

**Lake County Forest Preserve District
Operations Committee Meeting
Monday, June 24, 2019**

The Operations Committee met Monday, June 24, 2019 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to Order -With a quorum present, Chair Vealitzek called the meeting to order at 9:00 a.m.

Members Present:

Jessica Vealitzek, *Chair*
Bill Durkin, *Vice Chair*
Ann B. Maine
Terry Wilke

Absent:

Mary Ross Cunningham
Brent Paxton
Craig Taylor

Also Present:

Angelo Kyle, *President*
Julie Simpson, *Vice President*
Alex Ty Kovach
Mike Tully
Jim Anderson
Jim Ballowe
Katherine Hamilton-Smith
Steve Neaman
John Nelson
John Tannahill
Rebekah Snyder
Debbie Boness
Andrew Osborne

Allison Frederick
Seleena Kuester
Henry Urbina
Kim Mikus Croke
Maureen Shelton
Lawrence Oliver, *LCSO*
Randy Kerkman, *Village of Bristol*
Dale Elfering
Jay Goetz
Chris Leker
Nicole Steffenhagen
Scott Shannon
Robert Weaden
Matt Norton, *Corporate Counsel*

2.0 Pledge of Allegiance – Member Durkin led the Pledge of Allegiance.

3.0 Approve Minutes

Approve the May 6, 2019 Operations Committee meeting minutes and the June 3, 2019 Joint Committee meeting minutes. Motion to approve by member Durkin, second by member Wilke. Voice vote being had, the motion passed unanimously. The minutes were circulated for signatures.

4.0 Public Comment – Chair Vealitzek noted that public comment will be included with agenda item number 7.0

5.0 Addenda to the Agenda – None

6.0 Executive Director Comments

Executive Director Kovach distributed his report and commented on:

- Cancellation of the 2019 Civil War Days event;
- Award of PDRMA's highest honor for achievement in loss control, which is accreditation;
- Science Explorers in Nature camp open house is July 12 at 1 p.m. at Greenbelt Cultural Center;
- The Preservation Foundation received another \$250,000 pledge toward the endowment initiative;
- The recent appointment of Betsy Hough to the Foundation's Board of Directors;
- The July board meeting is Wednesday, July 10 at 10:30 a.m. at Lakewood Forest Preserve, Shelter E;
- Committee of the Whole meeting is on July 18 from 9:00 a.m. to 11:00 a.m. at the General Offices.

7.0 Correspondence – Chair Vealitzek, read a letter from the Village of Bristol in regards to the Dutch Gap canal flooding. Mike Tully, Chief Operations Officer circulated pictures to the Committee.

Public comment was given:

Randy Kerkman, Administrator, Village of Bristol. Mr. Kerkman distributed information to the Committee. He pointed out pictures of blockages in the canal that are causing the flooding. They are requesting that the District clean up its portion of the canal.

Property owners near Dutch Gap canal spoke in regards to their concerns. Those owners were:

- Dale Elfering, Kenosha, Wisconsin;
- Scott Shannon, Bristol, Wisconsin;
- Robert Weaden, Antioch, Illinois;
- Chris Leker, Kenosha, Wisconsin;
- Jay Goetz, Wadsworth, Illinois.

Mr. Tully explained that the District is committed to cleaning out the debris as soon as the weather permits. For a long-term solution, the District will be working with the Army Corps of Engineers to restore the southern portion of the canal.

8.0 Old Business

- 8.1 Recommend approval of a Resolution Establishing a Fundraising Goal of \$20 million for the Endowment Fund of the Preservation Foundation of the Lake County Forest Preserves. - Mr. Tully summarized the recommendation. Mr. Kovach responded to a question. Motion to approve by member Maine, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Planning Committee.

9.0 New Business

- 9.1 Recommend approval of an Ordinance establishing fees and charges for District permits, programs, services and facilities (Annual Fee Ordinance). – Mr. Tully and Jim Ballowe, Director of Facilities, highlighted the changes in the Fee Ordinance and responded to questions. During review and discussion the Committee requested the changes to the following items:

- 1) Page #2, (5. A) – Change the Adult discount day price from \$3.00 to \$5.00.
- 2) Page #11, (1. G) – Change language to Senior Group Permits to Senior citizen groups organized by either senior centers in Lake County or Lake County units of local government (including library districts, park districts, townships, and municipalities) may reserve a picnic shelter at no fee, weekends and holidays excluded.
- 3) Page #13, (4.) – Commercial dog walkers should become item G. and add Annual Permit is limited to three dogs at one time.
- 4) Page #21, (7. B) – Remove the strike through for the concert night parking fees.

