



FINANCE and ADMINISTRATIVE COMMITTEE
General Offices, 1899 W. Winchester Road, Libertyville, Illinois
Thursday, October 6, 2016
8:30 a.m.

AGENDA

- 1.0 Call to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Addenda to the Agenda**
- 4.0 Public Comment**
- 5.0 Executive Director Report**
- 6.0 Correspondence**
- 7.0 Consent Agenda**
 - 7.1 Approve Minutes from September 1, 2016 – open and executive session
 - 7.2 [Recommend approval of a Resolution awarding a Contract for District-wide Janitorial Services](#) to Crystal Management and Maintenance Services Corporation, Mount Prospect, Illinois, in an amount not to exceed \$75,880.00.
 - 7.3 [Recommend approval of a Resolution awarding a Contract for Woody Invasive Plant Control](#) Clearing Phase 4 at Greenbelt Forest Preserve to Integrated Lakes Management, Waukegan, Illinois, in the Contract Price of \$51,709.75.
- 8.0 Finance – *Steve Neaman, Director***
 - 8.1 Payment Approvals
 - 8.2 Monthly Financial Report
 - 8.3 [Recommend approval of an Ordinance amending the Fiscal Year 2016-2017 Budget](#) for Expenditures Budgeted but Not Completed in Fiscal Year 2015-2016.
 - 8.4 [Recommend approval of Ordinance partially abating the Taxes Heretofore Levied for Year 2016](#) relating to Build America Bond Subsidy Payments.
 - 8.5 [Recommend approval of an Ordinance providing for the Levy of Taxes](#) for the Lake County Forest Preserve District for the Fiscal Year July 1, 2016 through June 30, 2017.
- 9.0 Administration – *Mary Kann, Director***
 - 9.1 Personnel Actions
 - 9.2 [Recommend approval of Resolution extending Contract with Advocate Health Care](#) for Occupational Health Services for one year effective November 1, 2016 in an amount not to exceed \$41,000.00.
- 10.0 Development – *Katherine Hamilton-Smith, Director***
 - 10.1 [Division Report](#)
- 11.0 Facilities - *Jim Ballowe, Director***
 - 11.1 [Department Report](#)
 - 11.2 [Recommend approval of a Resolution awarding a Contract for Professional Real Estate Brokerage Services](#) to Barrington RE Investment Services LLC, Long Grove, Illinois, for the purpose of leasing the second floor of the District’s General Offices in Libertyville, Illinois.
- 12.0 Natural Resources – *Jim Anderson, Director***
 - 12.1 [Approve reduction of existing Farm License Agreements at Prairie Stream](#) including a small portion of Dutch Gap, Pine Dunes, and Kettle Grove Forest Preserves.

- 13.0 Operations and Infrastructure - *John Nelson, Director***
13.1 [Department Report](#)
13.2 [Recommend approval of an Ordinance approving a License Agreement with Gurnee Youth Baseball, Inc.](#)
- 14.0 Public Safety – *John Tannahill, Director***
14.1 [Department Report](#)
14.2 [Recommend approval of a Resolution approving Renewals of Contracts for the Purchase of Uniforms and Accessories](#) for Ranger Police Officers.
- 15.0 Education, Cultural Resources & Public Affairs Committee – *Nan Buckardt, Director***
15.1 [Recommend approval of a Resolution \(1\) amending the Lake County Discovery Museum’s Collections Policy, \(2\) approving a Letter Agreement with Leonard A. Lauder, and \(3\) approving the Donation](#) of the Curt Teich Postcard Archives Collection and the Supporting Endowment to the Newberry Library, Chicago, Illinois.
- 16.0 Planning & Restoration Committee**
16.1 [Recommend approval of a Resolution awarding a Contract for Woody Invasive Plant Control at Prairie Wolf Slough Forest Preserve Mitigation Site to Homer Tree Service, Inc., Lockport, Illinois, in the Contract Price of \\$75,550.00.](#)
16.2 [Recommend approval of a Resolution awarding a Contract for Woody Invasive Plant Control Clearing Phase 5 at Middlefork Savanna Forest Preserve to Homer Tree Service, Inc., Lockport, Illinois, in the Contract Price of \\$128,940.00.](#)
16.3 [Recommend approval of a Resolution ratifying and authorizing the Application for and Acceptance of an Illinois Environmental Protection Agency 319 Grant](#) to fund the North Mill Creek Channel Restoration Phase 2 at Ethel's Woods Forest Preserve.
16.4 [Recommend approval of Resolution approving an Intergovernmental and License Agreement with the County of Lake for Construction and Operation of a Wetland Mitigation Bank and Multi-Use Trail](#) at Buffalo Creek Forest Preserve.
- 17.0 Land Preservation & Acquisition Committee**
17.1 [Recommend approval of a Resolution to Purchase an approximately 10.9-acre property](#) in Vernon Township known as the County of Lake, Trustee Property for \$1.00 as an Addition to Cahokia Flatwoods Forest Preserve.
17.2 [Recommend approval of an Ordinance approving the Acquisition of Land at Lakewood Forest Preserve](#) from the Village of Wauconda.
17.3 [Recommend approval of a Resolution authorizing the Conveyance of District Land to the Village of Wauconda.](#)
- 18.0 Old Business**
- 19.0 New Business**
- 20.0 Executive Session**
- 21.0 Potential Action Following Executive Session**
21.1 Recommend approval of a Resolution regarding Disability Leave for Employee
- 22.0 Next scheduled meeting:** November 3, 2016
- 23.0 Adjourn**

The Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann, at (847) 968-3214 promptly to allow the District to make reasonable accommodations for those persons.