



FINANCE and ADMINISTRATIVE COMMITTEE
General Offices, 1899 W. Winchester Road, Libertyville, Illinois
Thursday, September 1, 2016

8:30 a.m.

AGENDA

- 1.0 Call to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Addenda to the Agenda**
- 4.0 Public Comment**
- 5.0 Executive Director Report**
- 6.0 Correspondence**
- 7.0 Consent Agenda**
 - 7.1 Approve Minutes from August 4, 2016 – open and executive sessions
 - 7.2 Approve a motion to (i) release Committee closed session minutes, (ii) retain as confidential all other Committee closed session minutes not previously released, and (iii) erase Verbatim Recordings in accordance with the Open Meetings Act and the District’s Policy on Closed Meeting Minutes and Verbatim Records, as provided in [Exhibit 1 to staff’s memo dated September 1, 2016](#).
 - 7.3 Recommend approval of a [Resolution awarding a Contract to Purchase a Toro Multi-Pro 5800-G Sprayer](#) to Reinders, Inc., Franklin Park, Illinois, in the Contract Price of \$46,085.69 through the National Joint Purchasing Alliance.
 - 7.4 Recommend approval of a [Resolution awarding a Three-Year Contract for Pet Waste Pick-Up Bags](#) to Zero Waste USA, San Diego, California, in an amount not to exceed \$20,757.60.
 - 7.5 Recommend approval of a [Resolution awarding a Three-Year Contract for Refuse and Recycling Collection Services](#) to Advanced Disposal Services, Inc., Waukegan, Illinois, in the Contract Price of \$150,970.92.
 - 7.6 Recommend approval of a [Resolution awarding a Contract to Purchase a John Deere Mower and a John Deere Tractor](#) to Buck Bros., Inc., Wauconda, Illinois, in Contract Prices totaling \$80,874.53 through the National Joint Purchasing Alliance.
 - 7.7 Recommend approval of a [Resolution awarding a Contract to Purchase Three 2016 Chevrolet Impala Police Sedans](#) to Miles Chevrolet Inc., Decatur, Illinois, in an amount not to exceed \$67,232.25 through a State of Illinois Joint Purchasing Program Contract.
 - 7.8 Recommend approval of a [Resolution approving One-Year Renewals of Contracts for Motor Fuel Purchases](#) to Petroleum Traders Corporation, Fort Wayne, Indiana, and Avalon Petroleum Co. Inc., Kankakee, Illinois.
 - 7.9 Recommend approval of a [Resolution awarding a Contract for the Oak Woodland Phase III Clearing at Schreiber Lake, Lakewood Forest Preserve](#) to JH Landworks, Wauconda, Illinois, in the Contract Price of \$87,373.00.
- 8.0 Finance – Steve Neaman, Director**
 - 8.1 Payment Approvals
 - 8.2 Monthly Financial Report
- 9.0 Administration – Mary Kann, Director**
 - 9.1 Personnel Actions

- 10.0 Development – Katherine Hamilton-Smith, Director**
 - 10.1 [Division Report](#)

- 11.0 Facilities - Jim Ballowe, Director**
 - 11.1 [Department Report](#)
 - 11.2 Approve Temporary Employee License Agreements for Wildlife Biologist and Environmental Education Interns.

- 12.0 Natural Resources – Leslie Berns, Landscape Ecology Manager**
 - 12.1 Recommend approval of a [Resolution approving a Three-Year Cooperative Service Agreement for Deer Management](#) with the U.S. Department of Agriculture in a Contract Price not to exceed \$75,000.00 annually.

- 13.0 Operations and Infrastructure - John Nelson, Director**
 - 13.1 [Department Report](#)
 - 13.2 Recommend approval of a [Resolution authorizing the District to Dispose of Surplus Vehicles, Equipment and Supplies](#) through a Public Auction Process.

- 14.0 Public Safety – John Tannahill, Director**
 - 14.1 [Department Report](#)

- 15.0 Education, Cultural Resources & Public Affairs Committee – Nan Buckardt, Director**
 - 15.1 Recommend approval of a [Resolution approving the Transfer of Cultural Items from the Lake County Discovery Museum’s Collections to the Pokagon Band of Potawatomi.](#)

- 16.0 Planning & Restoration Committee**
 - 16.1 Recommend adoption of an [Ordinance amending \(i\) the FY 2017 budget, to increase expenditures in FY 2017 by \\$212,000 to allow for implementation of woodland habitat restoration work at Grainger Woods Conservation Area and Captain Daniel Wright Woods Forest Preserve originally scheduled for FY 2018; and \(ii\) the Ten-Year Capital Improvement Plan,](#) to reflect such funding changes.
 - 16.2 Recommend approval of a [Resolution awarding a Contract for Phase III Clearing at Grainger Woods Conservation Preserve](#) to Homer Tree Service Inc., Lockport, Illinois in the Contract Price of \$129,802.00.
 - 16.3 Recommend approval of a [Resolution awarding a Contract for Phase 5 Clearing at Wadsworth Savanna Forest Preserve](#) to Clean Cut Tree Service, Grayslake, Illinois, in the Contract Price of \$117,000.00.
 - 16.4 Recommend approval of a [Resolution awarding a Contract for Construction of the Everett Road Trail Connection at Captain Daniel Wright Woods Forest Preserve](#) to V3 Construction Group, Ltd., Woodridge, Illinois, in the Contract Price of \$924,260.00.

- 17.0 Old Business**

- 18.0 New Business**

- 19.0 Executive Session**

- 20.0 Next scheduled meeting:** October 6, 2016

- 21.0 Adjourn**

The Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann, at (847) 968-3214 promptly to allow the District to make reasonable accommodations for those persons.