Member Maine requested the number of Special Use Permits and the costs. Staff to prepare and present at the next committee meeting.

Chair Vealitzek questioned why the Dog Care Shelter (adopt-a-pet) annual permit was only \$50.00 less than the commercial dog walkers and thought the cost might need to be lowered. Staff to look into how many dog care shelter permits we have sold and report back to the Committee at the next meeting.

Member Maine expressed concern that the proposed revision to the Independence Grove parking fees could create a backup onto Buckley Road because of the need to make change. Mr. Ballowe responded that the majority of patrons use charge cards. Member Maine requested that we watch this to make sure that we have not created an issue.

Motion to approve the Annual Fee Ordinance as amended by member Durkin, second by member Wilke. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.

- 9.2 Recommend approval of a Resolution approving an Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine, in the estimated Contract Price of \$97,307.75. - Mr. Tully summarized the recommendation. Motion to approve by member Maine, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full board.
- 9.3 Recommend approval of a Resolution supporting the Chicago Wilderness 12 Wildlife Priority Species Program. Mr. Tully summarized the recommendation. Motion to approve by member Wilke, second by member Maine. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Planning Committee.
- 9.4 Recommend approval of a Resolution approving an Intergovernmental Agreement with the Forest Preserve District of Kane County for Rearing of Kane County Blanding's Turtles. Mr. Tully summarized the recommendation. Jim Anderson, Director of Natural Resources responded to questions. Motion to approve by member Maine, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full board.
- 9.5 Recommend approval of a Resolution Awarding a One-Year Contract for Janitorial and Sanitation Supplies to North American Corporation of Glenview, Illinois, in an amount not to exceed \$30,000.00. Mr. Tully summarized the recommendation. Motion to approve by member Durkin, second by member Wilke. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full board.
- 9.6 Recommend approval of a Resolution Awarding a Contract for the purchase and installation of two HVAC Intellipak rooftop units, and controls upgrade at the General Offices, to Trane U.S. Inc., Hunt Valley, Maryland, in the amount of \$473,274.00. Mr. Tully summarized the recommendation. Jim Ballowe, Director of Facilities discussed the units that are being replaced. He explained that these new units would allow staff to control all four quadrants of the building. The system can be controlled remotely through computers and phones. Motion to approve by member Durkin, second by member Wilke. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full board.
- 9.7 Recommend approval of a Resolution Awarding a Contract for the Brushwood Reroofing Project at the Edward L. Ryerson Conservation Area to Anthony Roofing Tecta America LLC, Aurora, Illinois, in the amount of \$226,170.00. Mr. Tully summarized the recommendation. Mr. Ballowe responded to questions. Motion to approve by member Maine, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full board.
- 9.8 Recommend approval of a Resolution authorizing the District to dispose of surplus District Golf equipment, furnishings and other items through a public auction process. Mr. Tully summarized the recommendation. Motion to approve by member Durkin, second by member Wilke. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full board.
- 9.9 Policy direction regarding intergovernmental use of District office space. Mr. Tully explained that this Policy Direction is in regards to renting space at the General Office Building to another governmental agency. President Kyle introduced Undersheriff Lawrence Oliver to discuss the details of how the Sheriff's Department planned to utilize the space. During the course of discussion, it was decided that any further discussion should not take place in open session.

10.0 Closed Session – Motion by Member Wilke, second by Member Durkin to go into closed session for the purpose of discussing: The setting of a price for sale or lease of property; Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, threatened, or reasonable potential danger to the safety of employees, students, staff, the public, or public property; Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations, when discussed by a public body with criminal investigatory responsibilities. Roll call vote being had, the motion passed by the following votes: AYES: 4; NAYS: 0. the committee went into closed session at 10:21 a.m. and returned to open session at 10:59 a.m.

11.0 Next Meeting – August 5, 2019

12.0 Adjourn – Chair Vealitzek adjourned the meeting at 10:59 a.m.

APPROVED:

Yea Nay

Yea Nay



 Jessica Vealitzek, Chair

 Brent Paxton



 Bill Durkin, Vice Chair



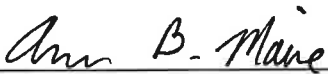
 Craig Taylor



 Mary Ross Cunningham



 Terry Wilke



 Ann B. Maine