

**Lake County Forest Preserves
Finance Committee Minutes – November 4, 2021**

On Thursday, November 4, 2021, pursuant to Section 7(e) of the Illinois Open Meetings Act, the October 15, 2021 Gubernatorial Disaster Proclamation, and the Written Determination of the District President attached to the Agenda, the Finance Committee met via Audio and Video conference and at the Lake County Forest Preserve District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to Order - Chair Julie Simpson called the meeting to order at 1:00 p.m.

2.0 Roll Call - Committee Secretary Gragnani called the roll and eight committee members responded: Julie Simpson, Chair; Paul Frank, Vice Chair; Carissa Casbon, Michael Danforth, Kevin Hunter, Ann Maine, Paras Parekh, and John Wasik. Committee member Sandy Hart arrived after the roll call at approximately 1:05 p.m.

Also Present:

Angelo Kyle, President	Steve Neaman	Rebekah Snyder
Mary Ross Cunningham	Jim Anderson	Laurel Diver
Alex Ty Kovach	Nan Buckardt	Matt Norton, Corporate Counsel
Mike Tully	John Nelson	Debbie Boness
Mary Kann	John Tannahill	Julie Gragnani

3.0 Pledge of Allegiance – Member Hunter led the Pledge of Allegiance.

4.0 Addenda to the Agenda – None

5.0 Approval of Minutes – Motion by member Parekh, second by member Casbon to approve joint committee meeting minutes from October 4, 2021. Roll Call vote being had, the motion passed by a vote of: AYES: 8; NAYS: 0.

6.0 Public Comment – None

Member Hart joined the meeting at 1:05 p.m.

7.0 Executive Director Comments – Executive Director Kovach presented his report and commented on:

- New kayak paddle program to the Stevenson House;
- Grant Woods Long Lake Shoreline Stabilization project delayed 6 to 9 months;
- Golf courses season is over; new records were set for rounds played and revenue generated;
- Lake County School ROTC students helped out at Greenbelt workday;
- Partnership with USDA APHIS National Wildlife Research Center on deer abundance;
- \$2 million anonymous donation has been approved for the net-Zero Ryerson Education building;
- Moody's has assigned the District a Triple-A bond rating;
- Article on Denver's park system validating the District's focus on maintaining the health and safety of its existing preserves.

8.0 Correspondence – None

9.0 Unfinished Business - None

10.0 New Business

10.1 Monthly Financial Report – Finance Director Neaman summarized the 3rd quarter financial report for month ending September 30, 2021. He reported that operating revenues are \$1.2 million above a year ago.

Mr. Neaman responded to questions and Rebekah Snyder fielded questions regarding the Preservation Foundation's donors.

10.2 Invoices and Requisitions – Motion by member Maine, second by member Wasik to approve the legal bills for July, August, September, 2021; October 2021 retainer; and the Advitam IP, LLC October 24, 2021 invoice for legal services. A discussion ensued regarding recapturing legal expenses incurred for ongoing legal matters such as the Waukegan Airport. Following discussion, with a roll call vote being had, the motion to approve the legal bills passed by a vote of: AYES: 9, NAY: 0.

10.3 For Information Only: Report on Bond Sale – Finance Director Neaman summarized the bond sale, noting that the successful bidder was The Baker Group. The District will realize a savings of about \$1.6 million.

10.4 Approve Title Additions, Deletions and Reclassifications - Motion by Vice Chair Frank, second by member Parekh to approve the recommendation. Administration Director Kann summarized the title changes as outlined in the recommendation and responded to questions. The committee asked staff that moving forward, to come up with a more visual way of presenting these title changes and their impact on the budget so as to be less confusing. The motion to approve passed by a roll call vote of: AYES: 9, NAYS: 0.

10.5 Approve Changes to Temporary Wage Schedule for 2022 – Administration Director Kann summarized the changes to the 2022 temporary wage schedule and responded to questions. Motion by Vice Chair Frank, second by member Hart to approve the recommendation. The motion to approve passed by a roll call vote of: AYES: 9, NAYS: 0.

10.6 Recommend approval of Resolution awarding Contract for Recruitment Services to DB&A Executive Search & Recruitment, in an amount not to exceed \$45,000.00 – Motion by member Casbon, second by member Wasik to approve the recommendation. Executive Director Kovach explained that an executive search will be needed to recruit a new Executive Director for the Preservation Foundation. Following discussion, he motion to approve passed by a roll call vote of: AYES: 9, NAYS: 0; and the resolution was forwarded to the full Board for approval.

10.7 Recommend approval of Resolution Authorizing payment to Village of Lindenhurst for Sanitary Sewer Connection Fee for the Operations and Public Safety Facility in the amount of \$29,749.00 - Motion by member Hunter, second by member Frank to approve the recommendation. Mr. Kovach made opening remarks and Director Tully summarized the project. Director John Nelson responded to questions. After discussion, the motion to approve passed by a roll call vote of: AYES: 9, NAYS: 0; and the resolution was forwarded to the full Board for approval.

11.0 **Miscellaneous Business** – Member Wasik commented on the preview of the new Dunn Museum exhibit on the early works of Ansel Adams.

12.0 **Closed Session** – Motion by member Hart, second by member Casbon to go into closed session for the purpose of discussing pending or probable or imminent litigation, and collective bargaining matters. Roll call vote being had, the motion passed by a vote of: AYES: 9, NAYS: 0. The committee went into closed session at 2:00 p.m. and returned to open session at 2:17 p.m.

13.0 **Potential Action Following Closed Session** – None

14.0 Adjournment - With no further business, Chair Simpson noted that the next meeting is December 9, 2021 and declared the meeting adjourned at 2:18 p.m.

APPROVED:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Julie Simpson, Chair			J. Kevin Hunter		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Frank, Vice Chair			Ann B. Maine		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Carissa Casbon			Paras Parekh		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Danforth			John Wasik		
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Sandy Hart					

Secretary's Note: Pursuant to Section 7(e) of the Illinois Open Meetings Act, the November 12, 2021 Gubernatorial Disaster Proclamation, and Written Determination of the Lake County Forest Preserve District President, the Finance Committee met via audio and video conference on Thursday, December 9, 2021. These Minutes were approved by a Roll Call vote at that meeting:

- AYES: 7 (Casbon, Danforth, Frank, Hart, Hunter, Maine, Wasik)
- NAYS: 0
- ABSENT: 2 (Parekh, Simpson)

Julie Casbon 12/9/21

 Committee Secretary