

**Lake County Forest Preserve District
Rules Committee - Minutes
December 10, 2020**

On Thursday, December 10, 2020, pursuant to Section 7(e) of the Illinois Open Meetings Act, the November 13, 2020 Gubernatorial Disaster Proclamation, the Governor's Executive Order No. 2020-71, and the Written Determination of the Lake County Forest Preserve District President attached to the Agenda, the Rules Committee met via Audio and Video conference and at the Lake County Forest Preserve District's General Offices.

1.0 Call to Order – With a quorum present, Chair Bill Durkin called the meeting to order at 9:00 a.m.

Chair Durkin requested that committee members verify their presence during the meeting by displaying a live video connection, and not a static screen with only name and/or photo, at least during the initial roll call, when speaking, and when voting.

2.0 Roll Call - Committee Secretary Gragnani call the roll and seven committee members responded: Bill Durkin, Chair; Marah Altenberg, Jennifer Clark, Mary Ross Cunningham, Judy Martini, Gina Roberts, and John Wasik. Absent: Vice Chair Terry Wilke and Craig Taylor.

Also Present:

Angelo Kyle, President
Carissa Casbon
Paul Frank
Alex Ty Kovach
Mike Tully

Also Present:

Julie Gragnani
Matt Norton, Corporate Counsel
Debbie Boness
Maureen Shelton
Kim Mikus Croke

3.0 Pledge of Allegiance – Chair Durkin led the Pledge of Allegiance.

4.0 Public Comment – Chair Durkin asked for public comment; none was given.

5.0 Addenda to the Agenda – There were no addenda to the agenda.

6.0 Approve Minutes of Previous Meeting – Motion by member Clark, second by member Cunningham to approve the Minutes of the August 28, 2020 meeting. Roll call vote being had, the motion passed by a vote of: AYES: 7, NAYS: 0.

7.0 Recommend approval of an Ordinance Amending the Policy for Attendance at Public Meetings by Video or Audio Conference – Motion by member Martini, second by member Wasik to approve. Executive Director Kovach explained that the Illinois Open Meetings Act allows a public body to permit its members to electronically attend via video or audio conference, a public meeting in two different situations. The first situation is one in which the member cannot attend in person because of personal illness, public body business, or family or other emergency. The COVID-19 crisis gave rise to the second situation in which a member can attend a public meeting via audio/video means. In April the Board amended this policy to allow Commissioners to attend, by video or audio conference, the meetings of the Board and its Committees, to the full extent allowed by law, including the Governor's Executive Orders.

Corporate Counsel Matt Norton explained that the proposed amendments would recognize the two different situations; require Commissioners attending via a video platform, to show their live video when they vote, speak, and during the initial attendance roll call; allow closed session attendance via video means for

“disaster-induced” meetings, so long as the members, during the entire closed session, show a live video transmission of themselves and participate alone in a room or other enclosed space; and require all votes to be roll call votes for disaster-related audio/video meetings. Mr. Norton responded to questions and a general discussion ensued. Following discussion, the motion passed by a vote of: AYES: 7, NAYS: 0. The recommendation was forwarded to the full Board for approval.

8.0 Recommend approval of an Ordinance Approving the Rules of Order and Operational Procedures for 2020-2022 - Motion by member Cunningham, second by member Altenberg to approve. Executive Director Kovach went page by page and summarized each proposed amendment. On page 5 under Order of Business, member Clark recommended renaming “Old Business” as “Unfinished Business” as they have done at the County. Attorney Norton noted that he would confirm this with County Attorney Karen Fox to make that change. Under Public Comment, the committee discussed how contact information can be collected for any follow-up with the public. Attorney Norton noted that the current public comment form shows that addresses and email addresses are optional. For remote attendance, the Zoom instructions could be revised to include instructions to provide contact information if they want to opt in for potential follow-up. Following the review, the motion passed by a vote of: AYES: 7, NAYS: 0. The recommendation was forwarded to the full Board for approval.

9.0 Next Meeting – Chair Durkin canceled the meeting scheduled for December 11, 2020 as it was not needed.

10.0 Adjournment – With no further business before the Committee, Chair Durkin declared the meeting adjourned at 10:04 am.

APPROVED:

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bill Durkin, Chair			Judy Martini		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Wilke, Vice-Chair			Gina Roberts		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marah Altenberg			Craig Taylor		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jennifer Clark			John Wasik		
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Mary Ross Cunningham					

Rules Committee Secretary’s Note: Pursuant to Section 7(e) of the Illinois Open Meetings Act, the January 8, 2021, Gubernatorial Disaster Proclamation, the Governor’s Executive Orders No. 2021-1 and Written Determination of the Lake County Forest Preserve District President, the Rules Committee met via audio and video conference on Monday, February 1, 2021. These Minutes were approved by a Roll Call vote at that meeting:

AYES: 7 (Altenberg, Durkin, Martini, Roberts, Taylor, Wasik, Wilke)
 NAYS: 0
 ABSENT: Clark, Cunningham

Judy Martini
 Committee Secretary