

**Lake County Forest Preserve District
Joint Committee Meeting: Finance Committee; Planning Committee; Operations Committee
January 28, 2019**

The Finance; Planning; and Operations Committees met jointly on Monday, January 28, 2019. The meeting was held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to Order – At 8:30 a.m., with a quorum present of the Finance and Planning Committees, Finance Committee Chair Terry Wilke asked the Chairs to call their committee to order:

- 1.1 Finance Committee:** Chair Wilke called the Finance Committee to order. Members Present: Terry Wilke, Chair; Steve Carlson, Michael Danforth, Ann Maine, Mike Rummel, Julie Simpson, John Wasik. Paul Frank was in attendance by phone. Member Sandy Hart joined the meeting at 8:53 a.m.
- 1.2 Operations Committee** – Chair Jessica Vealitzek announced that a quorum was not yet present for the Operations Committee. Members present at 8:30am: Jessica Vealitzek, Chair; Ann Maine, Terry Wilke.
- 1.3 Planning Committee** – Chair John Wasik called the Planning Committee to order. Members Present: John Wasik, Chair; Julie Simpson, Vice Chair; Jennifer Clark, Adam Didech, Judy Martini, Linda Pedersen, Jessica Vealitzek. Member Dick Barr joined the meeting later on at 9:30 a.m.

Finance Committee Chair Wilke established attendance via phone for member Paul Frank due to “personal illness or disability” in compliance with the District’s Electronic Attendance Policy.

Also Present:

Alex Ty Kovach	Jim Ballowe	Rebekah Snyder
Mike Tully	Mary Kann	Julie Gragnani
Steve Neaman	Nan Buckardt	Grant Benjamin
Randy Seebach	Katherine Hamilton-Smith	Susan Pribyl
Jim Anderson	John Nelson	Jack Cahill
		Gloria Charland

2.0 Pledge Of Allegiance – Member Martini led the pledge of allegiance.

3.0 Public Comment – None

4.0 Addenda to the Agenda – None

5.0 Review proposed changes to the 10-Year Capital Improvement Plan (CIP) – Mr. Kovach gave a presentation reviewing the proposed changes to the 10-Year CIP for FY 2019-20. He explained that due to the extended length of the 18-month fiscal year, it was recommended that a review on potential changes to the CIP should occur this month. The CIP will then be presented to the Finance Committee for final review and recommendation of a budget amendment for approval by the Board. Goals include a balanced 10-year CIP, accounting for maintenance and repair needs, ensuring standards are maintained, focusing on completing what has been started and the District’s mission, aligning projects with the Strategic Plan, and funding projects with no or minimal operating costs. He outlined the rationales for projects and reviewed the recently completed ADA assessment and noted that the associated costs will come down as projects are done. He reviewed sources of funds, future CIP needs, and the CIP reductions made in 2016. Ongoing CIP habitat restoration, reforestation, repair of existing roads and parking, and facility and infrastructure improvements were also reviewed. He listed projects completed and removed from the list, and projects completed but not closed out. He then reviewed the status of District and regional trails.

President Angelo Kyle joined the meeting at 8:55 a.m., thereby establishing a quorum of the Operations Committee. Chair Vealitzek called the Operations Committee to order at 9:05 a.m.

As listed on staff's recommendation memo, Mr. Kovach reviewed adjustments to four existing funded projects on the CIP; and four projects recommended to be funded or added to the CIP. Next, he reviewed the list of unfunded projects to consider for possible future inclusion into the 10-year CIP, followed by a review of the updated CIP spreadsheet, which showed each proposed change in yellow. The spreadsheet showed a projected shortfall of \$806,000 in Year 10. A general discussion ensued on what would need to be done to avoid the shortfall. Mr. Kovach added that another review would take place in May, which could provide an updated picture due to projects that will close out and be removed from the list; and that waiting until May to update the CIP was an option. Director Seebach noted that three projects would be delayed by waiting until May are Fort Sheridan public access improvements (bridge is going out for bid); the Duck Farm dog exercise area, and the Millennium Trail-McDonald Woods to Route 45. There was some concern about not having a balanced 10-year CIP per the policy for possible donations; Mr. Kovach noted that without doing less, it's inevitable. There would need to be legislation to address the tax rate cap for operational needs. An endowment has been set up but it will be a long-term strategy. The endowment would be used to keep up with the loss in operational dollars and help close the gap in the future.

In closing, Mr. Kovach noted that the pending, time sensitive projects are the Duck Farm DEA accessibility, Fort Sheridan public access, and Millennium Trail-McDonald Woods Route 45. Spring Bluff, which is putting money back in, should be approved now; and the Greenbelt habitat restoration, which is no additional cost, just an adjustment to the spreadsheet. Everything else listed on the staff memo could be brought back in May. There was a consensus of all committees to move this forward to the Finance Committee to recommend approval of a budget amendment to include these five projects.





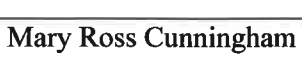
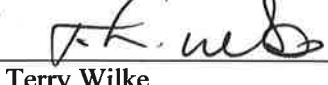

8.0 Closed Session – None

9.0 Next Meetings –February 4, 2019: Operations Committee, Planning Committee. February 7, 2019: Finance Committee.

10.0 Adjourn – Each committee adjourned at 9:35 a.m.


APPROVED:

Operations Committee:


	YEA	NAY		YEA	NAY
 Jessica Vealitzek, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Craig Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham	<input type="checkbox"/>	<input type="checkbox"/>	 Terry Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Ann B. Maine	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Planning Committee:



John Wasik, Chair


Julie Simpson, Vice Chair



Dick Barr



Jennifer Clark


Adam Didech



Diane Hewitt


Judy Martini


Linda Pedersen


Jessica Vealitzek

Finance Committee:


Terry Wilke, Chair



Paul Frank, Vice Chair


Steve Carlson

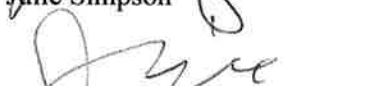

Michael Danforth


Sandy Hart


Ann B. Maine


S. Michael Rummer


Julie Simpson


John Wasik