

**Lake County Forest Preserve District
Operations Committee Meeting Minutes - Monday, March 2, 2020**

The Operations Committee met Monday, March 2, 2020 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to Order -With a quorum present, Chair Vealitzek called the meeting to order at 9:00 a.m.

Members Present:

Jessica Vealitzek, *Chair*
Bill Durkin, *Vice Chair*
Ann Maine
Craig Taylor
Terry Wilke

Absent:

Mary Ross Cunningham (NaCO)
Brent Paxton

Also Present:

Alex Ty Kovach
Mike Tully
Jim Anderson
Jim Ballowe
Nan Buckardt
Katherine Hamilton-Smith
Mary Kann
Steve Neaman

John Nelson
Randy Seebach
John Tannahill
Sarah Klein
Tom Abbott
Andrew Osborne
Julie Gragnani
Matt Norton, *Corporate Counsel*

2.0 Pledge of Allegiance – Member Maine led the Pledge of Allegiance.

3.0 Approval of Minutes - Motion by member Durkin, second by member Wilke to approve the Minutes of February 3, 2020. Voice vote being had, the motion passed unanimously and the minutes were circulated for signatures.

4.0 Public Comment – There was no public comment for items not on the agenda.

5.0 Addenda to the Agenda – None

6.0 Executive Director Comments - Executive Director Kovach reported on:

- Strategic Planning progress to date;
- Update on demolition phase at Lakewood;
- New exhibit in Committee Room exhibit case and refreshed Native American Gallery in the Dunn Museum;
- A classroom set of I-pads for the Education Department, from a grant by ComEd;
- Maple Syrup programs and Birdwatching Hotspots;
- Planning update and event goals for 2020 Civil War Days event, including focus groups; staff responded to questions and Chair Vealitzek asked staff to let the Board know when the focus groups will meet and who will be participating.
- Electronic waiver forms created for use at Independence Grove;
- Request from Village of Antioch and Antioch Township for letter of support from the District for their Bike Path grant request;
- Des Plaines River Watershed Workgroup Annual Accomplishments Report; Natural Resource Director Jim Anderson provided further comments and responded to questions.

7.0 Correspondence – None

8.0 Old Business

8.1 Provide policy direction regarding second request from Lake County Regional Bike Share Consortium to participate in two-year bike share pilot program in the Village of Grayslake area including Rollins Savanna Forest Preserve – Planning and Land Preservation Director Randy Seebach

summarized a request from the Lake County Regional Bike Share Consortium to participate in a two-year bike share pilot project by sponsoring a bike docking station at Rollins Savanna Forest Preserve, at a cost of \$9,500 per year. This request was brought to the Operations and Finance Committees in November 2019 for policy direction. Both committees were supportive of the program but did not support being a financial partner, and requested the Consortium reframe their request without a financial commitment from the District.

Their second request included three options: 1) a letter of support of the bike share program; 2) permitting a docking station at the Washington Street entrance to Rollins Savanna; and 3) sponsor a docking station with five bikes at Rollins Savanna with a two-year contract at a total cost of \$19,000. Staff recommended the first option; Mr. Seebach and Attorney Norton responded to questions and a general discussion ensued. Chair Vealitzek noted that she would like an idea of what the legal and staff costs would be before entering into any sort of agreement in the future. Following discussion it was the consensus of the committee to proceed with option 1, a letter of support for the project.

9.0 New Business

9.1 Recommend approval of Ordinance amending General Use Ordinance, specifically Section VI.B - Fines and Penalties – Motion by member Maine, second by member Taylor to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Ordinance was forwarded to the full Board for approval.

9.2 Recommend approval of Resolution authorizing the District to enter into agreement with Alex Ross for traveling exhibition *Marvelocity: The Art of Alex Ross* – Chief Operations Officer Mike Tully summarized the recommendation and Education Director Buckardt responded to questions and comments. Motion by member Maine, second by member Taylor to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

9.3 Recommend Approval of Resolution authorizing Change Order No. 3 to the Contract with Blackbaud, Inc. for Advanced Wealth Analytics and Consulting Services, increasing the Contract Amount by \$11,875.05 – Mr. Tully summarized the need for the change order. Motion by member Durkin, second by member Wilke to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

9.4 Recommend approval of Resolution awarding Contract for purchase of three Kubota Utility Task Vehicles and a Kubota Mini-Excavator to Burris Equipment Co., Waukegan, Illinois, in the Contract Price of \$131,049.44 – Mr. Tully summarized the recommendation. Motion by member Durkin, second by member Wilke to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

