

GC Non-Profit, use: Lake County resident

Rent the 100-capacity Hawthorn, Walnut or Maple Rooms. Combine all three in the 330-capacity Grand Woodland Hall.

Greenbelt Cultural Center
1215 Green Bay Rd.
North Chicago, IL 60064

Rental Rates

847-968-3477 (phone)
847-689-2114 (fax)
www.GreenbeltCulturalCenter.org

Your organization's special events: Outings, annual meetings & banquets, speakers' events, more

Rental Times		100 capacity Banquet seating	200 capacity Banquet seating	330 capacity Banquet seating	30 capacity Meeting room	30 capacity Meeting room Tile floor	8 capacity Meeting room
Monday-Friday 7 am-5 pm	Room	\$ 25 / HR	\$ 25 / HR	\$ 50 / HR	\$ 20 / HR	\$ 20 / HR	Free w/ banquet room or \$15 / HR
	Room + outdoor	\$ 40 / HR	\$ 40 / HR	\$ 60 / HR	\$ 35 / HR	\$ 35 / HR	
Monday-Thursday 5 pm-10 pm	Room	\$ 50 / HR	\$ 50 / HR	\$ 75 / HR	\$ 60 / HR	\$ 60 / HR	Free w/ banquet room or \$60 / HR
	Room + outdoor	\$ 65 / HR	\$ 65 / HR	\$ 90 / HR	\$ 75 / HR	\$ 75 / HR	
Fri. 5 pm-1:30 am Sat. 7 am-1:30 am Sun. 7 am-midnight	Room	\$ 50 / HR	\$ 50 / HR	\$ 85 / HR	\$ 60 / HR	\$ 60 / HR	Free w/ banquet room
	Room + outdoor	\$ 65 / HR	\$ 65 / HR	\$ 100 / HR	\$ 75 / HR	\$ 75 / HR	

* Outdoor use of the surrounding grounds includes east side pond view, west side amphitheater and patio accessible from the banquet rooms.

AMENITIES INCLUDED WITH RENTAL

- ★ **Dedicated staff member**
Provides personalized service throughout your event.
- ★ **Outdoor patio**
Step into nature to enjoy your event in outdoor space accessible from the banquet rooms.
- ★ **Aspen speaker's prep room**
A private getaway for speakers to prepare for a presentation in a quiet setting.
- ★ **Gallery space**
Guests enjoy socializing before your event.
- ★ **Indoor sound system**
Public address system including microphones, podium, speakers.

DISCOUNTS

50% discount on second meeting room when two meeting rooms booked at same time.
50% discount on any meeting room with any banquet room regular-price booking.

EQUIPMENT AND SERVICES AVAILABLE TO RENT

Room setup/break down	\$ 50 per room	Stage risers	\$ 25 per section
Outdoor setup/break down	\$ 50 per setup	Storage	\$ 25 per day
Catering/kitchen use	\$ 75	Self-catered insurance *	\$ 200
Fee if caterer not on preferred list	\$ 100	Corkage	\$ 100
Dance floor	\$ 100	Ranger assistance ** ***	\$ 70 per hour
Audio visual projector or laptop	\$ 50	Cleaning	\$ 100 per room
Audio visual other than projector or laptop	\$ 15 per item	Overtime	\$ 75 per 15 minutes

* Required for self catered food/alcohol ** Required for groups serving alcohol and/or events after 5 pm
*** Second ranger required for more than 200 people

Deposits

- A \$200 deposit toward your rental fee secures your date.
- Security deposit is required to rent, refundable if you leave by contracted time with no damage to facility.
Groups less than 100 without alcohol, before 5 pm \$200
Groups 100 or more, or serving alcohol, or after 5 pm \$400

Rates effective April 2011; rates subject to change.
Additional fees may apply based on specific use and needs.

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Monday-Friday 7 am-5 pm	Room Room + outdoor	\$ 25 / HR \$ 40 / HR	\$ 50 / HR \$ 60 / HR	\$ 75 / HR \$ 90 / HR	\$ 20 / HR \$ 35 / HR	\$ 20 / HR \$ 35 / HR	Free w/ banquet room or \$15 / HR
Monday-Thursday 5 pm-10 pm	Room Room + outdoor	\$ 60 / HR \$ 75 / HR	\$ 75 / HR \$ 90 / HR	\$ 100 / HR \$ 115 / HR	\$ 60 / HR \$ 75 / HR	\$ 60 / HR \$ 75 / HR	Free w/ banquet room or \$60 / HR
Fri. 5 pm-1:30 am Sat. 7 am-1:30 am Sunday 7 am-midnight	Room Room + outdoor	\$ 60 / HR \$ 75 / HR	\$ 85 / HR \$ 100 / HR	\$ 110 / HR \$ 125 / HR	\$ 60 / HR \$ 75 / HR	\$ 60 / HR \$ 75 / HR	Free w/ banquet room

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Provides personalized service throughout your event.

