

**Lake County Forest Preserve District
Operations Committee Meeting
Monday, May 6, 2019**

The Operations Committee met Monday, May 6, 2019 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to Order -With a quorum present, Vice Chair Durkin called the meeting to order at 9:00 a.m.

Members Present:

Bill Durkin, *Vice Chair*
Mary Ross Cunningham
Ann B. Maine
Craig Taylor
Terry Wilke

Absent:

Brent Paxton
Jessica Vealitzek, *Chair*

Also Present:

Angelo Kyle, *President*
Alex Ty Kovach
Mike Tully
Nan Buckardt
Katherine Hamilton-Smith
Mary Kann
Steve Neaman
John Nelson
Leslie Berns

Andrew Osborne
Henry Urbina
Maureen Shelton
Matt Norton, *Corporate Counsel*
Jack Cahill, *Squaw Creek Alliance*
Michael Costigan, *Squaw Creek Alliance*
Mick Zawislak, *Daily Herald*

2.0 Pledge of Allegiance – Member Wilke led the Pledge of Allegiance.

3.0 Approve Minutes

Approve the April 1, 2019 Operations Committee meeting minutes. Motion to approve by member Cunningham, second by member Wilke. Voice vote being had, the motion passed unanimously. The minutes were circulated for signatures.

4.0 Public Comment -- No Public Comment

5.0 Addenda to the Agenda – None

6.0 Executive Director Comments

Executive Director Kovach distributed his report and commented on:

- The number of rescued and transplanted native plants by volunteers, at various locations;
- Spring Burn Season;
- Deer management program summary and distributed venison recipes offered at food banks;
- Provided comparative information on the Museum's first years admissions and gift shop sales;
- Summer Day Camps are at 90% capacity;
- Upcoming Native Plant Sale on Mother's Day weekend;
- The District won a 2019 NACPRO Award in the Operations Facilities Category for the Bess Bower Dunn Museum – Collections Care and Storage Facility;
- Illinois Clean Energy Foundation awarded the District a Community Stewardship Challenge Grant;
- Received a \$500,000 pledge to continue habitat restoration at Grant Woods;
- Approved for submission a \$216,000 grant proposal to the Wildlife Conservation Society;
- The Middlefork Bridge received a 2019 Historic Preservation award in the Infill/New Construction category by the Lake Forest Preservation Foundation;
- The Youth Conversation Corps lottery was held on April 27;
- The 62nd Des Plaines River Canoe Marathon will be held on May 19;
- Annual Diversity Training;
- Introduced the District's new Safety Manager, Henry Urbina;
- Distributed the Waukegan Airport Expansion Project schedule;
- Shared the recent golf course article with the Committee.

7.0 Correspondence – None

8.0 Old Business

- 8.1 For Information Only: Update on District building inventory. John Nelson, Director of Operations and Infrastructure updated the committee on the Districts building inventory. He referred to graphs indicating a year by year overview starting in 2009. He mentioned that this past winter the District removed six buildings totaling approximately 15,400 sf. Mr. Nelson noted that the District's current inventory is 133 buildings, totaling approximately 582,391 sf. The District separates these buildings into five categories and he provided a status on each category. There are 40 Forever Buildings (259,916 sf), 37 Maintain Buildings (99,738 sf), eight To Be Evaluated Buildings (15,389 sf), 33 In Use – To Be Removed Buildings (147,048 sf), and 15 Awaiting Removal Buildings (60,300 sf). Mr. Nelson and Mr. Kovach responded to questions and a general discussion ensued.

9.0 New Business

- 9.1 Recommend approval of a Resolution renewing a Contract with Morton Salt, Inc., for Bulk Road Salt in an amount not to exceed \$35,733.50 for a one-year period commencing July 15, 2019. Mike Tully, Chief Operations Officer summarized the recommendation. Motion to approve by member Wilke, second by member Taylor. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full board.
- 9.2 Approve the award of two Farm Licenses at Lake Marie and Ray Lake Forest Preserves to the highest qualified bidders. Mr. Tully summarized the recommendation and responded to questions. A general discussion ensued. Motion to approve by member Taylor, second by member Cunningham. Voice vote being had, all in favor, the motion passed unanimously.
- 9.3 Recommend approval of a Resolution approving payment of \$102,735.00 to Lake County for annual services. Mr. Tully summarized the recommendation. Steve Neaman, Director of Finance responded to questions. A general discussion ensued. Motion to approve by member Wilke, second by member Taylor. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full board.
- 9.4 Recommend approval of a Resolution awarding a Contract for the purchase and installation of a Public Address System at the General Offices to Audio Enhancement, Inc., Bluffdale, Utah, in the Contract Price of \$31,217.29 under a National Joint Powers Alliance contract. Mr. Tully summarized the recommendation. Motion to approve by member Wilke, second by member Maine. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full board.
- 9.5 Recommend Approval of an Ordinance Amending the Annual Fee Ordinance to approve a customer loyalty program for the Bess Bower Dunn Museum of Lake County. Mr. Tully introduced the recommendation. Nan Buckardt, Director of Education explained the proposed customer loyalty program and that it would allow a customer to receive one free admission for every four admissions that are purchased. Motion to approve by member Maine, second by member Cunningham. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 9.6 Provide policy direction regarding authorizing staff to engage with the Board of the Preservation Foundation of the Lake County Forest Preserves on the establishment of a fundraising goal and designation of proceeds for the Foundation's Endowment Fund. Mr. Tully introduced the policy direction. Mr. Kovach explained to the Committee that the District and Foundation staffs propose a near-term endowment fundraising goal of \$20 million to provide funding for three line items in the current 10-Year Capital Improvement Plan: Habitat Restoration, Preserve Tree Planting, and District-Wide Reforestation. Per the Foundation's Endowment Policy, an endowment of this size would generate an estimated \$800,000 per year to support this work. Mr. Kovach responded to questions and a general discussion ensued. The consensus of the Committee was to proceed.

10.0 Closed Session – None



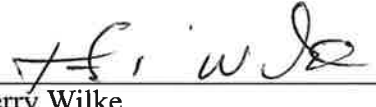
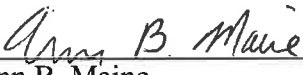
11.0 Next Meeting – June 3, 2019 - 8:30 a.m. - Joint Committee Meeting with Planning and Finance Committees.

12.0 Adjourn – With no further business, motion by member Cunningham, second by member Wilke, to adjourn. Voice vote being had, all in favor, the motion passed unanimously. The meeting adjourned at 9:53 a.m.

APPROVED:

Yea Nay

Yea Nay

 _____ Jessica Vealitzek, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Bill Durkin, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Craig Taylor	<input type="checkbox"/>	<input type="checkbox"/>
_____ Mary Ross Cunningham	<input type="checkbox"/>	<input type="checkbox"/>	 _____ Terry Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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