

Lake County Forest Preserve District
Operations Committee Meeting Minutes - Monday, January 5, 2026

The Operations Committee of the Lake County Forest Preserve District met on Monday, January 5, 2026 at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 Call to Order** –Chair Knizhnik called the meeting to order at 11:01 a.m.
- 2.0 Roll Call** – Secretary Shelton called the roll and six committee members responded: Chair Sara Knizhnik, Member Esiah Campos, Member Carissa Casbon, Member Mary Ross Cunningham, Member Kevin Hunter and Member Paras Parekh. Absent: Vice Chair Adam Schlick.

Also Present:

Jessica Vealitzek, <i>President</i>	Steve Neaman	Nicole Stocker
Alex Ty Kovach	Rebekah Snyder	Matt Ueltzen
John Nelson	Dan Stearns	Maureen Shelton
Ron Davis	Debbie Boness	Nataly Lara
Kevin Kleinjan	Alicia Fullerton	Betsy Gates-Alford, <i>Corporate Counsel</i>

- 3.0 Pledge of Allegiance** – Member Casbon led the Pledge of Allegiance.
- 4.0 Addenda to the Agenda** – Item 9.1 was deferred to the February 2026 meeting and removed from this agenda.
- 5.0 Approval of Minutes** - Motion by Member Cunningham, second by Member Casbon to approve minutes from December 1, 2025. Voice vote being had, the motion passed unanimously.
- 6.0 Public Comment** – None
- 7.0 Correspondence** – None
- 8.0 Unfinished Business** – None
- 9.0 New Business**
- 9.1 Recommend approval of a Resolution awarding a three-year Contract for Microsoft Software Licensing to CDW-Government, LLC, in an amount not to exceed \$187,726.56.
As an addenda to this meeting, item 9.1 was deferred to the February 2026 meeting and removed from this agenda.
- 9.2 Approve Change Order No. 3 to the Contract with Alfa Chicago, Inc. increasing the Contract Price for Construction Services for Renovations to the Adlai E. Stevenson Historic Home in the amount of \$34,009.00. – Motion by Member Hunter, second by Member Campos to approve the recommendation. Chief Operations Officer John Nelson introduced this item and reminded the committee about the 1.1 million grant the District received from the State of Illinois for exterior renovations at the Adlai E. Stevenson Historic Home. Mr. Nelson noted that the project was awarded earlier this year and as to be expected with a 75-year-old structure, there were some unforeseen conditions that were uncovered. He explained that we had a contingency allowance that was included in the contract that was substantial and covered a fair number of things that did arise during construction. But there were three items included in this change order that exceeded that as well. With this change order we are still under the entire grant amount of \$1.1 million.

Director of Facilities, Dan Stearns, then showed pictures of the project detailing the specific changes. Mr. Nelson and Mr. Stearns responded to questions. Voice vote being had, the motion passed unanimously.

11.0 Miscellaneous Business – None

12.0 Closed Session – None

13.0 Potential Action Following Closed Session – None

14.0 Adjourn –Chair Knizhnik noted that the next committee meeting will be Monday, February 2, 2026, and then adjourned the meeting at 11:11 a.m.

Respectfully submitted,

Maureen E. Shelton

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Date Approved: 2/2/2026