

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT – REGULAR JANUARY MEETING MINUTES  
JANUARY 18, 2023**

The Board of Commissioners of the Lake County Forest Preserve District met on Wednesday, January 18, 2023 at the District’s General Offices, 1899 West Winchester Road, Libertyville, Illinois.

**1.0 Call to Order** – President Angelo Kyle called the meeting to order at 9:02 a.m.

Requests to attend the meeting via audio/video were received from Commissioners Danforth and Schlick due to work conflicts, and there were no objections. Neither Commissioner connected via Zoom during the course of the meeting.

**2.0 Roll Call of Commissioners** –Board Secretary Gragnani called the roll and 16 Commissioners responded present: Altenberg, Casbon, Clark, Cunningham, Frank, Hart, Hewitt, Hunter, Knizhnik, Kyle, Maine, Parekh, Pedersen, Roberts, Vealitzek, and Wasik. Absent: Campos, Danforth, and Schlick.

**3.0 Moment of Silence** – President Kyle led a moment of silence.

**4.0 Pledge of Allegiance** – Commissioner Hunter led the Pledge of Allegiance.

**5.0 Addenda to Agenda** – None

**6.0 Public Comment** – Public comment was made in person by Douglas Ower, Zion, speaking against the Waukegan Airport expansion project; and on Zoom by Susan Zingle, Wadsworth, speaking against the Waukegan Airport expansion project.

**7.0 President’s Report, Special Recognition and Committee Appointments**

- President Kyle presented a Proclamation to Public Safety Director John Tannahill, on his retirement from the District. **EXHIBIT NO. 5935**
- **APPOINTMENTS:** Diane Hewitt to replace John Wasik on the Finance Committee; Paras Parekh to replace John Wasik as Chair of the Planning Committee, and Carissa Casbon to replace Paras Parekh as Vice Chair of the Planning Committee (Commissioner Wasik remains on the committee). Voice vote being had, the appointments were approved with Commissioner Maine voting Present.
- **ANNOUNCEMENTS:** North Shore Gas pledged \$150,000 toward the new environmental education facility at Ryerson Woods; The Foundation had 155 new donors in the 4<sup>th</sup> quarter of 2022; 40<sup>th</sup> Annual Profiles in Excellence program on February 5<sup>th</sup> at Greenbelt Cultural Center.

**8.0 Unfinished Business** – None

**9.0 Consent Agenda** – Motion by Commissioner Hewitt, second by Commissioner Clark to approve the Consent Agenda (item 9.1):

9.1 Approve Minutes of November 15, December 5, and December 13, 2022 meetings.

Voice vote being had, the motion passed unanimously.

**10.0 New Business – Report of Standing and Special Committees:**

**10.1 Ordinance Adding New Personnel Policy 4.10 – Family Bereavement Leave**

Motion by Commissioner Roberts, second by Commissioner Altenberg to approve an Ordinance adding Personnel Policy 4.10 – Family Bereavement Leave to the Personnel Policies and Procedures. Roll call vote being had, the motion passed by a vote of: **AYES: 16, NAYS: 0 EXHIBIT No. 5936**

- 10.2 **Ordinance Adding New Personnel Policy 11.13 – Video Surveillance**  
Motion by Commissioner Roberts, second by Commissioner Hunter to approve an Ordinance adding Personnel Policy 11.13 – Video Surveillance to the Personnel Policies and Procedures. Roll call vote being had (leave for previous roll call), the motion passed by a vote of: **AYES: 16, NAYS: 0 EXHIBIT NO. 5937**
- 10.3 **Ordinance Amending Personnel Policy 11.3 – Safety Committee**  
Motion by Commissioner Roberts, second by Commissioner Altenberg to approve an Ordinance Amending Personnel Policy 11.3 – Safety Committee. Roll call vote being had (leave for previous roll call), the motion passed by a vote of: **AYES: 16, NAYS: 0 EXHIBIT NO. 5938**
- 10.4 **Resolution Approving Disposal of Surplus Equipment, Furnishings and Other Items**  
Motion by Commissioner Vealitzek, second by Commissioner Hart to approve a Resolution Approving the Disposal of Surplus Equipment, Furnishings and other items through a public auction process. Roll call vote being had, (leave for previous roll call) the motion passed by a vote of: **AYES: 16, NAYS: 0 EXHIBIT NO. 5939**
- 10.5 **Resolution Approving Agreement with Lake County Sheriff for Use of Shooting Range**  
Motion by Commissioner Vealitzek, second by Commissioner Cunningham to approve a Resolution Approving an Intergovernmental Agreement with the Lake County Sheriff for the Use of an Outdoor Shooting Range. Roll call vote being had (leave for previous roll call), the motion passed by a vote of: **AYES: 16, NAYS: 0. EXHIBIT NO. 5940**
- 10.6 **Resolution Approving Three-Year License Agreement for GIS Software**  
Motion by Commissioner Vealitzek, second by Commissioner Parekh to approve a Resolution Approving a Three-Year Enterprise License Agreement for the use of Geographical Information System (GIS) Software with Environmental Systems Research Institute, Inc., in the Contract Price of \$237,500.00. Roll call vote being had (leave for previous roll call), the motion passed by a vote of: **AYES: 16, NAYS: 0. EXHIBIT NO. 5941**
- 10.7 **Resolution Awarding a Three-Year Contract for Microsoft Software Licensing**  
Motion by Commissioner Vealitzek, second by Commissioner Clark to approve a Resolution Awarding a Three-Year Contract for Microsoft Software Licensing to Dell Marketing, LP in an amount not to exceed \$221,068.62, through an Illinois Department of Central Management Services Contract. Roll call vote being had (leave for previous roll call), the motion passed by a vote of: **AYES: 16, NAYS: 0. EXHIBIT NO. 5942**
- 10.8 **Resolution Awarding Contract for Long Lake Shoreline Stabilization Improvements**  
Motion by Commissioner Parekh, second by Commissioner Hunter to approve a Resolution Awarding a Contract for Long Lake Shoreline Stabilization Improvements at Grant Woods Forest Preserve to Integrated Lakes Management in the Contract Price of \$327,190.36. Commissioners Hunter and Wasik commented on the project. Roll call vote being had (leave for previous roll call), the motion passed by a vote of: **AYES: 16, NAYS: 0. EXHIBIT NO. 5943**
- 10.9 **Resolution Approving Memorandum of Agreement for St. Francis Woods Designation**  
Motion by Commissioner Parekh, second by Commissioner Knizhnik to approve a Resolution Approving a Memorandum of Agreement to Designate St. Francis Woods within Independence Grove Forest Preserve as part of the Old-Grown Forest Network. Community Engagement and Partnerships Director Rebekah Snyder provided background on the Old-Growth Forest Network and the details of this designation. Roll call vote being had (leave for previous roll call), the motion passed by a vote of: **AYES: 16, NAYS: 0. EXHIBIT NO. 5944**

**11.0 Petitions and Correspondence - None**

**12.0 Miscellaneous Business** – The Board discussed the need to reschedule the February Board meeting due to several Board members attending the National Association of Counties legislative conference. Following discussion, the Board agreed to reschedule the meeting from Wednesday, February 15 to Tuesday, February 21 at 1:00 p.m. The meeting location will remain the same at the District's General Offices.

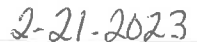
**13.0 Closed Session – None**

**14.0 Potential Action following Closed Session - None**

**15.0 Adjournment** – With no further business before the Board, President Kyle declared the meeting adjourned at 9:50 a.m.

Respectfully submitted:

  
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Julie Gragnani, Board Secretary

  
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Date Approved

