

**Lake County Forest Preserves
Finance Committee Minutes – May 5, 2022**

On Thursday, May 5, 2022, the Lake County Forest Preserve District’s Finance Committee met at the District’s General Offices in Libertyville, Illinois.

1.0 Call to Order - Chair Julie Simpson called the meeting to order at 1:00 p.m.

Member Sandy Hart’s attendance via Zoom was confirmed, in accordance with the District’s policy on electronic attendance.

2.0 Roll Call - Committee Secretary Julie Gragnani called the roll and six committee members responded: Julie Simpson, Chair, Sandy Hart, Kevin Hunter, Ann Maine, Paras Parekh, and John Wasik. Member Carissa Casbon arrived at 1:03 p.m. Vice Chair Paul Frank arrived at 1:20 p.m. Member Michael Danforth was absent.

Also Present:

| | | |
|-------------------------------|---------------------------------------|-------------------------|
| Angelo Kyle, <i>President</i> | John Nelson | Marycela Albarran |
| Linda Pedersen (on Zoom) | Steve Neaman | Alma Herek |
| Alex Ty Kovach | Rebekah Snyder | Alyssa Firkin |
| Mike Tully | Matt Norton, <i>Corporate Council</i> | Kevin Kleinjan |
| Nan Buckardt | Julie Gragnani | Garnet Miller |
| Mary Kann | Sandy Meyers | Mick Zawislak (on Zoom) |
| Randy Seebach | Debbie Boness | David Moore (on Zoom) |

3.0 Pledge of Allegiance – Commissioner Wasik led a Pledge of Allegiance.

4.0 Addenda to the Agenda – None

5.0 Approval of Minutes – Motion by member Hunter, second by member Wasik to approve the minutes of April 7, 2022. Voice vote being had, the motion passed unanimously.

6.0 Public Comment – None

7.0 Executive Director Report –Executive Director Kovach reported on the following:

- Staff introductions: Marycela Albarran and Alma Herek;
- Stormwater Management Commission put a call out for projects that could be funded via the Wetland Restoration Fund;
- ESRI, the District’s GIS software provider, featured the Museum’s virtual exhibits as part of a blog;
- New exhibit opened at Dunn Museum on April 16: *Bill Sienkiewicz: Pop Culture Revolution*
- Self-guided exhibits at Adlai E. Stevenson II Home opened in April, available through October;
- District Curator Diana Dretske’s book, *The Bonds of War: A Story of Immigrants and Esprit de Corps in Company C, 96th Illinois Volunteer Infantry*, was given the Award of Excellence from the State Historical Society;
- Preservation Foundation received \$200,000 grant from a private foundation to support Phase I of the new educational facility at Ryerson Woods;
- Spring donor acquisition campaign ran from March through April; results are being analyzed;
- The District made four requests for Community Program Funding and was encouraged to follow up with more information to Congressman’s Schneider’s office regarding restoration at Greenbelt;
- Fort Sheridan Open House recap; data to be compiled and presented to committees at a future date.

8.0 Correspondence – None

9.0 Unfinished Business – None

10.0 New Business

10.1 Recommend approval of Ordinance amending Personnel Policy 4.8 - Leave of Absence without Pay; and approve Procedures Section for Personnel Policy 4.8 – Motion by member Wasik, second by member Casbon to approve the recommendation. Director Mary Kann summarized the statutory changes to comply with amendments to the Illinois Victims Economic Security and Safety Act. With a voice vote being had, the motion passed unanimously, and the recommendation was forwarded to the full Board for approval.

10.2 Approve Temporary Residential License Agreements with four (4) Wildlife Monitoring Technicians working contractually for the District – Motion by member Maine, second by member Parekh to approve the agreements. Mr. Kovach summarized the need for temporary housing for two technicians working for the District under contract. With a voice vote being had, the motion passed unanimously.

Member Frank joined the meeting at 1:20 p.m.

10.3 Recommend approval of Resolution awarding 10 Construction Trade Contracts for the Phase One Construction of the new Education Facility at Edward L. Ryerson Conservation Area – Motion by member Maine, second by member Wasik to approve the recommendation. Director Kovach introduced the recommendation and summarized the amendment made by the Planning Committee to not reject the fire protection system bids, accept the lowest bid, and include it in the final construction plans. Planning Director Seebach summarized the bids for the Phase 1 trade packages and explained issues with five of the 14 bid packages that either had no bids or came in over estimates due to increases in supply and fuel costs. The ornamental steel and windows/curtain wall packages will both be redesigned and re-bid. The excavation package was re-bid and came in \$120,000 lower and is recommended to be accepted. The waste water system bid is out for re-bid and if it comes in high again, will be redesigned. The fire suppression system low bid will be accepted as directed by the Planning Committee.

Director Seebach summarized the financial details and design revisions, noting a difference of \$1.3 million from the original \$4.5 million budget to current estimate of \$5.8 million. He reviewed new revenue sources including donations, District matching funds, contributions from the Paving and Accessibility Funds, and value engineering and scope reductions to reduce costs. Factoring these in, the adjusted project estimate is \$5.4 million, leaving a surplus of \$117,000, which will be used as project contingency during construction. Mr. Seebach noted that over half of the project will be funded through grants and donations. He explained the redesign of the windows and distributed a sample of the triple paned glass. Mr. Seebach and Mr. Kovach responded to questions and a general discussion ensued, including energy costs and savings.

Following discussion, with a voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

11.0 Miscellaneous Business – None



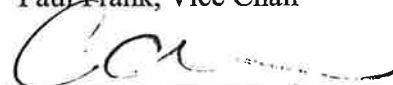

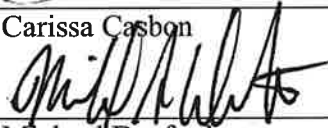
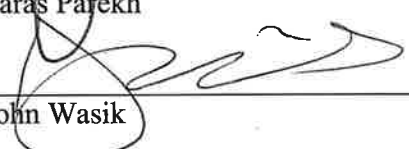
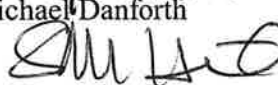
12.0 **Closed Session** – Motion by member Wasik, second by member Hunter to go into closed session for the purpose of: 1) reviewing approved closed session minutes for release or retention and deletion of verbatim recordings; and 2) discussing pending litigation, probable or imminent litigation. Roll call vote being had, the motion passed by a vote of: AYES: 8, NAYS: 0. The committee went into closed session at 1:50 p.m. and returned to open session at 2:20 p.m.

13.0 Potential Action Following Closed Session – None

14.0 **Adjournment** - With no further business, Chair Simpson declared the meeting adjourned at 2:37 p.m.

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APPROVED:

| | <u>Aye</u> | <u>Nay</u> | | <u>Aye</u> | <u>Nay</u> |
|---|-------------------------------------|--------------------------|---|-------------------------------------|--------------------------|
|  Julie Simpson, Chair | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  J. Keyin Hunter | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Paul Frank, Vice Chair | <input type="checkbox"/> | <input type="checkbox"/> | Ann B. Maine | <input type="checkbox"/> | <input type="checkbox"/> |
|  Carissa Casbon | <input type="checkbox"/> | <input type="checkbox"/> |  Paras Parekh | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|  Michael Danforth | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  John Wasik | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|  Sandy Hart | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | |