

**Lake County Forest Preserves
Finance Committee Minutes – April 6, 2023**

On Thursday, April 6, 2023, the Lake County Forest Preserve District's Finance Committee met at the District's General Offices in Libertyville, Illinois.

1.0 Call to Order –Chair Gina Roberts called the meeting to order at 1:00 p.m..

2.0 Roll Call - Committee Secretary Julie Gragnani called the roll and four committee members responded: Gina Roberts, Chair; Mike Danforth, Sara Knizhnik, and Ann Maine. Members Sandy Hart and Diane Hewitt arrived at 1:04 p.m.. Absent: Paul Frank

Also Present:

Angelo Kyle, President	John Nelson	Matt Norton, <i>Corporate Counsel</i>
Alex Ty Kovach	Nan Buckardt	Julie Gragnani
Mike Tully	Rebekah Snyder	Sandy Meyers
Steve Neaman	Randy Seebach	Mike Zahalska
Mary Kann	Ken Jones	Debbie Boness

3.0 Pledge of Allegiance – Member Danforth led the Pledge of Allegiance.

4.0 Addenda to the Agenda – None

5.0 Approval of Minutes – Motion by member Maine, second by member Danforth to approve minutes of March 9, 2023, open and closed sessions. Voice vote being had, the motion passed unanimously and the minutes were circulated for signatures.

6.0 Public Comment for items not on agenda – None

7.0 Executive Director Report – Executive Director Kovach reported on:

- Update on building removal and current building inventory;
- Dunn Museum's temporary exhibits and 5th anniversary free admission with food donation;
- Environmental education programs in March focused on maple syrup;
- Recovery of Education Department's red-tailed hawk after he went missing;
- Summary of donors to the Foundation's Annual Fund in 2022;
- Funding from three donors to train and equip volunteers for prescribed burning;
- Beer Garden at Independence Grove to offer its seasonal menu through Untappd phone app;
- Canadian participants are registered for the June Special Park Districts Forum;
- The Foundation is planning a gala in May 2024 featuring National Geographic photographer Joel Sartore.

8.0 Unfinished Business – None

9.0 Correspondence - None

10.0 New Business

10.1 Invoices and Requisitions – Motion by member Knizhnik, second by member Hart to approve the January 2023 legal bill. Voice vote being had, the motion passed unanimously and the invoice was circulated for signatures.

10.2 Recommend approval of a Resolution Supplementing the Authorized Depository Resolution by adding Wintrust banks to depositories of District funds - Motion by member Hart, second by member Knizhnik to approve the recommendation. Finance Director Steve Neaman summarized the recommendation, noting that there are funds in another bank would be deposited in Wintrust bank where they will earn higher interest. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

10.3 Recommend approval of an Ordinance amending the Fiscal Year 2023 Budget to reflect carryovers for projects budgeted but not completed in Fiscal Year 2022 - Motion by member Hewitt, second by member Knizhnik to approve the recommendation. Director Neaman summarized the major projects that need to be carried over in the budget. Voice vote being had, the motion passed unanimously and the Ordinance was forwarded to the full Board for approval.

10.4 Approve a change in the annual hourly standard of a position; and the addition of a temporary position - Motion by member Knizhnik, second by member Hart to approve the recommendation. Administration Director Mary Kann explained the requested change in the annual hourly standard of a Commander position, and the addition of a temporary Ecological Technician position that will be grant funded. Voice vote being had, the motion passed unanimously.

10.5 Approve a motion to (i) release Committee closed session minutes, (ii) retain as confidential all other Committee closed session minutes not previously released, and (iii) delete Verbatim Recordings in accordance with the Open Meetings Act and the District's Policy on Closed Meeting Minutes and Verbatim Records, as provided in Exhibit 1 to staff's memo dated April 6, 2022 - Motion by member Knizhnik, second by member Maine to approve the recommendation. Director Kovach gave an overview, noting that a partial release of May 5, 2022 minutes is recommended, and deletion of five closed session recordings and seven open session recordings. With a voice vote being had, the motion passed unanimously.

10.6 Recommend approval of a Resolution awarding a Contract to purchase a Roller Compactor to West Side Tractor Sales Co. in the Contract Price of \$127,048.67 through a Sourcewell intergovernmental purchasing cooperative contract - Motion by member Danforth, second by member Hewitt to approve the recommendation. Director Kovach noted that the bid came in over budget due to higher market prices and the difference will come from the Vehicle Replacement Fund. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

10.7 Recommend approval of a Resolution awarding a Contract to purchase three Ford electric cargo vans to Napleton Ford of Oak Lawn in the Contract Price of \$184,394.76 - Motion by member Hart, second by member Knizhnik to approve the recommendation. Mr. Kovach noted that these are all-electric vehicles. Operations & Infrastructure John Nelson explained the bid process noted that they are not yet available through an intergovernmental contract. He responded to questions and a brief discussion ensued. With a voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

10.8 Recommend approval of a Resolution approving a License Agreement with Audubon Great Lakes for operating a Motus Bird Monitoring Station at Greenbelt Forest Preserve - Motion by member Maine, second by member Knizhnik to approve the recommendation. Director Kovach noted that this is perfectly located near bird migration routes. Education Director Buckardt responded to questions and a general discussion ensued regarding educational opportunities using this system. With a voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

10.9 Recommend approval of a Resolution approving a Project Design Agreement with the U.S. Army Corps of Engineers for the Upper Des Plaines River and Tributaries Aquatic Ecosystem Restoration Project at Raven Glen Forest Preserve - Motion by member Hewitt, second by member Knizhnik to approve the recommendation. Director Kovach gave an overview of the project site using a map and explained the funding for the project, and the District's local share of 35% of the costs for preconstruction, engineering and design, estimated to be just under \$229,000. He reviewed the LEERD values for the entire restoration project. With a voice vote being had, the motion to approve passed unanimously and the recommendation was forwarded to the full Board for approval.


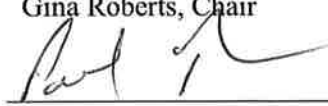

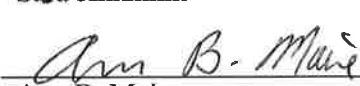
11.0 Miscellaneous Business – None

12.0 Closed Session –Motion by member Maine, second by member Hart to go into closed session for the purpose of discussing pending litigation the purchase or lease of real property. Roll call vote being had, the motion passed by a vote of: AYES: 6, NAYS: 0. The committee went into closed session at 1:33 p.m. and returned to open session at 2:10 p.m.

13.0 Potential Action Following Closed Session – None

14.0 Adjournment - With no further business, Chair Roberts adjourned the meeting at 2:10 p.m.

APPROVED:

	<u>Aye</u>	<u>Nav</u>		<u>Aye</u>	<u>Nav</u>
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Gina Roberts, Chair			Diane Hewitt		
	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Frank, Vice Chair			Sara Knizhnik		
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Michael Danforth			Ann B. Maine		
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Sandy Hart					