

**Lake County Forest Preserve District  
Operations Committee Meeting Minutes - Monday, October 31, 2022**

On Monday, October 31, 2022, the District's Operations Committee met at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois and via audio and video conference for the Public and Media.

**1.0 Call to Order** –Chair Vealitzek called the meeting to order at 9:00 a.m.

**2.0 Roll Call** – Committee Secretary Shelton called the roll. Five committee members responded: Jessica Vealitzek, Chair, Mary Ross Cunningham, Vice Chair, Jennifer Clark, Steve Snarski and Terry Wilke. Ann Maine joined the meeting at 9:02 a.m. after agenda item 6.0. Absent: Catherine Sbarra.

**Also Present:**

Angelo D. Kyle, <i>President</i>	Pati Vitt	Linda Thompson
Alex Ty Kovach	Debbie Boness	Maureen Shelton
Mike Tully	Beth Frederick	Sandy Meyers
Nan Buckardt	Alex Eichman (Zoom)	Tamela Lockett
Mary Kann	Ken Jones (Zoom)	Matt Norton, <i>Corporate Counsel</i>
Steve Neaman	Lisa Roberts (Zoom)	Betsy Gates-Alford, <i>Corporate Counsel</i>
John Nelson	Michael Zahalka	Mick Zawislak, <i>Daily Herald</i> (Zoom)

**3.0 Pledge of Allegiance** – Member Snarski led the Pledge of Allegiance.

**4.0 Addenda to the Agenda** – None

**5.0 Approval of Minutes** - Motion by member Clark, second by member Cunningham to approve the August 29, 2022 operations committee meeting; and October 3, 2022 joint committee meeting. Voice vote being had, the motion passed unanimously. The minutes were circulated for signatures.

**6.0 Public Comment** – None

9:02 am Member Maine arrived.

**7.0 Executive Director Comments** – Executive Director Ty Kovach presented his report and responded to questions on:

- Provided data on electricity production from the photovoltaic array roof on the Ryerson Welcome Center;
- Golf operations surpassed \$5,000,000 in gross revenue for the second straight season;
- 650 people participated in the 2022 Halloween Hikes;
- Preservation Foundation event for the On To 2050 exhibition at the Dunn Museum;
- The 2019 Dunn Museum Latinx project was featured at a Hispanic Heritage Month program at the College of Lake County;
- The District's Oaktober Tree and Shrub sale;
- The recent adaptive fishing program especially designed for those with physical limitations;
- While still in construction, the new education facility at Ryerson Woods is helping educate construction industry professionals about the PHIUS certification it will earn;
- The Preservation Foundation received a \$500,000 commitment to the Community Campaign;
- Grant application to Illinois EPA Section 319 Program was accepted for restoration along Long Lake;
- Valent BioSciences donated \$15,000 to cover the cost for replacing invasive trees at the District's General Offices;
- A social media post asking followers to submit preserve images showing fall colors received over 110 comments and reached over 4,800 people;
- Mailing to 594 residents within the Buckthorn Eradication Pilot Project area surrounding Middlefork Savanna;
- The fall 2022 issue of *Horizons* is available to view online;

- The marketing campaign for the OAKtober Tree & Shrub sale earned 197,442 impressions and 3,186 clicks to our website;
- The Forest Preserves' monthly e-newsletter.

Nan Buckardt, Director of Education and Mike Tully, Chief Operations Officer responded to additional questions.

**8.0 Correspondence – None**

**9.0 Unfinished Business – None**

**10.0 New Business**

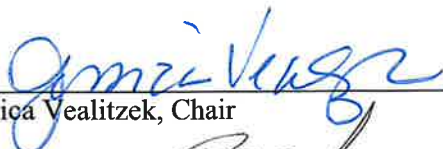

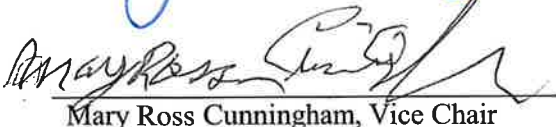

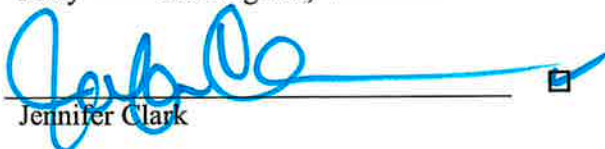

- 10.1 Recommend approval of a Resolution approving the disposal of surplus District equipment, furnishings and other items. Motion by member Clark, second by Vice Chair Cunningham to approve the recommendation. Mr. Tully summarized the recommendation and Director Buckardt responded to questions. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.

