



FINANCE COMMITTEE

General Offices, 1899 West Winchester Road, Libertyville, Illinois

Thursday, November 7, 2019

1:00 p.m.

AGENDA

- 1.0 Call to Order
- 2.0 Pledge of Allegiance
- 3.0 **Approval of Minutes:** August 29, 2019 (open and closed sessions); and September 23, 2019 Joint Committee meeting
- 4.0 Public Comment
- 5.0 Addenda to the Agenda
- 6.0 Executive Director's Report
- 7.0 Correspondence
- 8.0 Finance
 - 8.1 Invoices and Requisitions
- 9.0 Administration
 - 9.1 Approve position additions, reductions and deletions in the Education Department.
 - 9.2 [Approve amendments to Procedures sections of Personnel Policies and Procedures.](#)
 - 9.3 [Approve changes to the Temporary Wage Schedule for 2020.](#)
- 10.0 Operations and Infrastructure
 - 10.1 Approve a 3.1% increase for residential license fees and authorize execution of Residential License Agreements for District housing units.
- 11.0 Operations Committee
 - 11.1 [Approve Change Order No. 1 to the Contract with Witness Tree Native Landscapes, Inc.](#) for Deer Management Program Vegetation Sampling, increasing the Contract Amount by \$3,020.00.
 - 11.2 [Approve Change Order No.1 to the Contract with Waukegan Roofing Co., Inc.](#) for roof repair services, increasing the Contract Amount by \$505.13.
 - 11.3 [Recommend approval of a Resolution approving Change Order No. 2 to the Contract with North American Corporation of Illinois](#) for Janitorial and Sanitation Supplies, increasing the Contract Amount by \$4,146.67.

- 11.4 [Recommend approval of a Resolution Awarding a Contract to purchase four John Deere Z997R Mowers](#) to Buck Bros., Inc., Wauconda, Illinois, in the Contract Price of \$67,428.00.
- 11.5 [Recommend Approval of a Resolution Awarding a Three-year Pricing Schedule for Managed Internet Services](#) to AT&T Corp., in the Contract Price of \$41,401.44.
- 11.6 [Recommend Approval of a Resolution Awarding an Annual Support Agreement for OnBase Document Management Software](#) to Hyland Software, Inc., Westlake, Ohio, in the Contract Price of \$45,395.45.
- 11.7 [Recommend Approval of a Resolution Awarding a Contract for Printing and Distribution of eight \(8\) Issues of Horizons](#) to Dreamworks Graphic Communications, LLC, Glenview, Illinois, in the Contract Price of \$136,253.82.
- 11.8 [Recommend Approval of a Resolution Approving Deaccession and Conveyance of Out-Of-Scope Items from Bess Bower Dunn Museum](#) of Lake County Collections.
- 11.9 [Recommend Approval of an Ordinance Amending the FY 2020 Annual Fee Ordinance](#) to update Fees for Research Services in the Lake County History Archives at the Bess Bower Dunn Museum of Lake County.

12.0 Old Business

13.0 New Business

14.0 Closed Session

15.0 Next meeting: December 5, 2019

16.0 Adjournment

The Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann, at (847) 968-3214 promptly to allow the District to make reasonable accommodations for those persons.