

**Lake County Forest Preserves
Finance Committee Minutes – April 6, 2020**

On Monday, April 6, 2020, pursuant to the Illinois Governor’s Executive Orders 2020-7, 2020-10, and 2020-18, the Finance Committee met via Audio and Video conference and not at the Lake County Forest Preserve District’s General Offices. The meeting was rescheduled from April 9, 2020.

1.0 Call to Order - Chair Vealitzek called the meeting to order at 11:00 a.m.

2.0 Roll Call – Committee Secretary Gragnani call the roll and seven committee members responded: Terry Wilke, Chair; Steve Carlson, Sandy Hart, Ann Maine, Mike Rummel, Julie Simpson, and John Wasik. Vice Chair Paul Frank arrived after the roll call. Absent: Michael Danforth.

Motion by member Wasik, second by member Rummel to suspend the Rules of Order and Operational Procedures to the full extent necessary: a) to allow Committee members to attend this meeting in accordance with the Governor’s Executive Orders 2020-7 and 2020-18, which allows all Committee members to attend this meeting by video or audio means and; b) to allow public comment to be made via audio or video conference. Roll Call vote being had, the motion passed by the following vote: AYES: 7; NAYS: 0.

Also Present:

Angelo Kyle, <i>President</i>	Jim Anderson	Julie Gragnani
Linda Pedersen	Jim Ballowe	Matt Norton, <i>Corporate Counsel</i>
Alex Ty Kovach	Nan Buckardt	Debbie Boness
Mike Tully	Katherine Hamilton-Smith	Dan Stearns
Steve Neaman	John Nelson	Ken Jones
Mary Kann	Rebekah Snyder	

Vice Chair Paul Frank joined the meeting after the roll call at 11:01 a.m.

3.0 Pledge of Allegiance – Member Simpson led the Pledge of Allegiance.

4.0 Approval of Minutes – Motion by member Carlson, second by member Wasik to approve the minutes of March 5, 2020. Roll Call vote being had, the motion passed by the following vote: AYES: 8; NAYS: 0.

5.0 Public Comment – Chair Wilke asked if there was anyone attending remotely who wished to provide public comment. There were no responses.

6.0 Addenda to the Agenda – None

7.0 Executive Director Report – Executive Director Kovach updated the Committee on efforts by staff to monitor the activities in the Preserves since the Stay At Home order went into effect. Currently, all facilities, restrooms, and dog exercise areas are closed to the public; and all programming is canceled through the month of April. Staff is in daily contact with the Lake County Health Department and participates in the County’s daily department head meetings. Trails and parking lots remain open. Public comments are divided between closing the preserves completely, and keeping the preserves open, and observations so far indicate good compliance with social distancing and observing District signage and social media messages. Staff will continue to monitor the situation day by day.

8.0 Correspondence – None

9.0 Finance

9.1 Recommend approval of Ordinance Amending Fiscal Year 2020 Budget to reflect Carryovers for Projects Budgeted but not Completed in Fiscal Year 2018/19– Mr. Kovach summarized the recommendation; there were no questions or comments. Motion by member Rummel, second by member Hart to approve the

recommendation as presented. Roll Call vote being had, the motion passed by the following vote: AYES: 8; NAYS: 0. The recommendation was forwarded to the full Board for approval.

9.2 Recommend approval of Ordinance Amending Fiscal Year 2020 Appropriations Ordinance, Fiscal Year 2020 Budget, and Ten-Year Capital Improvement Plan to Designate and Authorize Expenditure of Surplus Debt Service Funds for Capital Improvements and Land Acquisition - Mr. summarized the recommendation, explaining where the surplus funds would be allocated. Motion by member Maine, second by member Carlson to approve the recommendation as presented. Roll Call vote being had, the motion passed by the following vote: AYES: 8; NAYS: 0. The recommendation was forwarded to the full Board for approval.

10.0 Executive

10.1 Approve motion to (i) release Committee closed session minutes, (ii) retain as confidential all other Committee closed session minutes not previously released, and (iii) delete Verbatim Recordings in accordance with the Open Meetings Act and the District's Policy on Closed Meeting Minutes and Verbatim Records, as provided in Exhibit 1 to staff's memo dated April 6, 2020 - Motion by member Maine, second by member Carlson to approve the recommendation as presented. Roll Call vote being had, the motion passed by the following vote: AYES: 8; NAYS: 0.