9.5 Recommend approval of Resolution awarding Contracts for turf mowing at multiple sites to TGF Enterprises, Inc., Libertyville Illinois; Fleck's Landscaping, Inc., Wheeling, Illinois; and A&B Sanchez Landscaping, Inc., Arlington Heights, Illinois – Mr. Tully summarized the recommendation and staff responded to questions. Motion by member Maine, second by member Wilke to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

9.6 Recommend approval of Resolution awarding Contracts for landscape maintenance at Independence Grove Forest Preserve to TGF Enterprises, Inc., Libertyville, Illinois; and Landscape Concepts Management, Inc., Grayslake, Illinois – Mr. Tully summarized the recommendation. Motion by member Wilke, second by member Durkin to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

9.7 Recommend approval of Resolution Awarding Contracts for Purchase of Golf Course Chemicals and Fertilizers to Advanced Turf Solutions, Elk Grove Village, Illinois; Arthur Clesen Inc., Lincolnshire, Illinois; BTSI, New Lenox, Illinois; Chicagoland Turf, Downers Grove, Illinois; Great Lakes Turf, LLC, Byron Center, Michigan; Pendelton Turf Supply, Waterford, Wisconsin; Reinders, Inc., Elgin, Illinois; SiteOne Landscape Supply, Cleveland, Ohio; and Van Diest Supply Company, Chatham, Illinois – Mr. Tully summarized the recommendation and reviewed the bidders who were not qualified. Golf Course Superintendent Tom Abbott responded to questions from the committee regarding use of phosphorus and grass clippings. Mr. Abbott noted that for golf courses, phosphorus is a micronutrient and the levels occurring naturally in the soil are adequate without adding more. Motion by member Durkin, second by member Taylor to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

9.8 Recommend approval of Resolution Awarding Contract for Paver Patio Reconstruction at ThunderHawk Golf Club to Great Lakes Property Logistics, Antioch, Illinois in the Contract Price of \$49,710.00 - Motion by member Wilke, second by member Durkin to approve the recommendation. Mr. Tully reviewed the bidder who was not qualified and Facilities Director Jim Ballowe responded to questions. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

9.9 Recommend approval of Resolution awarding Contracts for Native Seed Purchase 2020 for Multiple Preserves to Shooting Star Native Seeds, Spring Grove, Minnesota, in the Contract Price of \$56,436.61; and Genesis Nursery, Inc., Tampico, Illinois, in the Contract Price of \$68,240.15 – Mr. Tully summarized the contracts and Director Jim Anderson responded to questions regarding the types of plants grown for harvest in the District's seed nursery. Motion by member Wilke, second by member Durkin to approve the recommendation. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

9.10 Recommend approval of Resolution awarding Contract for Invasive Plant Management at Cuba Marsh, Middlefork Savanna and Grant Woods Forest Preserves to Native Restoration Services, Inc., Lake Bluff, Illinois in the Contract Price of \$ 86,135.00 – Mr. Tully summarized the recommendation. Motion by member Maine, second by member Taylor to approve the recommendation. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

10.0 **Closed Session** – Motion by member Durkin, second by member Maine to go into closed session for the purpose of reviewing approved closed session minutes for release or retention, and deletion of verbatim recordings. Roll call vote being had, the motion passed by the following vote: AYES: 5, NAYS: 0. The committee went into closed session at 9:54 a.m. and returned to open session at 10:00 a.m.

11.0 **Next Meeting** – April 6, 2020

12.0 **Adjourn** – With no further business, motion by member Maine, second by member Wilke, to adjourn. Voice vote being had, all in favor, the motion passed unanimously and the meeting was adjourned at 10:00 a.m.

APPROVED:	<u>Yea</u>	<u>Nay</u>	<u>Yea</u>	<u>Nay</u>
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>
Jessica Vealitzek, Chair			Brent Paxton	
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>
Bill Durkin, Vice Chair			Craig Taylor	
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>
Mary Ross Cunningham			Terry Wilke	
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Ann B. Maine				

Secretary's Note: Pursuant to the Illinois Governor's Executive Orders 2020-7, 2020-10, and 2020-18, the Operations Committee met via audio and video conference on Monday, April 6, 2020. These Minutes were approved by a Roll Call vote at that meeting:

AYES: 5 (Vealitzek, Cunningham, Maine, Taylor, Wilke)
 NAYS: 0
 ABSENT: Durkin, Paxton



 Recording Secretary