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Step into nature to enjoy your event in outdoor space accessible from the banquet rooms.

★ **Aspen speaker's prep room**

A private getaway for speakers to prepare for a presentation in a quiet setting.

★ **Gallery space**

Guests enjoy socializing before your event.

★ **Indoor sound system**

Public address system including microphones, podium, speakers.

DISCOUNTS

50% discount on second meeting room when two meeting rooms booked at same time.

50% discount on any meeting room with any banquet room regular-price booking.

EQUIPMENT AND SERVICES AVAILABLE TO RENT

Room setup/break down	\$ 75 per room	Stage risers	\$ 35 per section
Outdoor setup/break down	\$ 75 per setup	Storage	\$ 40 per day
Catering/kitchen use	\$ 100	Self-catered insurance *	\$ 300
Fee if caterer not on preferred list	\$ 200	Corkage	\$ 200
Dance floor	\$ 150	Ranger assistance ** ***	\$ 80 per hour
Audio visual projector or laptop	\$ 75	Cleaning	\$ 150 per room
Audio visual other than projector or laptop	\$ 30 per item	Overtime	\$ 75 per 15 minutes

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Deposits

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 - Groups less than 100 without alcohol, before 5 pm \$200
 - Groups 100 or more, or serving alcohol, or after 5 pm \$400

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GC Social Use: Lake County Residents

Rent the 100-capacity Hawthorn, Walnut or Maple Rooms. Combine all three in the 330-capacity Grand Woodland Hall.

Your special occasions: Wedding receptions and ceremonies, bar and bat mitzvahs, quinceañeras & more

Rental Times		100 capacity Banquet seating	200 capacity Banquet seating	330 capacity Banquet seating	30 capacity Meeting room	30 capacity Meeting room Tile floor	8 capacity Meeting room
Monday-Friday 7 am-5 pm	Room	\$ 60 / HR	\$ 75 / HR	\$ 100 / HR	\$ 40 / HR	\$ 40 / HR	Free w/ banquet room or \$25 / HR
	Room + outdoor	\$ 75 / HR	\$ 90 / HR	\$ 115 / HR	\$ 55 / HR	\$ 55 / HR	
Monday-Thursday 5 pm-10 pm	Room	\$ 60 / HR	\$ 75 / HR	\$ 100 / HR	\$ 60 / HR	\$ 60 / HR	Free w/ banquet room or \$60
	Room + outdoor	\$ 75 / HR	\$ 90 / HR	\$ 115 / HR	\$ 75 / HR	\$ 75 / HR	
Fri. 5 pm-1:30 am Sat. 7 am-1:30 am	Room	\$ 115 / HR	\$ 135 / HR	\$ 155 / HR	\$ 100 / HR	\$ 100 / HR	Free w/ banquet room
	Room + outdoor	\$ 145 / HR	\$ 165 / HR	\$ 185 / HR	\$ 130 / HR	\$ 130 / HR	
Sunday 7 am-midnight	Room	\$ 75 / HR	\$ 100 / HR	\$ 125 / HR	\$ 75 / HR	\$ 75 / HR	Free w/ banquet room
	Room + outdoor	\$ 100 / HR	\$ 125 / HR	\$ 150 / HR	\$ 100 / HR	\$ 100 / HR	

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AMENITIES INCLUDED WITH RENTAL

★ Dedicated staff member

Provides personalized service throughout your event.

★ Outdoor patio

Step into nature to enjoy your event in outdoor space accessible from the banquet rooms.

★ Aspen bride's room

A private getaway with full-length mirror for the bride to prepare for her special day in a quiet setting.

★ Gallery space

Guests enjoy socializing before your event.

★ Indoor sound system

Public address system including microphones, podium, speakers.

DISCOUNTS

50% discount on second meeting room when two meeting rooms booked at same time.

