

Lake County Forest Preserve District
Operations Committee Meeting Minutes - Monday, April 6, 2020

On Monday, April 6, 2020, pursuant to the Illinois Governor's Executive Orders 2020-7, 2020-10, and 2020-18, the Operations Committee met via Audio and Video conference and not at the Lake County Forest Preserve District's General Offices.

1.0 Call to Order - Chair Vealitzek called the meeting to order at 9:00 a.m.

2.0 Roll Call – Recording Secretary Gragnani call the roll and five committee members responded “Present”: Jessica Vealitzek, Chair; Mary Ross Cunningham; Ann Maine; Craig Taylor; Terry Wilke. Members Absent: Bill Durkin; Brent Paxton.

Motion by member Maine, second by member Taylor to suspend the Rules of Order and Operational Procedures to the full extent necessary: a) to allow Committee members to attend this meeting in accordance with the Governor's Executive Orders 2020-7 and 2020-18, which allows all Committee members to attend this meeting by video or audio means and; b) to allow public comment to be made via audio or video conference. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0.

Also Present:

Angelo Kyle, <i>President</i>	Jim Anderson	John Nelson
Linda Pedersen	Jim Ballowe	Julie Gragnani
Paul Frank (at 9:09 am)	Nan Buckardt	Matt Norton, <i>Corporate Counsel</i>
Alex Ty Kovach	Katherine Hamilton-Smith	Debbie Boness
Mike Tully	Mary Kann	Dan Stearns
	Steve Neaman	Ken Jones
		Jackie DeMasi

3.0 Pledge of Allegiance – Member Taylor led the Pledge of Allegiance.

4.0 Approval of Minutes - Motion by member Cunningham, second by member Wilke to approve the Minutes of March 2, 2020. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0.

5.0 Public Comment – Chair Vealitzek asked if there was anyone attending remotely who wished to provide public comment. There were no responses.

6.0 Addenda to the Agenda – None

7.0 Executive Director Comments - Executive Director Kovach updated the Committee on efforts by staff to monitor the activities in the Preserves since the Stay At Home order went into effect. Currently, all facilities, restrooms, and dog exercise areas are closed to the public; and all programming is canceled through the month of April. Staff is in daily contact with the Lake County Health Department and participates in the County's daily department head meetings. Trails and parking lots remain open. Public comments are divided between closing the preserves completely, and keeping the preserves open, and observations so far indicate about 90% compliance with social distancing and observing District signage and social media messages. Member Maine commented on using caution in reopening facilities and programs too soon should there be a second wave of Covid-19. Mr. Kovach added that staff continues to monitor everything day to day and will be ready to close the preserves if visitors do not abide by the rules.

8.0 Correspondence – None

9.0 Old Business – None

10.0 New Business

10.1 Approve a motion to release Committee closed session minutes, retain as confidential all other Committee closed session minutes not previously released, and delete Verbatim Recordings, in accordance with The Open Meetings Act and the District's Policy on Closed Meeting Minutes and Verbatim Records. Provided in Exhibit 1 to staff's memo dated April 6, 2020 - Motion by member Cunningham, second by member Wilke. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0.

10.2 Recommend approval of Resolution awarding Contract to provide District-wide Fire and Security alarm monitoring, testing services, maintenance and Repair Services to Sentry Security, LLC, Wheeling, Illinois – Chief Operations Officer Mike Tully summarized the recommendation. Motion by member Taylor, second by member Maine to approve the recommendation as presented. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0. The Resolution was forwarded to the Finance Committee for approval.

10.3 Recommend approval of Contract to purchase three 2020 Ford F-350 Trucks with Crysteel dump bodies, plows, and salt spreaders from Currie Motors Fleet, Frankfort, Illinois, in the Contract Price of \$201,930.00 – Mr. Tully summarized the recommendation and responded to questions. Motion by member Wilke, second by member Cunningham to approve the recommendation as presented. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0. The Resolution was forwarded to the full Board for approval.

10.4 Recommend approval of a Resolution awarding a Contract for the purchase of two John Deere Compact Utility Tractors to Deere & Company, Cary, North Carolina in the Contract Price of \$84,008.18 – Motion by member Wilke, second by member Cunningham to approve the recommendation. Mr. Tully noted that this is a routine purchase and it came in under budget. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0. The Resolution was forwarded to the full Board for approval.

10.5 Recommend approval of a Resolution awarding a Contract to Purchase two 2020 Ford Police Responder Hybrid Sedans to Roesch Ford Commercial Truck Center, Bensenville, Illinois, in an amount not to exceed \$54,586.00 – Motion by member Wilke, second by member Taylor to approve the recommendation. Mr. Tully summarized the recommendation and responded to questions. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0. The Resolution was forwarded to the full Board for approval.

10.6 Recommend Approval of a Resolution awarding a Contract to Reinders, Inc., Sussex, Wisconsin, for the purchase of one Greenmaster TriFlex 3300 Hydraulic Mower with 15 Blade Cutting Assembly and Wiehle Roller Assembly for use at ThunderHawk Golf Club in an amount not to exceed \$34,754.95 – Motion by member Taylor, second by member Wilke to approve the recommendation. Mr. Tully summarized the recommendation and responded to questions. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0. The Resolution was forwarded to the full Board for approval.

10.7 Recommend approval of a Resolution awarding a Contract for the 2020 Lake Plain Invasive Plant Strike Team Project at Spring Bluff Forest Preserve to Native Restoration Services, Inc., Lake Bluff, Illinois, in the Contract Price of \$78,448.50 – Motion by member Maine, second by member Wilke to approve the recommendation. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0. The Resolution was forwarded to the full Board for approval.

10.8 Recommend approval of a Resolution awarding a Contract for the Blanding's Turtle Reintroduction Services to Northern Illinois University, Institute for the Study of Environment, Sustainability & Energy, DeKalb, Illinois in the Contract Price of \$141,044.00 - Motion by member Cunningham, second by member Taylor to approve the recommendation. Mr. Tully summarized the recommendation and noted that this project will be 100% funded by the Preservation Foundation. Natural Resource Director Jim Anderson added that this is a three-year contract, and explained that staff will actively seek additional funding sources from the State. If additional funds are secured, those dollars would be returned to the Foundation. Executive Director Kovach explained the importance of having a line item for matching grants in the CIP as a placeholder. Roll Call vote being had, the motion passed by the following vote: AYES: 5; NAYS: 0. The Resolution was forwarded to the Finance Committee for approval.

Chair Vealitzek asked again if there was anyone attending remotely who wished to provide public comment. There were no responses.

11.0 Closed Session – None

12.0 Next Meeting – May 4, 2020

13.0 Adjourn – With no further business, motion by member Cunningham, second by member Maine, to adjourn. The Committee adjourned at 9:30 a.m.

APPROVED:	<u>Yea</u>	<u>Nay</u>	<u>Yea</u>	<u>Nay</u>
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>
Jessica Vealitzek, Chair			Brent Paxton	
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>
Bill Durkin, Vice Chair			Craig Taylor	
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>
Mary Ross Cunningham			Terry Wilke	
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Ann B. Maine				

Secretary's Note: Pursuant to the Illinois Governor's Executive Orders 2020-7, 2020-10, 2020-18, and 2020-33, the Operations Committee met via audio and video conference on Monday, May 4, 2020. These Minutes were approved by a Roll Call vote at that meeting:

AYES: 6 (Vealitzek, Durkin, Cunningham, Maine, Taylor, Wilke)
 NAYS: 0
 ABSENT: Paxton

Julie Cragnani
 Recording Secretary