

## **JOINT COMMITTEE MEETING**

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### **PLANNING COMMITTEE OPERATIONS COMMITTEE FINANCE COMMITTEE**

Monday, June 1, 2026

General Offices, 1899 W. Winchester Road, Libertyville, Illinois

8:30 A.M.

Remote attendance at this meeting is by registration only. Refer to the instructions attached to this Agenda and use this link to register:

[https://us02web.zoom.us/webinar/register/WN\\_fOQOXbZhR-mVLRfs7ynwIw](https://us02web.zoom.us/webinar/register/WN_fOQOXbZhR-mVLRfs7ynwIw)

## **AGENDA**

### **1.0 Call to Order and Roll Call of Each Committee**

- 1.1 Planning Committee
- 1.2 Operations Committee
- 1.3 Finance Committee

### **2.0 Pledge of Allegiance**

### **3.0 Addenda to the Agenda**

### **4.0 Public Comment** (for matters not on the agenda)

### **5.0 Correspondence**

### **6.0 New Business – Planning Committee:**

- 6.1 [Recommend approval of a Resolution finding that use of property at Waukegan Savanna Forest Preserve for airport runway purposes will have de minimis impact](#) on Waukegan Savanna.

### **7.0 New Business – All Committees:**

- 7.1 [Recommend approval of a Resolution adopting Annual Budget Policies](#) for Fiscal Year 2027.
- 7.2 [Recommend approval of a Resolution approving the 10-year Capital Improvement Plan](#) for the 2027 Budget.

### **8.0 New Business – Operations Committee and Finance Committee:**

- 8.1 [Recommend approval of a Resolution awarding a Five-Year Contract for Unified Communications Services to RingCentral, Inc.](#), in an amount not to exceed \$138,585.60.
- 8.2 [Recommend approval of a Resolution approving a Branding Agreement with Tighthead Brewing Company Inc.](#), to produce, release, and distribute Trailhead India Pale Ale.

**9.0 New Business – Operations Committee:**

9.1 Approve Minutes of May 4, 2026

9.2 [Recommend approval of a Resolution awarding a One-Year Contract for a Recreation Management Software Platform](#) to RecTrac LLC dba Vermont Systems, in the Contract Price of \$33,190.00.

**10.0 Miscellaneous Business – Operations Committee**

**11.0 Adjourn Operations Committee**

**12.0 New Business – Finance Committee:**

12.1 Approve Minutes of May 7, 2026 open and closed session

12.2 Invoices and Requisitions

**13.0 Miscellaneous Business – Finance Committee**

**14.0 Adjourn Finance Committee**

**15.0 New Business – Planning Committee:**

15.1 Approve Minutes of May 4, 2026 open and closed session

15.2 Approve a motion to (i) release certain Planning Committee closed session minutes, (ii) retain as confidential all other Committee closed session minutes not previously released, and (iii) delete verbatim recordings of closed sessions of meetings, in accordance with the Open Meetings Act as provided in [Exhibit 1 to memo dated June 1, 2026](#).

**16.0 Miscellaneous Business – Planning Committee**

**17.0 Closed Session**

**18.0 Potential Action following Closed Session**

**19.0 Adjourn Planning Committee**

The Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann (847) 968-3214 promptly to allow the District to make reasonable accommodations.

**Instructions for attending Lake County Forest Preserve District  
Board and Committee meetings via Audio/Video Conference  
(Zoom Webinar Platform)**

PUBLIC ATTENDANCE: The public can attend District Committee and Board meetings in one of two ways: (1) In-person; or (2) Remote attendance via Zoom Webinar electronic conferencing.

***THE FOLLOWING PROCEDURES APPLY TO REMOTE ATTENDANCE ONLY:***

Registration in advance is required via the link on the front page of the agenda.

- If you wish to provide Public Comment, you must indicate this when completing the registration form.
- Once registered, you will receive an email confirmation from Zoom that includes a link to connect to the meeting.

PUBLIC COMMENT: In accordance with the Lake County Forest Preserve District Rules of Order and Operational Procedures (“Rules of Order”), an opportunity for public comment will be provided during the meeting. As stated above, to make public comment remotely, you must register in advance via the link on the front page of the agenda. On the form, indicate your request to make comments and provide a topic or the agenda item you wish to speak about. Each comment is limited to three (3) minutes.

For regular meetings of the Board and Committees, there will be opportunity to make public comments regarding matters not on the agenda during the “Public Comment” agenda item (typically, Item 6.0 on the agenda). Public comments regarding agenda items may be heard when that matter is discussed. When it is your turn to speak you will be recognized by the meeting President, Chair, or Parliamentarian and unmuted by the Zoom host. All public comments are subject to the District’s Rules of Order, including limitations on the total time dedicated to public comments.

The public comment portions of Committee and Board meetings are not “question and answer” sessions and are limited in time, so that the Committees and Board can proceed with the business items on their agendas. As such, if your public comment includes a question, you might not receive an answer to your question immediately. If you would like follow-up contact from your District Commissioner or a staff member, please provide us with your contact information through our website at [www.LCFPD.org/contact](http://www.LCFPD.org/contact) and the appropriate person will contact you regarding your question or other public comment topic.

PUBLIC VIEWING: Meetings are recorded, and a link to the recording will be posted on the District’s website, usually 24-48 hours after the meeting.

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