

GC Non-Profit, use: Lake County resident

Rent the 100-capacity Hawthorn, Walnut or Maple Rooms. Combine all three in the 330-capacity Grand Woodland Hall.

Greenbelt Cultural Center
1215 Green Bay Rd.
North Chicago, IL 60064

Rental Rates

847-968-3477 (phone)
847-689-2114 (fax)
www.GreenbeltCulturalCenter.org

Your organization's special events: Outings, annual meetings & banquets, speakers' events, more

Rental Times		100 capacity Banquet seating	200 capacity Banquet seating	330 capacity Banquet seating	30 capacity Meeting room	30 capacity Meeting room Tile floor	8 capacity Meeting room
Monday-Friday 7 am-5 pm	Room	\$ 25 / HR	\$ 25 / HR	\$ 50 / HR	\$ 20 / HR	\$ 20 / HR	Free w/ banquet room or \$15 / HR
	Room + outdoor	\$ 40 / HR	\$ 40 / HR	\$ 60 / HR	\$ 35 / HR	\$ 35 / HR	
Monday-Thursday 5 pm-10 pm	Room	\$ 50 / HR	\$ 50 / HR	\$ 75 / HR	\$ 60 / HR	\$ 60 / HR	Free w/ banquet room or \$60 / HR
	Room + outdoor	\$ 65 / HR	\$ 65 / HR	\$ 90 / HR	\$ 75 / HR	\$ 75 / HR	
Fri. 5 pm-1:30 am Sat. 7 am-1:30 am Sun. 7 am-midnight	Room	\$ 50 / HR	\$ 50 / HR	\$ 85 / HR	\$ 60 / HR	\$ 60 / HR	Free w/ banquet room
	Room + outdoor	\$ 65 / HR	\$ 65 / HR	\$ 100 / HR	\$ 75 / HR	\$ 75 / HR	

* Outdoor use of the surrounding grounds includes east side pond view, west side amphitheater and patio accessible from the banquet rooms.

AMENITIES INCLUDED WITH RENTAL

- ★ **Dedicated staff member**
Provides personalized service throughout your event.
- ★ **Outdoor patio**
Step into nature to enjoy your event in outdoor space accessible from the banquet rooms.
- ★ **Aspen speaker's prep room**
A private getaway for speakers to prepare for a presentation in a quiet setting.
- ★ **Gallery space**
Guests enjoy socializing before your event.
- ★ **Indoor sound system**
Public address system including microphones, podium, speakers.

DISCOUNTS

50% discount on second meeting room when two meeting rooms booked at same time.
50% discount on any meeting room with any banquet room regular-price booking.

EQUIPMENT AND SERVICES AVAILABLE TO RENT

Room setup/break down	\$ 50 per room	Stage risers	\$ 25 per section
Outdoor setup/break down	\$ 50 per setup	Storage	\$ 25 per day
Catering/kitchen use	\$ 75	Self-catered insurance *	\$ 200
Fee if caterer not on preferred list	\$ 100	Corkage	\$ 100
Dance floor	\$ 100	Ranger assistance ** ***	\$ 70 per hour
Audio visual projector or laptop	\$ 50	Cleaning	\$ 100 per room
Audio visual other than projector or laptop	\$ 15 per item	Overtime	\$ 75 per 15 minutes

* Required for self catered food/alcohol ** Required for groups serving alcohol and/or events after 5 pm

*** Second ranger required for more than 200 people

Deposits

- A \$200 deposit toward your rental fee secures your date.
- Security deposit is required to rent, refundable if you leave by contracted time with no damage to facility.
Groups less than 100 without alcohol, before 5 pm \$200
Groups 100 or more, or serving alcohol, or after 5 pm \$400

Rates effective April 2011; rates subject to change.
Additional fees may apply based on specific use and needs.