

**Lake County Forest Preserve District
Operations Committee Meeting
Monday, December 2, 2019**

The Operations Committee met Monday, December 2, 2019 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to Order -With a quorum present, Chair Vealitzek called the meeting to order at 9:00 a.m.

Members Present:

Jessica Vealitzek, *Chair*
Bill Durkin, *Vice Chair*
Mary Ross Cunningham
Ann B. Maine
Craig Taylor
Terry Wilke

Absent:

Brent Paxton

Also Present:

Angelo D. Kyle, *President*
Steve Carlson (10:15 a.m.)
Jennifer Clark (10:46 a.m.)
Paul Frank
Linda Pedersen
Sandy Hart
John Wasik (10:43 a.m.)
Alex Ty Kovach
Mike Tully
Jim Anderson
Jim Ballowe

Nan Buckardt
Katherine Hamilton-Smith
Mary Kann
Steve Neaman
John Nelson
John Tannahill
Rebekah Snyder
Andrew Osborne
Kim Mikus
Maureen Shelton
Matt Norton, *Corporate Counsel*

2.0 Pledge of Allegiance – Vice Chair Durkin led the Pledge of Allegiance.

3.0 Approve Minutes - Approve the November 4, 2019 Operations Committee meeting minutes. Motion to approve by member Durkin, second by member Cunningham. Voice vote being had, the motion passed unanimously. The minutes were circulated for signatures.

4.0 Public Comment – Commissioner Hart spoke on behalf of several residents, requesting that dogs be allowed, on leash at Independence Grove Forest Preserve. Mike Tully, Chief Operations Officer explained that dogs have never been allowed at Independence Grove, this was a staff recommendation, that the Board approved. The reasons why dogs are prohibited is that Independence Grove is a different type of forest preserve. He noted that it has irrigated turf, is designed for a lot of people and the recreational core is very dense with use. The thought was to decrease the maintenance and disturbance that dogs could cause in a very crowded area. A discussion ensued. The consensus of the Committee was to bring this back to the Operations Committee, as a Policy Direction, to be discussed at a future meeting.

5.0 Addenda to the Agenda – None

6.0 Executive Director Comments

Executive Director Kovach distributed his report and commented on:

- The District's Winter Horizon's publication;
- Hastings Lake and Rollins Savanna partnership projects update;
- Kim Mikus's latest Daily Herald column entitled "Explore a plethora of plants and wildlife along the trails at Waukegan's Lyons Woods;
- "Celebration of Soul's" event at the Dunn Museum on Friday, December 6;
- The Strategic Planning Steering Committee meeting, December 18 from 10:00 am to 4:00 pm;
- The 2020 projected 10-year capital budget estimated project total is \$861,069,908 of which is funded by \$38,087,274 in Grants/Donations/Inter Governmental Agreements;
- Progress continues on growing the Endowment;
- The Preservation Foundation coordinated or sponsored events in the past year.

7.0 Correspondence

- 7.1 Request for reduced fees to dog exercise areas for seniors and disabled people. Mr. Tully summarized the letters that the District received from Diane Weber, who is requesting reduced fees for seniors and people with disabilities for use of the dog exercise areas. Chair Vealitzek asked if other Districts give this type of discount. Mr. Tully to report back to the committee in response to this question. Member Wilke requested that staff put up additional signs requesting pet owners to please pick-up after their pets. Mr. Tully explained that the District reviews the Fee Ordinance annually in the fall and the consensus of the committee was that would be the appropriate time to discuss this topic.

8.0 Old Business

- 8.1 Provide Policy Direction Regarding District Involvement with Brushwood Center at Ryerson Woods' Smith Nature Symposium Benefit. Mr. Tully explained the District's involvement in the 2020 Smith Nature Symposium was first discussed at the November 4, 2019 Operations Committee meeting. The Committee requested additional information about the program format changes that Brushwood Center at Ryerson Woods is implementing in the 2020 Smith Nature Symposium.

