

**Lake County Forest Preserve District
Operations Committee Meeting Minutes - Monday, July 6, 2020**

On Monday, July 6, 2020, pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, the Governor's Executive Orders Nos. 2020-43 and 2020-44, and the Written Determination of the Lake County Forest Preserve District President, the District's Operations Committee met via Audio and Video conference and at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to Order - Chair Vealitzek called the meeting to order at 9:00 a.m.

2.0 Roll Call – Recording Secretary Gragnani call the roll and six committee members responded: Jessica Vealitzek, Chair; Bill Durkin, Vice Chair; Mary Ross Cunningham, Ann Maine, Craig Taylor, and Terry Wilke. Absent: Brent Paxton.

Also Present:

| | | |
|-------------------------------|---------------------------------------|-------------------|
| Angelo Kyle, <i>President</i> | Matt Norton, <i>Corporate Counsel</i> | Rebekah Snyder |
| Marah Altenberg | Jim Ballowe | Julie Gragnani |
| Linda Pedersen | Nan Buckardt | Jean Korando |
| Julie Simpson | Katherine Hamilton-Smith | Allison Frederick |
| Paul Frank | Mary Kann | Kim Croke |
| Alex Ty Kovach | Steve Neaman | Brett Peto |
| Mike Tully | John Tannahill | Maureen Shelton |
| John Nelson | Jim Anderson | |

Motion by member Cunningham, second by member Taylor to suspend the Rules of Order and Operational Procedures to the full extent necessary: a) to allow Commissioners to attend this meeting in accordance with Section 7(e) of the Open Meetings Act, which allows all Commissioners to attend this meeting by video or audio conference, and b) to allow members of the public to make public comment via audio or video means. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0.

3.0 Pledge of Allegiance – Member Wilke led the Pledge of Allegiance.

4.0 Approval of Minutes - Motion by member Durkin, second by member Cunningham to approve the Minutes of the June 1, 2020 joint committee meeting. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0.

5.0 Public Comment - None

6.0 Addenda to the Agenda – None

7.0 Executive Director Comments – Executive Director Kovach reported on:

- Education Department's development of virtual programming, Dunn Museum YouTube channel, COVID-19 project and Women in Military exhibit;
- Summer issue of Horizons is out, with a feature article on native orchids;
- August 3rd Committee of the Whole presentation on Generational Differences;
- August 31 Diversity & Cultural Awareness Committee at 11:00 a.m.;
- Showed a video clip by President Kyle on the District's commitment to diversity;
- Playgrounds are open except Half Day and Independence Grove and 2/3 of restrooms are open;
- Preservation Foundation received \$100,000 donation for the Endowment;
- Illinois Clean Energy Community Foundation Community Stewardship Challenge Grant;

- Projected revenue down \$1 million through end of June and \$1.8 million by year-end;
- Phase II of Fort Sheridan Great Lakes Fish and Ecosystem Restoration Program;
- Forming a partnership with The Friends of the Nature Preserves for Middlefork Savanna
- Complaints received regarding swimming at Fort Sheridan. Commissioner Paul Frank shared concerns from residents and felt there could be enhanced signage regarding activities that are not permitted, and to see what else could be done to encourage compliance with the rules. He also noted complaints from residents at the end of the service road at the lakefront regarding Preserve guests using the road who are not supposed to be there. Several Commissioners commented and a general discussion ensued.

8.0 Correspondence – None

9.0 Old Business – None

10.0 New Business

10.1 Recommend approval of Resolution awarding Contract for roof and gutter replacement on the Maintenance Building at Old School Forest Preserve to Seal Tight Exteriors, Inc., Steger, Illinois, in the contract amount of \$41,900.00 - Motion by member Maine, second by member Cunningham to approve the recommendation. Director Mike Tully summarized the contract. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0 The Resolution was forwarded to the full Board for approval.

10.2 Recommend approval of Resolution awarding a multi-year Contract for Janitorial and Sanitation Supplies to North American Corporation, Glenview, Illinois, in an amount not to exceed \$90,000.00 – Motion by member Durkin, second by member Maine to approve the recommendation. Director Tully summarized the contract, pursuant to the Illinois Governmental Joint Purchasing Act. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0 The Resolution was forwarded to the Finance Committee.

10.3 Recommend approval of Ordinance establishing Fees and Charges for permits, programs, services and facilities - Motion by member Wilke, second by member Durkin to approve the recommendation. Director Tully reviewed the proposed revisions page by page. Significant adjustments include establishment of new fees for virtual education programs, \$1 per person increase in picnic shelter permit fees, elimination of dog sledding permits, and reconfiguration of food truck permit from daily to annual permit. Mr. Tully responded to questions during the review. The committee discussed including language in event contracts regarding size-of-group and social distancing compliance with the Governor's orders at the current time. Attorney Norton noted that contract language will be written broadly enough to cover that. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0 The Resolution was forwarded to the Finance Committee.

10.4 Recommend approval of Resolution approving payment of \$98,305.00 to Lake County for Annual Services - Motion by member Wilke, second by member Cunningham to approve the recommendation. Roll Director Tully summarized the charges and Finance Director Steve Neaman responded to questions on how the charges are calculated. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0 The Resolution was forwarded to the full Board for approval.

10.5 Recommend approval of Resolution approving Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine, in the estimated Contract Price of \$102,038.13 - Motion by member Wilke, second by member Taylor to approve the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 6; NAYS: 0 The Resolution was forwarded to the Finance Committee.

11.0 Closed Session – None

12.0 Next Meeting – August 3, 2020

13.0 Adjourn – With no further business, Chair Vealitzek declared the meeting adjourned at 9:58 a.m.

APPROVED:

| | <u>Aye</u> | <u>Nay</u> | | <u>Aye</u> | <u>Nay</u> |
|-----------------------------------|-------------------------------------|--------------------------|-----------------------|-------------------------------------|--------------------------|
| _____ Jessica Vealitzek, Chair | <input checked="" type="checkbox"/> | <input type="checkbox"/> | _____ Brent Paxton | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ Bill Durkin, Vice Chair | <input checked="" type="checkbox"/> | <input type="checkbox"/> | _____ Craig Taylor | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| _____ Mary Ross Cunningham | <input checked="" type="checkbox"/> | <input type="checkbox"/> | _____ Terry Wilke | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| _____ Ann B. Maine | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | |

Secretary’s Note: Pursuant to Section 7(e) of the Illinois Open Meetings Act, the July 24, 2020, Gubernatorial Disaster Proclamation, the Governor’s Executive Orders No. 2020-48, and Written Determination of the Lake County Forest Preserve District President, the Operations Committee met via audio and video conference on Monday, August 3, 2020. These Minutes were approved by a Roll Call vote at that meeting:

AYES: 6 (Vealitzek, Durkin, Cunningham, Maine, Taylor, Wilke)
NAYS: 0
ABSENT: 1 (Paxton)

Maureen E. Shelton
Committee Secretary