

**Lake County Forest Preserve District
Operations Committee Meeting Minutes - Monday, August 29, 2022**

On Monday, August 29, 2022, the District's Operations Committee met at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois and via audio and video conference for the Public and Media.

1.0 Call to Order –Chair Vealitzek called the meeting to order at 9:00 a.m.

2.0 Roll Call – Committee Secretary Shelton called the roll. Five committee members responded: Jessica Vealitzek, Chair, Mary Ross Cunningham, Vice Chair, Jennifer Clark, Ann Maine and Steve Snarski. Absent: Catherine Sbarra and Terry Wilke.

Also Present:

Angelo D. Kyle, <i>President</i>	Rebekah Snyder	Kim Mikus
Alex Ty Kovach	John Tannahill (Zoom)	Julie Gragnani
Mike Tully	Pati Vitt (Zoom)	Maureen Shelton
Nan Buckardt	Diana Dretske (Zoom)	Matt Norton, <i>Corporate Counsel</i>
Mary Kann	Alex Eichman	Mick Zawislak, <i>Daily Herald</i> (Zoom)
John Nelson	Steve Ferrigan (Zoom)	
Randy Seebach	Brian Wing	

3.0 Pledge of Allegiance – Chair Vealitzek led the Pledge of Allegiance.

4.0 Addenda to the Agenda – None

5.0 Approval of Minutes - Motion by member Clark, second by member Cunningham to approve the August 1, 2022 minutes. Voice vote being had, the motion passed unanimously. The minutes were circulated for signatures.

6.0 Public Comment – None

7.0 Executive Director Comments – Executive Director Ty Kovach presented his report on:

- New landscaping plan for the General Offices property has begun with removal of non-native and invasive species of trees;
- Rusty patch bumble bee was positively identified at Pine Dunes Forest Preserve;
- Education Department reached nearly 37,000 participants and on track to exceed 2019 numbers;
- Over 350 people waited in line to meet artist Bill Sienkiewicz at the Museum;
- 2022 Concerts in the Plaza welcomed 20,000 guests to nine concerts;
- Second annual SeptOberfest at the Independence Grove Beer Garden with programming;
- Leadership team met to work on the 2023 annual budget.

8.0 Correspondence – Yes

8.1 - PGA Junior League Thank You Letter. Mike Tully, Chief Operations Officer summarized the letter.

9.0 Unfinished Business – None

10.0 New Business

10.1 Approve and Accept New Donations to the Bess Bower Dunn Museum of Lake County's Collections. Motion by member Clark, second by member Maine to approve the recommendation. Nan Buckardt, Director of Education explained the recommendation, showed a PowerPoint presentation highlighting the new donations. Voice vote being had, the motion passed unanimously.

10.2 Recommend approval of a Resolution approving a contract for Humidification Unit Installation in Gallery Cases at the Bess Bower Dunn Museum to Ravenswood Studio, Inc. in the contract price of \$56,420.00. Motion by member Snarski, second by Vice Chair Cunningham to approve the recommendation. Director Buckardt

explained the recommendation, highlighting that in 2021, the District submitted a grant application to the Illinois Public Museum Capital Grant Program. The funds sought in the grant application included funding for adding humidification control units to existing exhibit cases and upgrading the HVAC system in the Collections and Storage Facility at the General Offices to better control humidity levels. The District was notified in late spring 2022 that the grant application was successful. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.

10.3 Recommend approval of a Resolution approving an Annual Maintenance and Licensing Agreement for Geographical Information System Enterprise software to Environmental Systems Research Institute, Inc., in the Contract Price of \$49,501.00. Motion by member Clark, second by member Snarski to approve the recommendation. Mr. Tully summarized the recommendation. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the full board for approval.

10.4 Recommend Approval of a Resolution Awarding a Contract to Altorfer Industries, Inc. for the purchase of one Asphalt Paver in the amount of \$174,380.80. Motion by member Maine, second by member Snarski to approve the recommendation. Mr. Tully summarized the recommendation and noted that the equipment was used for six years beyond its scheduled replacement, resulting in a higher than budgeted replacement price. John Nelson, Director of Operations and Infrastructure responded to questions. Voice vote being had, the motion passed unanimously. The recommendation was forwarded to the Finance Committee for approval.

10.5 Annual Green Fleet Policy Report for FY2022. Director Nelson presented the report. He noted that the District currently maintains a fleet of 91 licensed vehicles. He showed the breakdown of vehicles by department. He informed the Committee of a number of actions that have been put in place to help manage the fleet more efficiently and explained to the Committee the vehicle replacement guidelines. He reviewed the FY2023 vehicles recommended for replacement and the number of electric and hybrid vehicles in the fleet. Director Nelson responded to questions and a general discussion ensued.




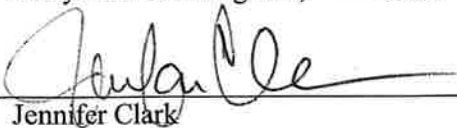

11.0 **Miscellaneous Business** – None

12.0 **Closed Session** — None

13.0 **Potential Action Following Closed Session** – None

14.0 **Adjourn** – Chair Vealitzek informed the Committee that the next meeting will be a Joint Committee Meeting of the Operations, Planning & Finance Committees to review and approve the 2023 budget on Monday, October 3 at 8:30 am. With no further business, declared the meeting adjourned at 9:53 a.m.

APPROVED

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
 _____ Jessica Vealitzek, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Catherine Sbarra	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Mary-Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Steve Snarski	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 _____ Jennifer Clark	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 _____ Terry Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Ann B. Maine	<input type="checkbox"/>	<input type="checkbox"/>			