Attorney Matt Norton introduced his new Law Partner Betsy Gates-Alford to the committee.

- 10.2 Recommend approval of a Resolution renewing the Annual Software Maintenance Agreement for OnBase Document Management Software with Hyland Software, Inc., in the Contract Price of \$46,945.81, for Fiscal Year 2023. Motion by Vice Chair Cunningham, second by member Snarski to approve the recommendation. Mr. Tully summarized the recommendation. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.
- 10.3 Recommend approval of a Resolution awarding a Contract for the purchase of replacement computing equipment and supplies to CDW-Government, Inc., Under the National IPA Technology Solutions Contract #2018011-02, in an amount not to exceed \$261,468.00. Motion by Wilke, second by member Snarski to approve the recommendation. Mr. Tully summarized the recommendation. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.
- 10.4 Recommend approval of a Resolution awarding a contract for the purchase and installation of a Turn-Key Wireless (Wi-Fi) System for eight District locations to Xtivity Solutions, LLC, in the Contract Price of \$125,342.00. Motion by member Clark, second by Vice Chair Cunningham to approve the recommendation. Mr. Tully summarized the recommendation. Information Technology Officer, Debbie Boness responded to questions. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.
- 10.5 Recommend approval of a Resolution awarding a contract for the purchase and installation of two Intellipak rooftop units at the General Offices to Trane U.S. Inc., in the Contract Price of \$452,000.00. Motion by member Wilke, second by Vice Chair Cunningham to approve the recommendation. Mr. Tully summarized the recommendation. John Nelson, Director of Operations and infrastructure responded to a question. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.
- 10.6 Recommend approval of a Resolution awarding a Contract for Tree Removals along the Des Plaines River Corridor to Clean Cut Tree Service, Inc. in the Contract Price of \$178,498.24. Motion by member Maine, second by member Snarski to approve the recommendation. Mr. Tully summarized the recommendation and responded to questions. Pati Vitt, Director of Natural Resources responded to additional questions. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.
- 10.7 Recommend approval of a Resolution awarding Contracts for the Small Invasive Tree and Shrub Control Program at Multiple Preserves, to Integrated Lakes Management, Inc.” in the Contract Price of \$282,020.00. Motion by member Clark, second by member Wilke to approve the recommendation. Mr. Tully summarized the recommendation. Director Vitt responded to questions. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.

- 10.8 Recommend approval of a Resolution awarding a Contract for the Invasive Species Treatment, Prescribed Burn and Plug Planting at Greenbelt Forest Preserve to Integrated Lakes Management, in the Contract Price of \$195,750.00. Motion by Vice Chair Cunningham, second by member Snarski to approve the recommendation. Mr. Tully summarized the recommendation. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.
- 10.9 Recommend approval of a Resolution awarding a Contract for the Woody Invasive Plant Clearing Project - Buckthorn Eradication Initiative at Middlefork Savanna Forest Preserve (Phase 2B) to Clean Cut Tree Service in the Contract Price of \$120,970.75. Motion by member Maine, second by member Wilke to approve the recommendation. Mr. Tully summarized the recommendation. Director Vitt responded to questions and a general discussion ensued. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.
- 10.10 Recommend approval of a Resolution awarding a Contract for Helicopter Services for the Winter Deer Count to AM Air Service in the Contract Price of \$43,785.00. Motion by member Wilke, second by member Snarski to approve the recommendation. Mr. Tully summarized the recommendation. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.
- 10.11 Approve the award of seven farm licenses at Duck Farm, Mill Creek, Pine Dunes, Prairie Stream, Raven Glen and Waukegan Savanna Forest Preserves to the highest qualified bidders. Motion by Vice Chair Cunningham, second by member Snarski to approve the recommendation. Mr. Tully summarized the recommendation. Director Vitt responded to a question. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.
- 11.0 **Miscellaneous Business** – Member Maine spoke with a member of the Des Plaines River Trail Races group who expressed how pleased he was with the District staff in regards to this event.
- 12.0 **Closed Session** — None
- 13.0 **Potential Action Following Closed Session** – None
- 14.0 **Adjourn** –With no further business, Chair Vealitzek declared the meeting adjourned at 9:49 a.m.

**APPROVED:**

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
 _____ Jessica Vealitzek, Chair	<input type="checkbox"/>	<input type="checkbox"/>	 _____ Sara Knizhnik	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Adam Schlick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Jennifer Clark	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ John Wasik	<input type="checkbox"/>	<input type="checkbox"/>
_____ Michael Danforth	<input type="checkbox"/>	<input type="checkbox"/>			