

**Lake County Forest Preserves
Finance Committee Minutes – July 9, 2020**

On Thursday, July 9, 2020, pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, the Governor’s Executive Orders Nos. 2020-43 and 2020-44, and the Written Determination of the Lake County Forest Preserve District President, the District’s Finance Committee met via Audio and Video conference and at the District’s General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to Order - Chair Terry Wilke called the meeting to order at 1:00 p.m.

2.0 Roll Call - Committee Secretary Gragnani call the roll and seven committee members responded: Terry Wilke, Chair, Steve Carlson, Sandy Hart, Ann Maine, Mike Rummel, Julie Simpson, and John Wasik. Absent: Paul Frank, Michael Danforth.

Also Present:

Angelo Kyle, <i>President</i>	Jim Anderson	Rebekah Snyder
Mary Ross Cunningham	Jim Ballowe	Jean Korando
Alex Ty Kovach	Nan Buckardt	Julie Gragnani
Mike Tully	Mary Kann	Matt Norton, <i>Corporate Counsel</i>
Steve Neaman	John Nelson	

Motion by member Wasik, second by member Carlson to suspend the Rules of Order and Operational Procedures to the full extent necessary: a) to allow Commissioners to attend this meeting in accordance with Section 7(e) of the Open Meetings Act, which allows all Commissioners to attend this meeting by video or audio conference, and b) to allow members of the public to make public comment via audio or video means. Roll Call vote being had, the motion passed by the following vote: AYES: 7; NAYS: 0.

3.0 Pledge of Allegiance – Member Rummel led the Pledge of Allegiance.

4.0 Approval of Minutes – Motion by member Hart, second by member Rummel to approve the minutes of the June 1, 2020 joint committee meeting. Roll Call vote being had, the motion passed by the following vote: AYES: 7; NAYS: 0.

5.0 Public Comment – Chair Wilke asked if there was anyone attending who wished to provide public comment. There were no responses.

6.0 Addenda to the Agenda – None

7.0 Executive Director Report

- Education Department’s development of virtual programming, Dunn Museum reopening date and YouTube channel, COVID-19 project and Women in Military exhibit;
- Summer issue of Horizons is out, with a feature article on native orchids;
- August 3rd Committee of the Whole presentation on Generational Differences;
- August 31 Diversity & Cultural Awareness Committee at 11:00 a.m.;
- Playgrounds are open except Half Day and Independence Grove and 2/3 of restrooms are open;
- Preservation Foundation received \$100,000 donation for the Endowment;
- Illinois Clean Energy Community Foundation Community Stewardship Challenge Grant;
- Projected revenue down \$1 million through end of June and \$1.8 million by year-end;
- Phase II of Fort Sheridan Great Lakes Fish and Ecosystem Restoration Program;

- Forming a partnership with The Friends of the Nature Preserves for volunteers at Middlefork Savanna;
- In response to a question from Chair Wilke, Jim Anderson reported on the GLFR project structures and signage explaining the project, and Public Affairs Department efforts.

8.0 Correspondence – None

9.0 Finance

9.1 Monthly Financial Report – Finance Director Steve Neaman reviewed the financial report for the 5-month period ending May 31, 2020. He noted that revenue loss for 2020 is projected to be \$1.8 million. He added that the District has spent about \$100,000 that may be eligible for CARES Act funding. Member Hart recommended that the District President should submit a letter to the County’s COVID-19 Special Committee Chair Paul Frank to request that the District be considered for inclusion in the County’s discussions.

9.2 Invoices and Requisitions - Motion by member Maine, second by member Rummel to approve the legal bills for February, March, April and May 2020. Roll call vote being had, the motion passed by the following vote: AYES: 7, NAYS: 0.

10.0 Operations and Infrastructure

10.1 Approve Temporary Residential License Agreements for four Wildlife Biologists working contractually for the District - Motion by member Wasik, second by member Hart to approve the recommendation. Mr. Kovach summarized the request and responded to questions. Roll call vote being had, the motion passed by the following vote: AYES: 7, NAYS: 0.

11.0 Operations Committee

11.1 Recommend approval of Ordinance establishing Fees and Charges for District Permits, Programs, Services and Facilities - Motion by member Carlson, second by member Simpson to approve the recommendation. Mr. Kovach went through the changes page by page and explained the major adjustments, which include establishment of new fees for virtual education programs, \$1 per person increase in picnic shelter permit fees, elimination of dog sledding permits, and reconfiguration of food truck permit from daily to annual permit. During the review Mr. Kovach responded to questions. Facilities Director Jim Ballowe reviewed fee revisions for Greenbelt Cultural Center and Golf, and responded to questions. Roll call vote being had, the motion passed by the following vote: AYES: 7, NAYS: 0. The recommendation was forwarded to the full Board for approval.

11.2 Recommend approval of Resolution Awarding Multi-Year Contract for Janitorial and Sanitation Supplies to North American Corporation, Glenview, Illinois, in an amount not to exceed \$90,000.00 through an Omnia Partners cooperative contract - Motion by member Rummel, second by member Wasik to approve the recommendation. Roll call vote being had, the motion passed by the following vote: AYES: 7, NAYS: 0. The recommendation was forwarded to the full Board for approval.

11.3 Recommend approval of Resolution approving Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine, in the Contract Price of \$102,038.13 - Motion by member Maine, second by member Hart to approve the recommendation. Roll call vote being had, the motion passed by the following vote: AYES: 7, NAYS: 0. The recommendation was forwarded to the full Board for approval.

12.0 Old Business - None

13.0 New Business - None

14.0 Closed Session - None

15.0 Next Scheduled Meeting - August 6, 2020

16.0 Adjournment – With no further business, Chair Wilke declared the meeting adjourned at 1:56 p.m.

APPROVED:	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
_____ Terry Wilke, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Ann B. Maine	<input type="checkbox"/>	<input type="checkbox"/>
_____ Paul Frank, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Julie Simpson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ John Wasik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Sandy Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Secretary's Note: Pursuant to Section 7(e) of the Illinois Open Meetings Act, the July 24, 2020, Gubernatorial Disaster Proclamation, the Governor's Executive Orders No. 2020-48, and Written Determination of the Lake County Forest Preserve District President, the Finance Committee met via audio and video conference on Thursday, August 6, 2020. These Minutes were approved by a Roll Call vote at that meeting:

AYES: 8 (Wilke, Frank, Carlson, Danforth, Hart, Rummel, Simpson, Wasik)

NAYS: 0

ABSENT: 1 (Maine)



Committee Secretary