

**Lake County Forest Preserves  
Finance Committee Minutes – June 27, 2019**

The Lake County Forest Preserve District Finance Committee met on Thursday, June 27, 2019. The meeting was held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

**1.0 Call to order** - With a quorum present, Chair Terry Wilke called the meeting to order at 1:00 pm.

**Committee Members Present:**

Terry Wilke, Chair  
Steve Carlson  
Michael Danforth  
Sandy Hart  
Ann Maine  
Mike Rummel  
Julie Simpson  
John Wasik

**Also Present:**

Angelo Kyle, President	John Nelson
Linda Pedersen (1:10 pm)	Rebekah Snyder
Adam Didech (1:19 pm)	Debbie Boness
Alex Ty Kovach	Ken Hoffman
Mike Tully	Andrew Osborne
Steve Neaman	Julie Gragnani
Jim Ballowe	Matt Norton, <i>Corporate Counsel</i>
Katherine Hamilton-Smith	Dan Forbes, <i>Speer Financial</i>

**Absent:**

Paul Frank

**2.0 Pledge of Allegiance** – Member Julie Simpson led the Pledge of Allegiance.

**3.0 Approval of Minutes** – Motion by member Rummel, second by member Simpson to approve the minutes of the June 3, 2019 joint meeting, and June 6, 2019 open and closed sessions. Voice vote being had, the motion passed unanimously and the minutes were circulated for signatures.

**4.0 Public Comment** – None

**5.0 Addenda to the Agenda** – Executive Director Kovach noted that Item 11.2 needed to be pulled from the agenda, as the request received for vacant space on the 2<sup>nd</sup> floor was withdrawn due to zoning issues.

**6.0 Executive Director Report** – Executive Director Kovach distributed his report and made the following comments:

- The District's most recent Loss Control Review score by the Park District Risk Management Agency was 98.09%; and has been awarded "Accreditation", PDRMA's highest honor for achievement in loss control;
- Science Explorers in Nature camp Open House on Friday, July 12 at the Greenbelt Cultural Center;
- The Preservation Foundation has received another \$250,000 pledge toward the endowment initiative. The gift came from Marshall Field V, bringing his total pledge to \$500,000;
- The Voting Members of the Preservation Foundation approved the appointment of Betsy Hough to the Foundation's Board of Directors;
- Strategic Planning Steering Committee on July 17<sup>th</sup> at 9 a.m. at the General Offices;
- Committee of the Whole on July 18<sup>th</sup> at 9 a.m. at the General Offices.
- President Kyle has asked staff to coordinate and schedule a Committee of the Whole to start planning Civil War Days for next year;
- July Board meeting is outdoors on Wednesday, July 10<sup>th</sup> at Lakewood Forest Preserve, Shelter E.

**7.0 Correspondence** – None

## **8.0 Finance**

8.1 Invoices and Requisitions – Motion by member Simpson, second by member Hart to approve the invoice for legal fees for April 2019. Voice vote being had, the motion passed unanimously and the invoice was circulated for signatures.

8.2 Recommend approval of Ordinance authorizing the sale of Refunding Bonds in an amount not to exceed \$26,000,000 to refund the outstanding portion of Series 2011 bonds, if current market conditions remain favorable – Finance Director Steve Neaman summarized the recommendation for the bond issue to refund outstanding 2011 bonds. Dan Forbes of Speer Financial explained the process, noting that the bonds will be refundable on a tax-exempt basis by September, and the total net savings would be around \$175,000 per year, totaling about \$2 million. Motion by member Maine, second by member Simpson to approve the recommendation as presented. A general discussion ensued and Mr. Neaman and Mr. Forbes responded to questions. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

## **9.0 Operations and Infrastructure**

9.1 Approve Temporary Housing License Agreements with individuals working contractually for the District – Mr. Kovach summarized the recommendation for housing for certain temporary workers. Motion by member Hart, second by member Maine to approve the agreements. Voice vote being had, the motion passed unanimously.

## **10.0 Operations Committee**

10.1 Recommend approval of an Ordinance Establishing Fees and Charges for District Permits, Programs, Services and Facilities – Chief Operating Officer Mike Tully reviewed each recommended revision on each page and responded to questions. On Page 11, Section (1)(G), member Maine noted that the new text for Senior Group Permits should read “. . . senior centers in Lake County “or” Lake County units of local government – changing “and” to “or”. Mr. Tully noted that staff would make that revision and the committee should make a motion to approve “as amended”.

Facilities Director Jim Ballowe reviewed each recommended revision in the Facilities and Golf Course sections and responded to questions. Chair Wilke revisited Page 11, Section (1)(G). Attorney Norton recommended that for further clarity, it could read “. . . organized by “either” senior centers in Lake County “or” Lake County units of government. There were no objections. Following the review, motion by member Rummel, second by member Simpson to approve the recommendation as amended. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

## **11.0 Old Business**

11.1 Recommend approval of a Resolution Establishing a \$20 million Fundraising Goal for and Requesting Designated Uses of the Endowment Fund of the Preservation Foundation of the Lake County Forest Preserves – Mr. Kovach reviewed the plan to establish a \$20 million endowment for habitat restoration, with the goal of budgeting against those funds starting in 2029, meaning we would need cash in hand in six years. Motion by member Hart, second by member Maine to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

11.2 Pulled from the agenda (Policy direction regarding intergovernmental use of District office space)

12.0 **New Business** – Member Maine brought up lifeguards not getting paid when the weather is bad and to consider guaranteeing them a minimum summer wage so they don't leave for another job. The committee discussed possibly assigning them other tasks when the weather is bad. Director Ballowe added that area park districts have the same issue and Director Tully noted that this also happens at our golf

courses. Mr. Tully explained the District's fee guidelines and how paying staff when there are no beach customers could lead to having to subsidize the beach operation. Chair Wilke asked staff to investigate any labor laws that apply to this. Staff is in the process of revising the fee guidelines and they will bring options back to committee for discussion.


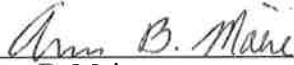



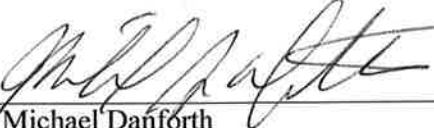
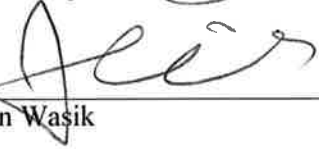
Member Danforth asked for consideration in forming either an ad hoc committee or blue ribbon task force to address some of the Civil War Days issues going forward. Chair Wilke noted that staff is working on it and Mr. Kovach noted that the plan is to have a Committee of the Whole to start the discussion at the Board level and President Kyle confirmed that he will call a Committee of the Whole so that the Board could decide on how they want to move forward on the issue.

**13.0 Closed Session** - Motion by member Hart, second by member Simpson to go into closed session for the purpose of discussing pending litigation. Roll call vote being had, the motion passed by the following vote: AYES: 8, NAYS: 0. The committee went into closed session at 1:57 p.m. and returned to open session at 2:01 p.m.

**15.0 Next meeting:** August 8, 2019

**16.0 Adjourn** – With no further business, Chair Wilke declared the meeting adjourned at 2:01 p.m.

**APPROVED:**

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
 _____ Terry Wilke, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Ann B. Maine	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Paul Frank, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ S. Michael Rummel	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Julie Simpson	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ John Wasik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Sandy Hart	<input type="checkbox"/>	<input type="checkbox"/>			