Nan Buckardt, Director of Education, provided further details about the changes in the event. A benefit dinner, will be at an off-site facility and not involve the District or its resources. The major change to the event for 2020 is the addition of programming open to the public on Saturday. The all-day programming encompasses three themes, Wonder Walks, Sights and Sounds, Solution Spotlights. The Committee directed staff to conduct one or two Wonder Walks at no charge and then work through the District's Special Use Permit system for the rest of the event.

9.0 New Business

Member Cunningham requested to speak on two items that were not on the agenda. Chair Vealitzek acquiesced to her request. The first topic was the annual NRPA conference. Member Cunningham was disappointed that she did not attend the conference this year and she would like the opportunity to attend this conference in upcoming years. Mr. Tully explained the rules and noted that the Travel Reimbursement Policy is being amended on Thursday. A lengthy discussion ensued.

The second item was in regards to diversity in the District's work force. A lengthy discussion ensued. The consensus of the Committee was to schedule a Diversity and Cultural Awareness Committee meeting to discuss this topic in further detail.

- 9.1 Recommend Approval of an Ordinance Authorizing a one-year Extension to the License Agreement with the Adlai Stevenson Center on Democracy for Use of the Adlai E. Stevenson II Historic Home. Mr. Tully summarized the Resolution. Motion to approve by member Wilke, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 9.2 Recommend approval of a Resolution awarding a one-year contract with Call One Inc., Chicago, Illinois for the District's local and long distance analog telephone lines for approximately \$7,334 /month. Mr. Tully summarized the Resolution. Motion to approve by member Cunningham, second by member Wilke. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Full Board
- 9.3 Recommend approval of an Ordinance Approving an Amendment to the License Agreement with Brushwood Center at Ryerson Woods for the occupation and use of the Brushwood Home and grounds at Edward L. Ryerson Conservation Area. Mr. Tully summarized the Resolution. Motion to approve by member Maine, second by member Wilke. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee
- 9.4 Recommend approval of a Resolution authorizing Change Order No. 2 to the Lease with Nadler Golf Car Sales, Inc., for Golf Cars and Vehicles, extending the term of the Agreement for two years ending on December 31, 2021. Mr. Tully summarized the Resolution. Motion to approve by member Durkin, second by member Maine. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee

9.5 Recommend approval of a Resolution approving a one-year renewal of a Contract for Janitorial Services to Total Facility Maintenance, Inc., Wood Dale, Illinois in the amount of \$53,935.00. Mr. Tully summarized the Resolution. Motion to approve by member Cunningham, second by member Wilke. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full board

9.6 Recommend approval of an Amended General Use Ordinance. Chair Vealitzek requested a motion. Member Cunningham motioned, seconded by member Wilke. Mr. Tully summarized the Ordinance. Due to time restrictions to review this Ordinance, a motion to postpone this item to the next Operations Committee meeting was made by member Durkin and seconded by member Wilke. Voice vote being had, all in favor, the motion passed unanimously and the item was postponed to the next Operations Committee Meeting.

10.0 Closed Session – None.

11.0 Next Meeting – January 6, 2020

12.0 Adjourn – With no further business; Chair Vealitzek declared the meeting adjourned at 10:48 a.m.

APPROVED:

Yea Nay

Yea Nay



Jessica Vealitzek, Chair

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Brent Paxton

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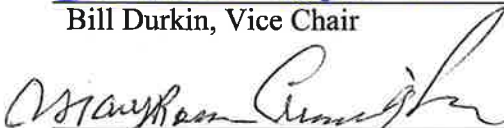
Bill Durkin, Vice Chair

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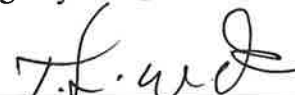
Craig Taylor

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Mary Ross Cunningham

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Terry Wilke

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Ann B. Maine

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