

**Lake County Forest Preserve District
Operations Committee Meeting Minutes - Monday, July 31, 2023**

The Operations Committee of the Lake County Forest Preserve District met on Monday, July 31, 2023 at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 Call to Order** –Chair Vealitzek called the meeting to order at 9:00 a.m. Request to attend the meeting via audio/video was received from Member Danforth due to employment purposes, and there were no objections. Chair Vealitzek declared Member Danforth present.
- 2.0 Roll Call** – Committee Secretary Shelton called the roll and six committee members responded: Chair Jessica Vealitzek, Vice Chair Mary Ross Cunningham, Member Jennifer Clark, Member Sara Knizhnik, Member Adam Schlick and Member John Wasik. Member Michael Danforth was on Zoom but had no video on and did not respond at roll call. His video was turned on at 9:02 a.m.

Also Present:

Angelo D. Kyle, <i>President</i>	Dan Stearns	Brian Wing
Paul Frank	Pati Vitt	JoEllen Carlucci
Randy Seebach	Erika Stergos (Zoom)	Michael Michalak
John Nelson	Maureen Shelton	Marcela Martinez
Ron Davis	Nataly Garcia Campos	Michael Zahalka
Mary Kann	Alyssa Firkus	Matt Norton, <i>Corporate Counsel</i>
Alex Eichman	Beth Frederick	Mick Zawislak (Daily Herald)
Rebekah Snyder	Debbie Boness	

- 3.0 Pledge of Allegiance** –Member Wasik led the Pledge of Allegiance.
- 4.0 Addenda to the Agenda** – None
- 5.0 Approval of Minutes** - Motion by Vice Chair Cunningham, second by Member Knizhnik to approve minutes from the May 1, 2023 Operations Committee meeting and the June 5, 2023 Joint Committee meeting. Voice vote being had, the motion passed unanimously, and the minutes were circulated for signatures.
- 6.0 Public Comment** – None
- 7.0 Executive Director Comments** – Chief Operations Officer John Nelson presented Executive Director Ty Kovach's report:
- Environmental Education Manager Alyssa Firkus introduced two new employees, Michael Michalak and Marcela Martinez;
 - Golf season is keeping pace with 2023 projections. Sales are up across-the-board;
 - The Concerts in the Plaza have welcomed between 2,000 and 3,000 guests each show;
 - GospelFest was held at Greenbelt Cultural Center on July 30, a bonus concert will be held on August 10;
 - The Natural Resources Department hosted renowned botanist Jerry Wilhem, co-author of the Flora of the Chicago Region;
 - The Natural Resources Department received delivery of the large-deck forestry mower;
 - Documented sightings of Rusty Patched Bumblebee;
 - Three grants received to support habitat restoration;
 - Scouts from Gurnee Troop 677 along with participants from YCC, YouthBuild and the Bears Huddle worked on extensive restoration efforts at Lyons Woods;
 - The 2023 Summer Adventures program are entering final weeks;
 - Dunn Museum's *Ready, Set, Go: Lake County's Racing History* exhibit and a recent program about ice-racing motorcycles;
 - Bess Bower Dunn's birthday will be celebrated with free admission to the Dunn Museum on August 22;

- 114 participants joined staff during a virtual public information session about the acquisition of the 77-acre Openlands Lakeshore Preserve at Fort Sheridan;
- Preservation Foundation Board Members John Wasik and Pete Sahu hosted a tour of the Native Seed Nursery;
- Sponsored the Mundelein Grand Prix bicycle race and community ride on July 24;
- A post asking followers to share their favorite native flower reached more than 6,100;
- The Preservation Foundation recently transferred \$1,445,807.77 to the Forest Preserves for restoration work at Grant Woods, to support the Education Center at Ryerson Woods, and for planting efforts at Grassy Lake;
- Illinois Clean Energy Community Foundation will give \$3 for every \$1 donated, up to \$21,000 during the Community Stewardship Challenge at Heron Creek;
- Several grants were received: \$29,000 from IDNR's Local Government Snowmobile Grant program, \$26,225 from IL Coastal Management Program, \$10,000 from ComEd Green Region, \$5,000 from the Lake Forest Garden Club, and \$2,500 from Sgt. Tommy's Kids;
- The Communications & Design division earned two national awards for *Horizons* from APEX: A Grand Award and an Award of Excellence;
- Air monitoring is taking place at Greenbelt on behalf of Medline for ethylene oxide as required by Illinois State statute.

8.0 Correspondence – None

9.0 Unfinished Business – None

10.0 New Business

- 10.1 Recommend approval of an Ordinance establishing fees and charges for District permits, programs, services and facilities (Annual Fee Ordinance). – Motion by Member Clark, second by Member Schlick to approve the recommendation. Mr. Nelson reviewed the fee ordinance highlighting the changes. Alyssa Firkus provided additional details on Gateways Grants. Mr. Nelson and Director of Facilities, Dan Stearns responded to questions regarding permits and facility fees. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the Finance Committee for approval.
- 10.2 Recommend approval of a Resolution approving an Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, in the Contract Price of \$119,886.70. – Motion by Member Schlick, second by Member Clark to approve the recommendation. Mr. Nelson summarized the recommendation. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the Finance Committee for approval.
- 10.3 Recommend approval of a Resolution awarding a three-year Contract to Blackbaud, Inc., for constituent management and financial management software through September 14, 2026, in an amount not to exceed \$71,363.99. – Motion by Vice Chair Cunningham, second by Member Knizhnik to approve the recommendation. Mr. Nelson summarized the recommendation. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the Finance Committee for approval.
- 10.4 Recommend approval of a Resolution awarding a Contract for boiler replacements at the Greenbelt Cultural Center to Cahill Heating Cooling and Electric, Inc. in the contract price of \$35,200.00. – Motion by Vice Chair Cunningham, second by Member Wasik to approve the recommendation. Mr. Nelson summarized the recommendation. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full board for approval.
- 10.5 Annual Green Fleet Policy Report for FY2023. Mr. Nelson presented the report. He noted that the District currently maintains a fleet of 91 licensed vehicles. He showed the breakdown of vehicles by department. He reviewed the vehicles recommended for replacement and the number of electric and hybrid vehicles in the fleet. He then provided an update on electric equipment options. Mr. Nelson and Director of Golf, Alex Eichman responded to questions from the committee.

10.6 Review and discussion regarding the Green Fleet Policy. Mr. Nelson reviewed the policy with the committee. He responded to questions and a general discussion ensued. The Committee gave direction to proceed by creating a new simplified policy that includes timeline goals and public information.

At 10:18 a.m. Member Knizhnik left the meeting during agenda item 10.6.



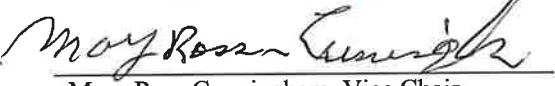


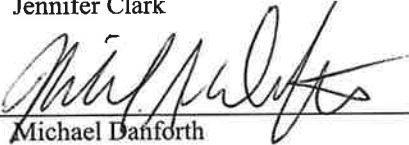
11.0 **Miscellaneous Business** – None

12.0 **Closed Session** –None

13.0 **Potential Action Following Closed Session** – None

14.0 **Adjourn** –With no further business, Chair Vealitzek declared the meeting adjourned at 10:32 a.m.

APPROVED:

	<u>Ave</u>	<u>Nay</u>		<u>Ave</u>	<u>Nay</u>
 _____ Jessica Vealitzek, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Sara Knizhnik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Adam Schlick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Jennifer Clark	<input type="checkbox"/>	<input type="checkbox"/>	 _____ John Wasik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>			