



**FINANCE COMMITTEE**  
**General Offices, 1899 West Winchester Road, Libertyville, Illinois**  
**Thursday, October 4, 2018**

**8:30 a.m.**

**AGENDA**

- 1.0 Call to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Public Comment**
- 4.0 Addenda to the Agenda**
- 5.0 Executive Director Comments**
- 6.0 Approval of Minutes:** August 30, 2018 - Open and Closed Sessions
- 7.0 Correspondence**
- 8.0 Finance**
  - 8.1 Payment Approvals
  - 8.2 Monthly Financial Report
  - 8.3 [Recommend approval of an Ordinance Providing for the Levy of Taxes](#) for the District for the Fiscal Year July 1, 2018 through December 31, 2019.
  - 8.4 [Recommend approval of an Ordinance Partially Abating the Taxes Heretofore Levied](#) for the Year 2018 to Pay the Principal of and Interest on the Taxable General Obligation Land Acquisition and Development Bonds Series 2010A (Build America Bonds - Direct Payment) and the Taxable General Obligation Land Acquisition Bonds, Series 2010B (Build America Bonds - Direct Payment).
  - 8.5 [Recommend approval of an Ordinance Amending the Fiscal Year 2018-2019 Budget to reflect carryovers for projects budgeted but not completed](#) in Fiscal Year 2017-2018.
- 9.0 Administration**
  - 9.1 Approve the reclassification of two positions.
  - 9.2 Approve the addition of a new title.
  - 9.3 [Recommend approval of a Resolution Amending the Contract with Advocate Health Care for Occupational Health Services](#), to extend the contract for one year effective November 1, 2018, in an amount not to exceed \$40,800.00.
  - 9.4 [Recommend approval of a Resolution Awarding a Contract to Orasys, LLC, Westborough, Massachusetts for the Transfer of the District's Human Resources and Payroll Data](#) from the County's current Oracle system, to prepare for the District's Payroll system transfer to ADP.

## **10.0 Operations Committee**

- 10.1 [Recommend approval of an Ordinance Approving a License Agreement with the Adlai Stevenson Center on Democracy](#) for use of the Adlai E. Stevenson II Historic Home.
- 10.2 [Recommend approval of an Ordinance Amending the Annual Fee Ordinance for FY 2018-19](#) to include Permit Fees for Private Use of the Bess Bower Dunn Museum of Lake County.
- 10.3 [Recommend approval of a Resolution Awarding a Contract for Replacement of the Visitor Center Flat Roof at Independence Grove Forest Preserve](#) to Metalmaster Roofmaster, Inc., McHenry, Illinois, in the amount of \$67,103.44.
- 10.4 [Recommend approval of an Ordinance Amending the FY 2018/2019 Budget, to increase Expenditures by an amount not to exceed \\$750,000](#) to allow for the purchase and installation of a new HVAC system at ThunderHawk Golf Club with funding from the Enterprise Golf Fund.
- 10.5 [Recommend approval of a Resolution Awarding a Contract for Purchase and Installation of HVAC Unit Replacements at ThunderHawk Golf Club](#) to the Trane Company, Willowbrook, Illinois, in the Contract Price of \$704,764.00 under a U.S. Communities Government Purchasing Alliance contract.
- 10.6 [Recommend approval of a Resolution Awarding a one-year Contract for Janitorial Services](#) (with two optional one-year renewal periods) to Total Facility Maintenance, Inc., Wood Dale, Illinois, in an amount not to exceed \$53,935.00 per year.
- 10.7 [Recommend approval of a Resolution Awarding a Contract for purchase and installation of new HVAC System Replacements at the Rollins Seed Nursery](#) building to the Trane Company, Willowbrook, Illinois, in the Contract Price of \$56,163.00 under a U.S. Communities Government Purchasing Alliance contract.

## **11.0 Old Business**

- 11.1 [Policy direction regarding the establishment of policies for vendor disclosure](#) of political contributions and familial relationships and for revolving door employment.

## **12.0 New Business**

- 12.1 Approve a motion to (i) release Committee closed session minutes, (ii) retain as confidential all other Committee closed session minutes not previously released, and (iii) erase Verbatim Recordings, in accordance with The Open Meetings Act and the District's Policy on Closed Meeting Minutes and Verbatim Records as provided in [Exhibit 1 to staff's memo dated October 4, 2018](#).

## **13.0 Executive Session**

**14.0 Next Meeting:** November 8, 2018

## **15.0 Adjourn**

The Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann, at (847) 968-3214 promptly to allow the District to make reasonable accommodations for those persons.