; and the remaining \$700,000 would be allocated from the Enterprise Fund. The second project is \$1,7 million for habitat restoration at Prairie Stream Forest Preserve, which will be 100% funded by America the Beautiful Challenge Grant federal grant and IDNR. Motion by member Roberts, second by member Casbon to approve the recommendation. With a voice vote being had, the motion passed with member Hunter abstaining. The recommendation was forwarded to the Finance Committee.

10.2 Recommend approval of a Resolution Approving an Easement Agreement with the County of Lake for Stearns School Road Bridge Improvements at Mill Creek Forest Preserve - Motion by member Roberts, second by member Casbon to approve the recommendation. Mr. Kovach summarized the County's project to replace culverts with a freestanding bridge over Mill Creek on Stearns School Road, for which LCDOT will need a temporary construction easement. With a voice vote being had, the motion to recommend approval passed unanimously. The recommendation was forwarded to the full Board for approval.

10.3 For Information Only – Bid Results for ADA Site Improvements at Duck Farm Forest Preserve – Executive Director Kovach advised the committee that the bids for this project came in significantly higher than the estimate due to the current construction climate. Planning Director Randy Seebach gave an overview of the proposed plan, which includes providing accessible concrete surfaces for the entrance and to the proposed toilet, shelters and drinking fountain and redoing the ADA parking stalls in concrete. Only one bid was received, which was \$631,000; \$275,000 was budgeted. Staff recommended not accepting the bid and to work with Operations staff to see how much more of the project they could do in-house, in addition to the fencing and shade shelter already planned. He also explained some issues with the project that could have impacted the lack of multiple bids and the elevated amount of the bid received; including the timing of the bid, supply chain issues, recent gravel strike, and multiple trades needed on this relatively small project. Staff will plan to rebid the project at the end of the season in November or December. Mr. Seebach responded to questions and a general discussion ensued.

The consensus of the committee was that the small dog area should have its own drinking fountain so that the small and large dogs are not mixing together at one fountain. Planning Manager Kevin Kleinjan explained the existing water lines and that the plan originally called for separate fountains prior to value engineering. Operations Director John Nelson explained how his staff could do work on this project as time and scheduling allow while keeping the preserve open, and that the site is physically close to the Operations facility which is efficient for them if they should take on a greater portion of the work. After discussion Mr. Seebach noted that staff would try to redesign for another drinking fountain. Mr. Kleinjan also noted that the small dog area will be called the special use dog area to accommodate puppies and dogs with disabilities.


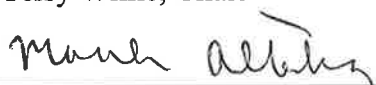
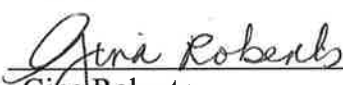
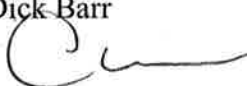


11.0 **Miscellaneous Business** – Vice Chair Altenberg noted that she recently toured the YCC work sites with Mr. Kovach.

12.0 Closed Session – Motion by member Roberts, second by member Hunter to go into closed session for the purpose of discussing the purchase or lease of real property. Roll call vote being had, the motion passed by a vote of: AYES: 6, NAYS: 0. The committee went into closed session at 1:46 p.m. and returned to open session at 2:05 p.m.

13.0 Potential Action following Closed Session – None

14.0 Adjournment – Vice Chair Altenberg noted that the next meeting would be August 29, 2022 and adjourned the meeting at 2:05 p.m.

APPROVED:

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
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Terry Wilke, Chair			J. Keyin Hunter		
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Marah Altenberg, Vice Chair			Linda Pedersen		
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Dick Barr			Gina Roberts		
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Carissa Casbon			John Wasik		
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Diane Hewitt					