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EQUIPMENT AND SERVICES AVAILABLE TO RENT

Room setup/break down	\$ 50 per room	Stage risers	\$ 25 per section
Outdoor setup/break down	\$ 50 per setup	Storage	\$ 25 per day
Catering/kitchen use	\$ 75	Self-catered insurance *	\$ 200
Fee if caterer not on preferred list	\$ 100	Corkage	\$ 100
Dance floor	\$ 100	Ranger assistance ** ***	\$ 70 per hour
Audio visual projector or laptop	\$ 75	Cleaning	\$ 100 per room
Audio visual other than projector or laptop	\$ 15 per item	Overtime	\$ 75 per 15 minutes

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Deposits

- A \$200 deposit toward your rental fee secures your date.
- Security deposit is required to rent, refundable if you leave by contracted time with no damage to facility.
 - Groups less than 100 without alcohol, before 5 pm \$250
 - Groups 100 or more, or serving alcohol, or after 5 pm \$500

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rev 5/24/11

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Monday-Thursday 7 am-10 pm	Room	\$ 75 / HR	\$ 110 / HR	\$ 125 / HR	\$ 75 / HR	\$ 75 / HR	Free w/ banquet room or \$75 / HR
	Room + outdoor	\$ 90 / HR	\$ 115 / HR	\$ 140 / HR	\$ 90 / HR	\$ 90 / HR	
Fri. 5 pm-1:30 am Sat. 7 am-1:30 am	Room	\$ 145 / HR	\$ 170 / HR	\$ 195 / HR	\$ 125 / HR	\$ 125 / HR	Free w/ banquet room
	Room + outdoor	\$ 180 / HR	\$ 200 / HR	\$ 225 / HR	\$ 150 / HR	\$ 150 / HR	
Sunday 7 am-midnight	Room	\$ 105 / HR	\$ 135 / HR	\$ 165 / HR	\$ 105 / HR	\$ 105 / HR	Free w/ banquet room
	Room + outdoor	\$ 135 / HR	\$ 165 / HR	\$ 195 / HR	\$ 135 / HR	\$ 135 / HR	

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Rental Rates

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Corporate Rates*

Rent the 100-capacity Hawthorn, Walnut or Maple Conference Rooms. Combine all three in the 330-capacity Grand Woodland Hall. Hold break-out sessions in the 40-capacity Acorn and Oak Rooms, or the 8-capacity Chestnut Room.

Greenbelt Cultural Center Conference & Meeting Room Rates

Rental Duration	100 capacity Conferece Room	200 capacity Conference Room	330 capacity Conference Room	30 capacity Meeting room	30 capacity Meeting room Tile floor	8 capacity Meeting room
Half Day 5 hours or less, between 7 am-5 pm *	\$400	\$500	\$600	\$300	\$300	Included with meeting room; separate rental \$100/HR
Full Day More than 5 hours, between 7 am-5 pm *	\$800	\$1,000	\$1,200	\$600	\$600	Included with meeting room; separate rental \$100/HR

* The Cultural Center rental space is available before 7 am and after 5 pm. Please call for hourly rates.

DISCOUNTS

50% DISCOUNT ON SECOND MEETING ROOM WHEN TWO MEETING ROOMS BOOKED AT SAME TIME.

50% DISCOUNT ON ANY MEETING ROOM WITH ANY CONFERENCE ROOM REGULAR-PRICE BOOKING.

INCLUDED IN PACKAGE

- SPEAKER'S PREP ROOM
- SOUND SYSTEM
- TABLE & CHAIR SETUP
- DEDICATED STAFF MEMBER
- WI-FI
- KITCHEN
- CLEANING
- DEPOSIT

EQUIPMENT & SERVICES AVAILABLE TO RENT

OUTDOOR SETUP/BREAK DOWN
 RANGER ASSISTANCE TO MANAGE TRAFFIC
 STORAGE
 AV PROJECTOR OR LAPTOP
 AV EQUIPMENT (EXCEPT PROJECTOR OR LAPTOP)
 STAGE RISERS 4' X 8' SECTIONS

RATES

\$ 50
 \$ 70 PER HOUR
 \$ 25 PER DAY
 \$ 75
 \$ 15 PER ITEM
 \$ 25 PER SECTION

SERVICES REQUIRED WHEN SERVING ALCOHOL

RANGER ON PREMISES \$ 70 PER HOUR
 CERTIFIED BARTENDER (RENTER ARRANGES)

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 1215 Green Bay Rd., North Chicago
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 greenbelt@LCFPD.org

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* THIS PACKAGE APPLIES TO CORPORATE EVENTS ONLY.