10.2 Approve an engagement letter from Reiter Law Offices, Ltd., for legal services related to tax deed prosecution – Mr. Kovach explained the need to replace the current legal firm for services related to tax deeds that General Counsel does not provide. Motion by member Frank, second by member Rummel to approve the recommendation as presented. Roll Call vote being had, the motion passed by the following vote: AYES: 8; NAYS: 0.

10.3 Approve an engagement letter from Advitam IP, LLC for legal services related to intellectual property rights - Mr. Kovach explained the need to secure a legal firm for services related to copyright and branding that General Counsel does not provide. Motion by member Frank, second by member Rummel to approve the recommendation as presented. Roll Call vote being had, the motion passed by the following vote: AYES: 8; NAYS: 0.

11.0 Operations Committee

11.1 Recommend approval of Resolution Approving Change Order No. 1 to Contract with Integrity Environmental Services, Inc. for Asbestos Abatement at Lakewood Forest Preserve, increasing the Contract Amount by \$3,380.00 – Mr. Kovach summarized the recommendation, noting that the change order was for an additional need for abatement discovered during demolition. Motion by member Hart, second by member Rummel to approve the recommendation as presented. Roll Call vote being had, the motion passed by the following vote: AYES: 8; NAYS: 0. The recommendation was forwarded to the full Board for approval.

12.1 Recommend approval of Resolution awarding Contract to provide District-wide Fire and Security Alarm Monitoring, Testing, Maintenance and Repair Services to Sentry Security, LLC, Wheeling, Illinois - Motion by member Carlson, second by member Wasik to approve the recommendation as presented. Roll Call vote being had, the motion passed by the following vote: AYES: 8; NAYS: 0. The recommendation was forwarded to the full Board for approval.

12.2 Recommend approval of a Resolution Awarding a Contract for the Blanding's Turtle Reintroduction Services to Northern Illinois University, Institute for the Study of Environment, Sustainability & Energy, DeKalb, Illinois in the Contract Price of \$141,044.00 - Motion by member Rummel, second by member Wasik to approve the recommendation as presented. Mr. Kovach noted that this project will be fully funded by the Preservation Foundation, however, staff will actively seek additional funding sources from the State. If successful, those dollars would be returned to the Foundation. He noted the importance of having a line item for matching grants in the CIP as a placeholder. Member Rummel summarized the conversation from the Preservation Foundation meeting, noting they will be watching closely the efforts to secure grant funds. Natural Resource Director Jim Anderson noted that some funds have already been secured and staff is working on more.

Roll Call vote being had, the motion passed by the following vote: AYES: 8; NAYS: 0. The recommendation was forwarded to the full Board for approval.

13.0 Old Business - None

14.0 New Business – None

Chair Wilke asked again if there was anyone attending remotely who wished to provide public comment. There were no responses.

15.0 Closed Session – None

16.0 Next meeting: May 7, 2020

17.0 Adjourn – Motion by member Carlson, second by member Maine to adjourn. Roll Call vote being had, the motion passed by the following vote: AYES: 8; NAYS: 0. The committee adjourned at 11:22 a.m.

APPROVED:	<u>Aye</u>	<u>Nay</u>	<u>Aye</u>	<u>Nay</u>
_____ Terry Wilke, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Ann B. Maine	<input checked="" type="checkbox"/> <input type="checkbox"/>
_____ Paul Frank, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ S. Michael Rummel	<input checked="" type="checkbox"/> <input type="checkbox"/>
_____ Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Julie Simpson	<input checked="" type="checkbox"/> <input type="checkbox"/>
_____ Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ John Wasik	<input checked="" type="checkbox"/> <input type="checkbox"/>
_____ Sandy Hart	<input type="checkbox"/>	<input type="checkbox"/>		

Secretary's Note: Pursuant to the Illinois Governor's Executive Orders 2020-7, 2020-10, 2020-18, and 2020-33, the Finance Committee met via audio and video conference on Thursday, May 7, 2020. These Minutes were approved by a Roll Call vote at that meeting:

AYES: 8 (Wilke, Frank, Carlson, Danforth, Maine, Rummel, Simpson, Wasik)
 NAYS: 0

Julie Cragioni
 Committee Secretary