

**Lake County Forest Preserve District
Operations Committee Meeting
Monday, August 28, 2017**

The Operations Committee met Monday, August 28, 2017 at the Lake County Forest Preserves Operations and Public Safety Facility, 19808 West Grand Avenue, Lake Villa, Illinois.

- 1.0 **Call to Order** -With a quorum present, Chair Taylor called the meeting to order at 9:00 a.m.

Commissioners Present:

Craig Taylor, *Chair*
Mary Ross Cunningham, *Vice Chair*
Chuck Bartels (Electronic Attendance)
Steve Carlson
Michael Danforth
Bill Durkin
Diane Hewitt
Judy Martini
S. Michael Rummel
Vance Wyatt

Also Present:

Ann B. Maine, *President*
Alex "Ty" Kovach
Mike Tully
Jim Ballowe
Nan Buckardt
Katherine Hamilton-Smith
Mary Kann
Steve Neaman
John Nelson
John Tannahill
Rebekah Snyder
Leslie Berns

Andrew Osborne
Eric Bjorkman
Brian Bucholz
Brian Hoeg
Mike Lech
Mark Speckan
Adam Ward
Rob Wasley
Miles Wright
Maureen Shelton
Matt Norton (Corporate Counsel)

Absent:

Brent Paxton

- 2.0 **Pledge of Allegiance** – Member Wyatt led the Pledge of Allegiance.

Chair Taylor stated that a timely notice was received from member Chuck Bartels in accordance with the District's policy on electronic meeting attendance, requesting to attend this meeting electronically because of personal illness or disability. He announced that member Bartels was connected via telephone. Hearing no motion to determine that his notice did not comply with the District's policy, Chair Taylor declared member Bartels present and requested a roll call of Committee Members.

Committee Secretary Shelton called the roll and 9 Committee Members were present: Taylor, Cunningham, Bartels, Carlson, Danforth, Durkin, Martini, Rummel, Wyatt.

Member Hewitt arrived at 9:12 am.

- 3.0 **Public Comment** – None

- 4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

At the request of President Maine item 8.7 was presented.

8.7 Recommend approval of a Resolution designating hours of operation for public access to the Bess Bower Dunn Museum of Lake County. Nan Buckardt, Director of Education presented the Recommendation and responded to questions. During the discussion member Bartels requested to add holiday hours. Motion by member Carlson second by member Cunningham. Voice vote being had, all in favor, the motion passed unanimously and the amended Resolution will be forwarded to the full Board.

- 5.0 **Executive Director Comments**

John Nelson, Director of Operations & Infrastructure introduced staff members from his department who were attending the Committee meeting.

Mr. Kovach distributed and reported on: Fee waivers authorized by the President in August; the Preservation Foundation's new officers; Fred Fest, Fall Classic golf outing at ThunderHawk; recent grants received; eclipse viewing event; social media data from the July flooding; comfort stations at Grant Woods; DPR Trail closures for repair work; updates on projects and distributed the executive summary for the Green Infrastructure Model and Strategy.

6.0 **Correspondence – None**

7.0 **Approve Minutes**

Approve Minutes from July 31, 2017 Joint Operations and Finance Committee Meeting. Motion by member Rummel, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

8.0 **New Business**

8.1 **Recommend approval of a Resolution awarding a Contract for the Small Invasive Tree & Shrub Control 2018 at Multiple Forest Preserves to Pizzo & Associates, Ltd., Leland, Illinois in the Contract Price of \$376,960.00.** Mike Tully, Chief Operations Officer, introduced the Recommendation. Leslie Berns, Manager of Landscape Ecology summarized the Recommendation. Motion by member Rummel second by member Martini. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

8.2 **Recommend approval of a Resolution Awarding a Contract for Janitorial and Sanitation Supplies to North American Corporation of Glenview, Illinois, for an amount not to exceed \$30,000.00.** Mr. Tully summarized the Recommendation. Motion by member Hewitt, second by member Danforth. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

8.3 **Recommend approval of a Resolution Awarding a Contract to Vermeer-Illinois, Aurora, Illinois, to purchase one 2017 Vermeer BC1800XL 19" Capacity Drum Brush Chipper with Heavy Duty Hydraulic Winch and one 2017 Vermeer BC1000XL 12" Capacity Drum Brush Chipper in the total amount of \$115,571.00.** Mr. Tully summarized the Recommendation and answered questions. Motion by member Martini, second by member Cunningham. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

8.4 **Recommend approval of a Resolution Awarding a Contract to Buck Bros., Inc., Wauconda Illinois, to purchase two tractors and one mower for a total contract price of \$126,598.54.** Mr. Tully summarized the Recommendation. Motion by member Hewitt, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.

8.5 **Recommend approval of a Resolution approving renewals of Contracts for the Purchase of Motor Fuel to Petroleum Traders Corporation, Fort Wayne, Indiana, and Avalon Petroleum Co. Inc., Kankakee, Illinois for the one-year period from October 13, 2017 through October 12, 2018.** Mr. Tully summarized the Recommendation. John Nelson, Director of Operations and Infrastructure responded to questions. Motion by member Durkin, second by member Danforth. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.

8.6 **Recommend approval of a Resolution approving the extension of an existing contract with Blackbaud, Inc., Charleston, South Carolina for donor management software for a three-year period beginning on September 15, 2017 and ending on September 14, 2020 in the Contract Price of \$30,615.03.** Mr. Tully summarized the Recommendation. Rebekah Snyder, Chief Development Officer/Executive Director of the Preservation Foundation responded to questions. Motion by member Durkin, second by member Cunningham. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.

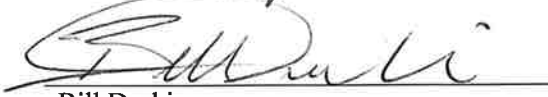
9.0 **Old Business** – None

10.0 **Executive Session** – Motion by Member Durkin, second by Member Rummel to go into executive session for the purpose of discussing: Review of Closed Session Minutes and Verbatim Recordings. Roll call vote being had, the motion passed by the following votes: AYES: 9; NAYS: 0 the committee went into executive session at 9:42 am and returned to open session at 9:50 am.

11.0 **Next Meeting** – October 2, 2017 at 9:00 am; General Offices, Libertyville

12.0 Adjourn - With no further business; Chair Taylor announced the meeting adjourned at 9:51 am.

APPROVED:

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 Craig Taylor, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Diane Hewitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Judy Martini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Chuck Bartels			Brent Paxton		
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Vance Wyatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>			