



FINANCE and ADMINISTRATIVE COMMITTEE
General Offices, 1899 W. Winchester Road, Libertyville, Illinois
Thursday, August 4, 2016
8:30 a.m.

AGENDA

- 1.0 Call to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Addenda to the Agenda**
- 4.0 Public Comment**
- 5.0 Executive Director Report**
- 6.0 Correspondence**
- 7.0 Consent Agenda**
 - 7.1 Approve Minutes from June 30, 2016 – open and executive sessions
 - 7.2 Recommend approval of a [Resolution awarding a Contract for the Lease of two Copiers at the General Offices to Canon Solutions America](#) for five years at \$16,760.16 per year.
 - 7.3 Recommend approval of a [Resolution awarding a Contract for purchase of Native Cover Crop Seed](#) for Southern Des Plaines River sites to Shooting Star Native Seeds, Spring Grove, Minnesota in the Contract Price of \$24,077.50.
 - 7.4 Recommend approval of a [Resolution awarding a Contract for the Phase I Clearing Project at Van Patten Woods Forest Preserve](#) to Integrated Lakes Management, Inc., Waukegan, Illinois in the Contract Price of \$99,928.60.
 - 7.5 Recommend approval of a [Resolution awarding a Contract for Woodland Restoration at Lyons Woods Forest Preserve](#) to Integrated Lakes Management, Inc., Waukegan, Illinois in the Contract Price of \$44,000.09.
- 8.0 Finance – *Steve Neaman, Director***
 - 8.1 Payment Approvals
 - 8.2 Monthly Financial Report
- 9.0 Administration – *Mary Kann, Director***
 - 9.1 Personnel Actions
 - 9.2 Recommend approval of a [Resolution awarding a Contract for Fiscal Year 2016/17 purchases of Computing Equipment to CDW Government, Inc., Vernon Hills, Illinois](#) in an amount not to exceed \$364,019.00, under the National IPA Technology Solutions Contract.
- 10.0 Development – *Katherine Hamilton-Smith, Director***
 - 10.1 [Division Report](#)

11.0 Facilities - *Jim Ballowe, Director*

11.1 [Department Report](#)

11.2 [Policy Direction regarding entering into negotiations with Barrington RE Investment Services LLC](#), Long Grove, for services brokering use of the second floor at the District's General Offices.

11.3 Recommend adoption of an [Ordinance Amending the License Agreement with Lake County Farm Heritage Association at Prairie Stream Forest Preserve](#), extending the license for one additional year.

12.0 Operations and Infrastructure - *John Nelson, Director*

12.1 [Department Report](#)

13.0 Public Safety – *John Tannahill, Director*

13.1 [Department Report](#)

14.0 Natural Resources – *Jim Anderson, Director*

14.1 [Approve reduction of existing Farm License Agreement at Pine Dunes](#) Forest Preserve.

14.2 [Approve reduction of existing Farm License Agreement at Ray Lake](#) Forest Preserve.

14.3 Recommend approval of a [Resolution authorizing Change Order No. 3 to the Contract with Michels Corporation, Park Ridge, Illinois, for Des Plaines River Dam Removals](#) at MacArthur Woods and Captain Daniel Wright Woods Forest Preserves, increasing the Contract Amount by \$25,146.00.

15.0 Planning & Restoration Committee

• *Jim Anderson, Director*

15.1 Recommend approval of a [Resolution approving a Joint Funding Agreement](#) with the U.S. Geological Survey for Stream Gauge and Sediment Monitoring at Ethel’s Woods Forest Preserve.

15.2 Recommend approval of a [Resolution awarding a Contract for Habitat Restoration Phase IV Clearing at Edward L. Ryerson Conservation Area](#) to V3 Construction Group, Ltd., Woodridge, Illinois, in the Contract Price of \$120,120.00.

15.3 Recommend approval of a [Resolution awarding a Contract for Forestry Mowing at Lakewood Forest Preserve-McLean Woods](#) to Applied Ecological Services, Inc., Brodhead, Wisconsin, in the Contract Price of \$32,600.00.

• *Randy Seebach, Director*

15.4 Recommend approval of a [Resolution approving an Agreement with Big Sag Wetland Conservancy, Inc. for purchase of Wetland Credits](#) for the Everett Road Trail Connection at Captain Daniel Wright Woods Forest Preserve in the amount of \$57,225.00.

16.0 Old Business

17.0 New Business

18.0 Executive Session

19.0 Next scheduled meeting: September 1, 2016

20.0 Adjourn

The Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann, at (847) 968-3214 promptly to allow the District to make reasonable accommodations for those persons.