



FINANCE and ADMINISTRATIVE COMMITTEE
General Offices, 1899 W. Winchester Road, Libertyville, Illinois
Thursday, February 4, 2016
8:30 a.m.

AGENDA

- 1.0 Call to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Public Comment**
- 4.0 Addenda to the Agenda**
- 5.0 Executive Director Comments**
- 6.0 Correspondence**
- 7.0 Consent Agenda**
 - 7.1 Approve Minutes from January 7, 2016 meeting – open and executive session
 - 7.2 Approve a motion to (i) release Committee closed session minutes, (ii) retain as confidential all other Committee closed session minutes not previously released, and (iii) erase Verbatim Recordings in accordance with the Open Meetings Act and the District’s Policy on Closed Meeting Minutes and Verbatim Records, as provided in [Exhibit 1](#) to staff’s memo dated February 4, 2016.
 - 7.3 Recommend approval of [Resolution awarding Contract for Invasive Plant Control at Middlefork Savanna](#) to Liberty Prairie Restorations, LLC, Libertyville, Illinois in the Contract Price of \$29,600.00.
 - 7.4 Recommend approval of a [Resolution awarding a Contract for Wetland Invasive Plant Control at Lakewood Forest Preserve](#) to Integrated Lakes Management, Inc., Waukegan, Illinois, in the Contract Price of \$30,041.00.
 - 7.5 Recommend approval of a [Resolution awarding a Contract for Wetland Invasive Plant Control at Spring Bluff Forest Preserve](#) to Integrated Lakes Management, Inc., Waukegan, Illinois in the Contract Price of \$33,450.00.
 - 7.6 Recommend approval of a [Resolution awarding a Contract for District-wide Invasive Plant Management at Multiple Forest Preserves](#) to Red Buffalo Nursery, Hebron, Illinois in the Contract Price of \$175,320.00.
 - 7.7 Recommend approval of a [Resolution awarding a Contract for Tree Protection Fencing Materials](#) for Multiple Preserves to Schoop & Sons, Decatur, Illinois in the Contract Price of \$28,545.00.
 - 7.8 Recommend approval of a [Resolution awarding Contracts for Chemicals and Fertilizer](#) for use at District Golf Courses.
 - 7.9 Recommend approval of a [Resolution awarding Two-Year Contracts for Landfill Disposal of Demolition Materials](#) to Waste Management of Illinois, Inc., and Advanced Disposal Services Zion Landfill, Inc., in a total amount not to exceed \$100,000.00 annually.
- 8.0 Finance – Steve Neaman, Director**
 - 8.1 Payment Approvals
 - 8.2 Monthly Financial Report
 - 8.3 Recommend approval of a [Resolution adopting the Annual Budget Policies and Annual Strategic Action Plan](#) for Fiscal Year ending June 30, 2017.

9.0 Administration – Mary Kann, Director

9.1 Personnel Actions

9.2 Recommend approval of a [Resolution authorizing a CompleteLink Discount Agreement for Telephone Services with AT&T Corp.](#) for a two-year period.

10.0 Development – Katherine Hamilton-Smith, Director

10.1 [Division Report](#)

11.0 Public Safety – John Tannahill, Director

11.1 [Department Report](#)

12.0 Facilities - Jim Ballowe, Director

12.1 [Department Report](#)

13.0 Operations and Infrastructure - John Nelson, Director

13.1 [Department Report](#)

13.2 Recommend approval of a [Resolution authorizing Disposal of Surplus Equipment and Supplies](#) through a Public Auction Process.

14.0 Planning & Restoration Committee

• Jim Anderson, Director

14.1 Recommend approval of a [Resolution awarding a Contract for the 2016 Ecological Assessment of District Lands](#) to Northern Illinois University, Institute for the Study of Environment, Sustainability & Energy, DeKalb, Illinois, in the Contract Price of \$175,012.00.

14.2 Recommend approval of a [Resolution approving Agreements for Administration of Grants](#) with the Audubon Chicago Region, National Audubon Society, and Alliance for the Great Lakes, for Greenbelt Forest Preserve Habitat Restoration, funded by Illinois Department of Natural Resources' Illinois Coastal Grant Program.

• Randy Seebach, Director

14.3 Recommend approval of a [Resolution Approving a Local Agency Agreement with the State of Illinois for Congestion Mitigation Air Quality Improvement Program Funding](#) for the Lyons Woods Trail Connection.

14.4 Recommend approval of a [Resolution awarding a Contract for Engineering Services for Lyons Woods Trail Extension](#) to V3 Companies of Illinois, Ltd., Woodridge, Illinois, in the Contract Price of \$259,698.69.

15.0 Land Preservation & Acquisition Committee – Ty Kovach

15.1 [Policy Direction regarding Verizon Cell Tower Lease Extension Request at Bluebird Meadow Forest Preserve.](#)

16.0 Old Business

17.0 Executive Session

18.0 Next scheduled meeting: March 3, 2016

19.0 Adjourn

The Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann, at (847) 968-3214 promptly to allow the District to make reasonable accommodations for those persons.